

# Memorandum

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CITY SECRETARY  
DALLAS, TEXAS



DATE May 15, 2015

TO Members of the Budget, Finance & Audit Committee:  
Jennifer S. Gates (Vice Chair), Tennell Atkins, Sheffie Kadane, Philip T. Kingston

SUBJECT Budget, Finance & Audit Committee Meeting

**Monday, May 18, 2015, 1:00 p.m.**

Dallas City Hall - 6ES, 1500 Marilla St., Dallas, TX 75201

The agenda for the meeting is as follows:

1. Consideration of minutes from the April 20, 2015 Budget, Finance & Audit Committee meeting
2. St. Mark's School of Texas  
Tax-Exempt Loan Issuance TEFRA Approval      Jeanne Chipperfield  
Chief Financial Officer
3. School Bus Arm Safety Program      Larry Duncan, President, Board of Trustees  
Rick Sorrells, Superintendent  
Dallas County Schools
4. Designation of Administrative Hearing Officers      Mary Nix, Assistant Director  
Public Works Department
5. Office of the City Auditor  
Preliminary Fiscal Year 2016 Budget Proposal      Craig D. Kinton  
City Auditor
6. Office of the City Auditor  
Fiscal Year 2015 Third Quarter Update      Craig D. Kinton  
City Auditor

## FYI

7. Upcoming Agenda Item: External Auditing Service Contract Award
8. Upcoming Agenda Item: Supplemental Agreement to Increase the Service Contract for Dallas Morning News Official Notices and City Advertising
9. Upcoming Agenda Item: Heating, Ventilation and Air Conditioning System Repair Service Contract
10. Upcoming Agenda Items: Pump Overhaul and Repair Service Contract, Pumps and Parts Master Agreement
11. Upcoming Agenda Item: Elm Fork Water Treatment Plant - Residuals Basin Site Cleaning and Rehabilitation
12. March 2015 Financial Forecast Report

  
Jerry R. Allen, Chair  
Budget, Finance & Audit Committee

c: Honorable Mayor and Members of City Council  
A.C. Gonzalez, City Manager  
Warren M.S. Ernst, City Attorney  
Craig D. Kinton, City Auditor  
Rosa A. Rios, City Secretary  
Daniel F. Solis, Administrative Judge  
Ryan S. Evans, First Assistant City Manager  
Jill A. Jordan, P.E., Assistant City Manager

Joey Zapata, Assistant City Manager  
Mark McDaniel, Assistant City Manager  
Eric D. Campbell, Assistant City Manager  
Jeanne Chipperfield, Chief Financial Officer  
Forest E. Turner, Chief Wellness Officer  
Sana Syed, Public Information Officer  
Elsa Cantu, Assistant to the City Manager

A quorum of the Dallas City Council may attend this Council Committee meeting.

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of the Texas Open Meetings Act.
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the Texas Open Meetings Act.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the Texas Open Meetings Act.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the Texas Open Meetings Act.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the Texas Open Meetings Act.