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**CITY SECRETARY  
DALLAS, TEXAS**

**City of Dallas**

*1500 Marilla Street,  
Council Chambers, 6th Floor  
Dallas, Texas 75201*

**Public Notice**

220874

**POSTED** CITY SECRETARY  
DALLAS, TX



**Quality of Life, Arts, and Culture Committee**

**September 19, 2022**

**9:00 AM**

(For General Information and Rules of Courtesy, Please See Opposite Side.)

(La Información General Y Reglas De Cortesía Que Deben Observarse

Durante Las Asambleas Del Consejo Municipal Aparecen En El Lado Opuesto, Favor De Leerlas.)

## 2022 CITY COUNCIL APPOINTMENTS

COUNCIL COMMITTEE	
<b>ECONOMIC DEVELOPMENT</b> Atkins (C), Arnold (VC), McGough, Narvaez, Resendez, West, Willis	<b>ENVIRONMENT AND SUSTAINABILITY</b> Blackmon(C), Ridley (VC), Arnold, Bazaldua, Resendez, Schultz, West
<b>GOVERNMENT PERFORMANCE AND FINANCIAL MANAGEMENT</b> Mendelsohn (C), Willis (VC), Atkins, Bazaldua, McGough, Ridley, West	<b>HOUSING AND HOMELESSNESS SOLUTIONS</b> Thomas (C), Moreno (VC), Arnold, Blackmon, Mendelsohn, Ridley, Schultz
<b>PUBLIC SAFETY</b> McGough (C), Mendelsohn (VC), Atkins, Moreno, Resendez, Thomas, Willis	<b>QUALITY OF LIFE, ARTS, AND CULTURE</b> Bazaldua (C), West (VC), Arnold, Blackmon, Narvaez, Ridley, Thomas
<b>TRANSPORTATION AND INFRASTRUCTURE</b> Narvaez (C), Atkins (VC), Bazaldua, Mendelsohn, Moreno, Schultz, Willis	<b>WORKFORCE, EDUCATION, AND EQUITY</b> Schultz (C), Thomas (VC), Blackmon, McGough, Moreno, Narvaez, Resendez
<b>AD HOC JUDICIAL NOMINATING COMMITTEE</b> Resendez (C), Arnold, Bazaldua, Ridley, Thomas, West, Willis	<b>AD HOC LEGISLATIVE AFFAIRS</b> Atkins (C), McGough, Mendelsohn, Narvaez, Willis
<b>AD HOC COMMITTEE ON PROFESSIONAL SPORTS RECRUITMENT AND RETENTION</b> Johnson (C), Atkins, Bazaldua, Blackmon, Thomas	<b>AD HOC COMMITTEE ON GENERAL INVESTIGATING &amp; ETHICS</b> Mendelsohn (C), Atkins, Blackmon, McGough, Schultz
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(C) – Chair, (VC) – Vice Chair

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<https://dallascityhall.webex.com/dallascityhall/j.php?MTID=m5fbd1b148c305c549deaeecdb6179d75>

### **Call to Order**

### **MINUTES**

1. 22-2105 Approval of August 15, 2022 Committee Minutes

**Attachments:** Minutes

### **BRIEFING ITEMS**

- A. 22-2161 Habitual Nuisance Property Designation  
[Chris Christian, Director, Code Compliance Services; Ariel Garcia, Code Administrator (I), Code Compliance Services]
- B. 22-2160 Fair Chance Hiring: Prohibiting Employers From Inquiring About Criminal Histories On Initial Job Applications  
[Casey Burgess, Executive City Attorney, City Attorney's Office]

### **BRIEFING MEMOS**

- C. 22-2106 Dallas 311 Interactive Citywide Service Request Dashboard

**Attachments:** Memorandum

### **UPCOMING AGENDA ITEMS**

- D. [22-1997](#) Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District to maximize resources and programming opportunities for Dallas Independent School District students by ensuring mutual use of City of Dallas Park & Recreation Department and Dallas Independent School District athletic facilities through July 2027 - Financing: No cost consideration to the City

**Attachments:** [Resolution](#)

### **ADJOURNMENT**

**EXECUTIVE SESSION NOTICE**

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex Govt. Code §551.089]



# City of Dallas

1500 Marilla Street  
Council Chambers, 6th Floor  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 22-2105

**Item #:** 1.

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Approval of August 15, 2022 Committee Minutes

MINUTES OF THE CITY COUNCIL COMMITTEE  
MONDAY, AUGUST 15, 2022

22-0010

QUALITY OF LIFE, ARTS, AND CULTURE  
CITY COUNCIL CHAMBER, CITY HALL/VIDEO CONFERENCE  
COUNCILMEMBER ADAM BAZALDUA, PRESIDING

PRESENT: [7] Bazaldua, West, \*Thomas, \*Arnold, Narvaez (\*\*9:02 a.m.), Blackmon (\*\*9:10 a.m.), Ridley

ABSENT: [0]

The meeting was called to order at 9:00 a.m. with a quorum of the committee present.

The meeting agenda, posted in accordance with Chapter 551, "OPEN MEETINGS," of the Texas Government Code, was presented.

After all business properly brought before the committee had been considered, the meeting adjourned at 10:43 a.m.

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
City Secretary Staff

\_\_\_\_\_  
Date Approved

The agenda is attached to the minutes of this meeting as EXHIBIT A.

The actions taken on each matter considered by the committee are attached to the minutes of this meeting as EXHIBIT B.

The briefing materials are attached to the minutes of this meeting as EXHIBIT C.

**\*Note: Members of the Committee participated in this meeting by video conference.**

**\*\* Note: Indicates arrival time after meeting called to order/reconvened.**

MINUTES OF THE CITY COUNCIL COMMITTEE  
MONDAY, AUGUST 15, 2022

EXHIBIT A

**RECEIVED**

2022 AUG 11 PM 4:14

**CITY SECRETARY  
DALLAS, TEXAS**

## **City of Dallas**

*1500 Marilla Street,  
Council Chambers, 6th Floor  
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## **Public Notice**

**220757**

**POSTED** CITY SECRETARY  
DALLAS, TX



### **Quality of Life, Arts, and Culture Committee**

**August 15, 2022**

**9:00 AM**

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### **Call to Order**

### **MINUTES**

1. 22-1817 Approval of the June 21, 2022 Committee Minutes

**Attachments:** Minutes

2. 22-1822 Approval of the August 2, 2022 Special Called Committee Minutes

**Attachments:** Minutes

### **BRIEFING ITEMS**

- A. 22-1827 Donation Box Registration Program  
[Lynetta Kidd, Interim Director, Code Compliance Services; Katina Robertson, Administer, Code Compliance Services; Odie Hayes, District Manager, Code Compliance Services; Renee Paramo, Supervisor, Code Compliance Services]

**Attachments:** Presentation

- B. 22-1834 Noise Regulations in Deep Ellum and Other Entertainment Districts  
[Stephanie Keller Hudiburg, Executive Director, Deep Ellum Foundation]

**Attachments:** Presentation

- C. 22-1832 New Opioid Prevention Campaign  
[Simon Dixon, CEO, Idea Engineering]

**Attachments:** Presentation

### **BRIEFING MEMOS**

- D. 22-1823 Proposed Grand Prairie Boundary Adjustment - Bella Lagos  
[Julia Ryan, Director, Planning and Urban Design]

**Attachments:** Memorandum  
Map

**DISCUSSION ITEMS**

- E. 22-1825 Priorities for 88th Texas Legislative Session

**ADJOURNMENT**

MINUTES OF THE CITY COUNCIL COMMITTEE  
MONDAY, AUGUST 15, 2022

EXHIBIT B

OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

Item 1: Approval of the June 21, 2022 Committee Minutes

Item 2: Approval of the August 2, 2022 Special Called Committee Minutes

Councilmember Ridley moved to adopt the minutes as presented.

Motion seconded by Councilmember West and unanimously adopted. (Narvaez, Blackmon absent when vote taken)

OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

BRIEFING ITEMS

Item A:            Donation Box Registration Program

The following individuals briefed the committee on the item:

- Lynetta Kidd, Interim Director, Code Compliance Services; and
- Katina Robertson, Code Enforcement Administrator, Code Compliance Services;



OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

BRIEFING ITEMS

Item B: Noise Regulations in Deep Ellum and Other Entertainment Districts

The following individual briefed the committee on the item:

- Stephanie Keller Hudiburg, Executive Director, Deep Ellum Foundation

OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

BRIEFING ITEMS

Item C: New Opioid Prevention Campaign

The following individual briefed the committee on the item:

- Simon Dixon, CEO, Idea Engineering

OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

BRIEFING MEMOS

Item D: Proposed Grand Prairie Boundary Adjustment - Bella Lagos

The committee discussed the item.

OFFICIAL ACTION OF THE CITY COUNCIL COMMITTEE

AUGUST 15, 2022

DISCUSSION ITEMS

Item E:           Priorities for 88th Texas Legislative Session

The committee discussed the item.

MINUTES OF THE CITY COUNCIL COMMITTEE  
MONDAY, AUGUST 15, 2022

EXHIBIT C



**City of Dallas**

# **City of Dallas Donation Box Registration Program**

**Quality of Life, Arts and Culture  
August 15, 2022**

Lynetta Kidd, Director (I)  
Katina Robertson, Administrator  
Odie Hayes, District Manager  
Renee Paramo, Supervisor

Code Compliance Services

# Presentation Overview



- Background/History
- Purpose
- Issues/Operational or Business Concerns
- Proposed Changes
- Next Steps



# Donation Box History



- Contributes to unsightly neighborhood blight and illegal dumping
- Contributors leave unregulated items despite donation box labeling (i.e., furniture, appliances, and bulky trash)
- Operators fail to service the donation boxes in a timely manner
- Donation box operators do not obtain consent from property owners before donation box placement
- Difficult to identify Donation Box owner and or contact information is not available to address concerns surrounding the donation box





# Purpose of the Donation Box Registration Program



Eliminate  
nuisance and  
blight in the  
neighborhood  
associated with  
donation boxes

Establish  
operator/owner  
accountability  
regarding  
donation boxes

Assist in  
regulating the  
use of donation  
boxes using  
time,  
placement, and  
manner  
restrictions

Regulate  
donation box  
placement in  
certain zoned  
districts



# Donation Box Defined



Donation box is any unattended outdoor container, receptacle, or similar device, designed with a door, slot, or other opening that is used for soliciting and collecting donations of textiles, clothing, shoes, books, toys, dishes, and other salvageable items of personal property (Law Insider, 2022).



# Donation Box Issues/ Operational and Business Concerns



9009 Bruton (CD-5) 07/21/2022



2984 W. Wheatland (CD-8)



11411 E. Northwest Highway (CD-9)

The **visual** expectation of Donation Boxes and the surrounding area



10650 Audelia (CD-10)



5616 Abrams (CD-14)





# Donation Box Issues/ Operational and Business Concerns



1506 S. Buckner Blvd (CD-5)



2072 Singleton Blvd (CD-6)



4343 Gannon Ln (CD-8)

**Current visual inspections** revealed 35% of 160 boxes were in the depicted state



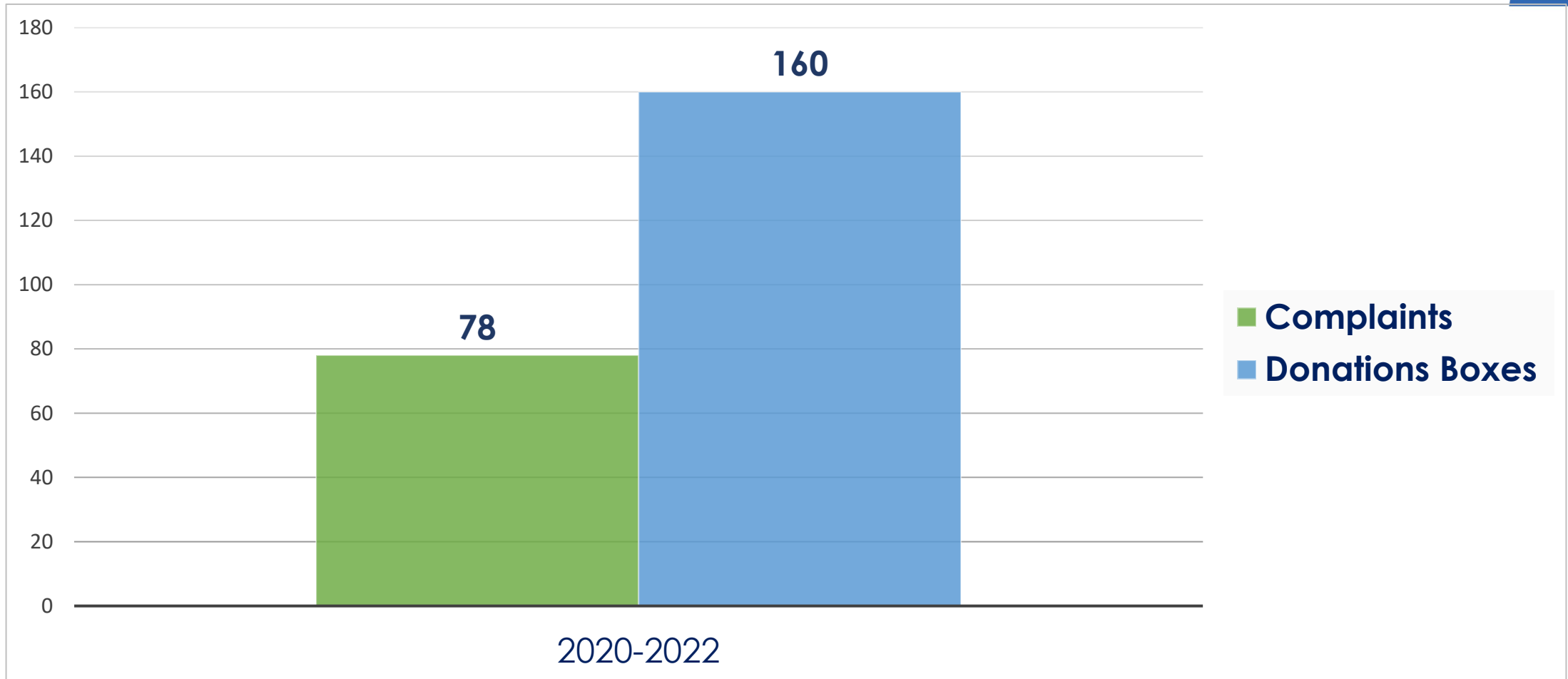
3460 Webb Chapel Ext (CD-2)



6940 S. Cockrell Hill Rd (CD-3)



# Complaints of Litter/Debris

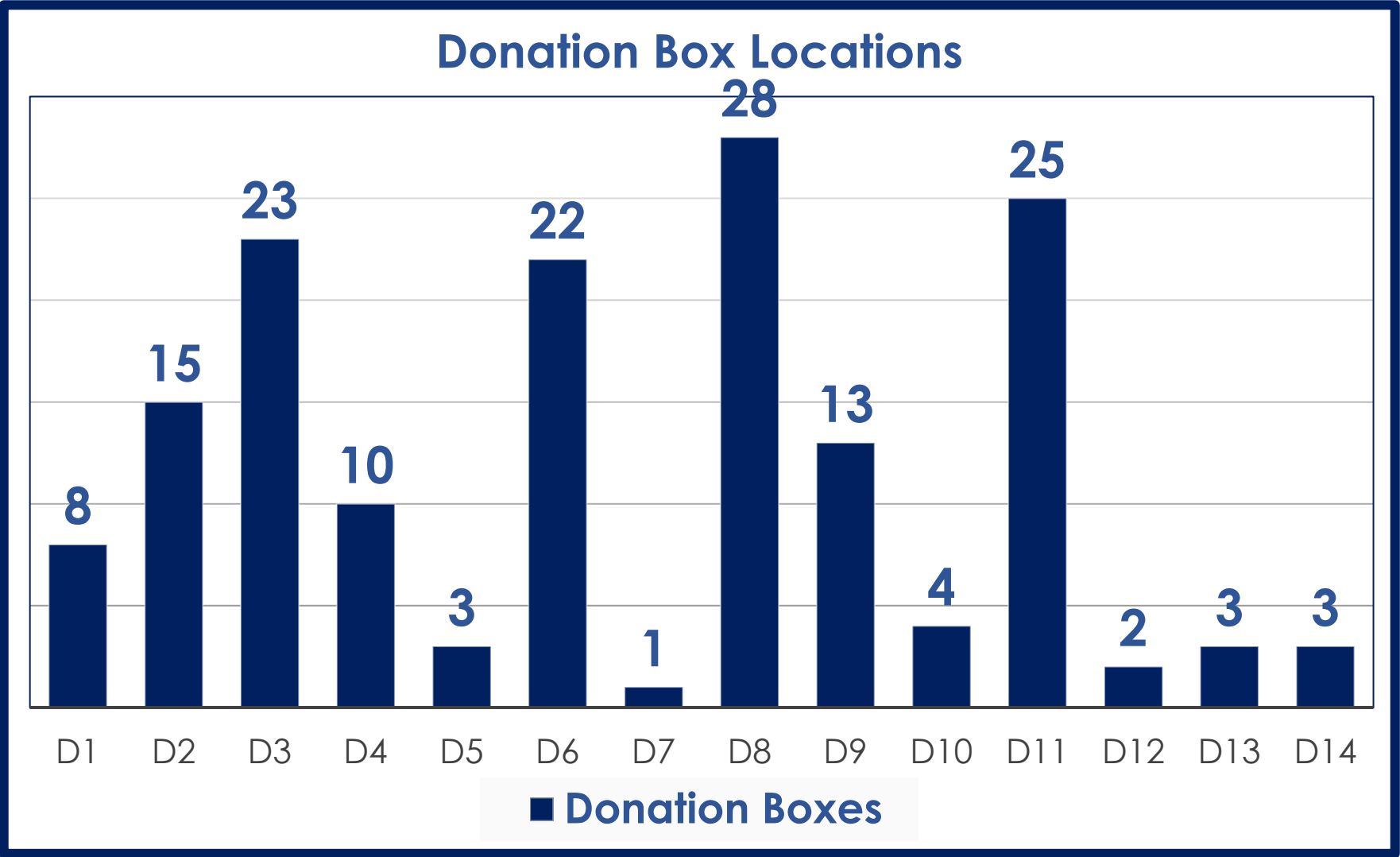






# Donation Boxes (DB) Located

Council District	# of DB
1	8
2	15
3	23
4	10
5	3
6	22
7	1
8	28
9	13
10	4
11	25
12	2
13	3
14	3
Total	160



\* As of July 28, 2022

# Neighboring City Comparison



Questions	Houston	San Antonio	Arlington	Frisco	Sacramento	Dallas
Who Oversees Donation Box/Bin Regulation in your City?	Administration & Regulatory Affairs (Permitting) Public Works (Enforcement)	Department of housing and neighborhood services	Code Compliance	Development Services	Code Enforcement	Code Compliance
What are requirements for registration?	Application, Permit, Decal, written authorization, service plan and Deed Restriction and Law Compliance Affidavit.	Application, Permit, Decal & written authorization	Application, written authorization, site plan with gps coordinates	Application, Site plan with service plan required with notarized owner authorization	Permit application, owner authorization & drawing of location	No registration requirement
Is there a dedicated ordinance that addresses these boxes/bins?	Yes	Yes	Yes	Yes	Yes	No
Is there a limit on the amount of bins allowed on a property or size limitations?	1 per property, Max 125 cubic feet in volume or not have a footprint that exceeds 50 square feet	4 total, Max 4 cubic yards each	1- Max size 120 cubic feet	1 per lot. Size (12) feet in width, (12) feet in depth & (7) feet in height.	1, Size- no more than eighty-two (82) inches high, fifty-six (56) inches wide and forty-nine (49) inches deep.	No
What fees are charged?	Permit fee \$ \$220.72/yr	Permit/Decal fee \$48/yr	Permit \$200/yr	Free	\$200/yr	None
What is the inspection process and how often are these boxes/bins inspected?	As needed	As needed	As needed	As needed	As needed	Proactive & complaint based for setback, graffiti and litter violations as needed
What are your concerns and challenges with regulating donation boxes?	Clutter, left on properties without owner consent	Failure to upkeep, donations scattered around box	Failure to upkeep, donations scattered around box	Visual clutter & graffiti	Failure to upkeep, donations scattered around box	Placement in the visibility triangle and not maintained by operator, donations placed outside on ground
What actions are taken for nonregistered donation boxes?	Fine/Impoundment	Impoundment	Impoundment	Fine	Fine	No registration requirement
If applicable, if a donation box is removed by the City what is required for return, include storage fees?	Reimbursement for removal/abatement - No set fee	Permit needed, \$200 impoundment fee plus \$20 daily storage fee	\$200 impoundment fee & \$20 daily storage fee	N/A	N/A	N/A

# Proposed Ordinance Recommendations



Establish an application process for donation box operators to include a fee to be determined, site plan, and property owner authorization requirement(s)	Allow no more than two Donation Boxes per 400 feet from any other unmanned donation box
Require an annual renewal per donation box	Establish size requirement and regulate placement on concrete or asphalt
Require donation box label & registration decal to include contact information of responsible operator and for profit/nonprofit contact (examples next slide)	Prohibit Donation Boxes in property setbacks, visibility triangle, required parking areas, driveway, sidewalks, easements, fire lanes, floodplains, and streets
Require regular weekly pick up services for donated items or as needed	Prohibit Donation Boxes in areas zoned as Residential uses





# Proposed Ordinance Recommendations



## Applications key considerations

- Name, mailing address, email, and phone number of both property owner and DB operator
- Approval letter from property owner
- Physical location of DB
- Dates DB will be serviced
- Emergency contact phone number



City of Houston  
Regulatory Affairs Division- Transportation Section  
1002 Washington Ave.  
Houston, Texas 77002  
(832) 394-8803 Fax (832) 395-9632



### DONATION BOX PERMIT APPLICATION AND INDEMNIFICATION OF THE CITY

#### Donation Box Applicant Information

Name of Applicant: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address (if different): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

#### Donation Box Operator Information (if different from applicant)

Name of Operator: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address (if different): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

#### Donation Box Landowner Information (if different from applicant)

(If multiple locations, provide landowner information on page following the next page)

Name of Landowner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Physical Address (if different): \_\_\_\_\_  
Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Any material change in the information provided shall require an amendment and must be reported to the director within 10 days after the change. Failure to supplement as required invalidates any permit provided under the original application. The administrator may require a permittee to reapply for a permit if information provided in the original application changes.



# Next Steps



## Summer 2022

- Seek committee support to proceed in drafting an ordinance for the Donation Box Registration Program.

## Spring 2023

- Develop an internal process to identify as many existing DB as possible throughout the City
- Conduct fee study for DB application process
- Propose drafted ordinance

## Summer 2023

- Create an application and permitting process for DB operators
- Complete marketing campaign advising property owners of registration program
- Deploy an online process to track applications and DB locations and complaints





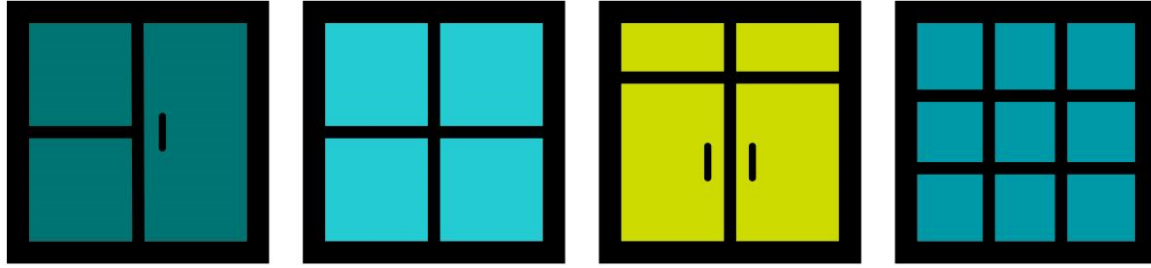
**City of Dallas**

# **City of Dallas Donation Box Registration Program**

**Quality of Life, Arts and Culture  
August 15, 2022**

Lynetta Kidd, Director (I)  
Katina Robertson, Administrator  
Odie Hayes, District Manager  
Renee Paramo, Supervisor

Code Compliance Services



# DEEP ELLUM FOUNDATION

## Deep Ellum Noise Ordinance

Aug. 15, 2022 | City of Dallas Quality of Life Committee  
Stephanie Keller Hudiburg, Executive Director of the Deep Ellum Foundation



# Background

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## **A change in noise enforcement practice precipitates increased citations and neighborhood concern:**

- In April of 2021, the Department of Code Compliance Services began to serve as the primary entity to oversee enforcement of local noise ordinances, relieving the Dallas Police Department.
- The Department of Code Compliance Services shifted focus to the use of Chapter 30 in enforcement, removing the requirement for decibel readings and, instead, relying more heavily upon disruption to “ordinary sensibilities” as the gauge for issuing warnings and citations.

# Background

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**Deep Ellum has served as Dallas' entertainment and cultural center for more than 100 years and is the region's premier entertainment district today.**

- The neighborhood continues to have a highly dynamic music scene, with live music venues throughout the district. As office buildings are opening, even more residential buildings have opened and are in construction. People become Deep Ellum residents because of the walkable access to great food, drinks, events and, of course, live music.

# Process Overview

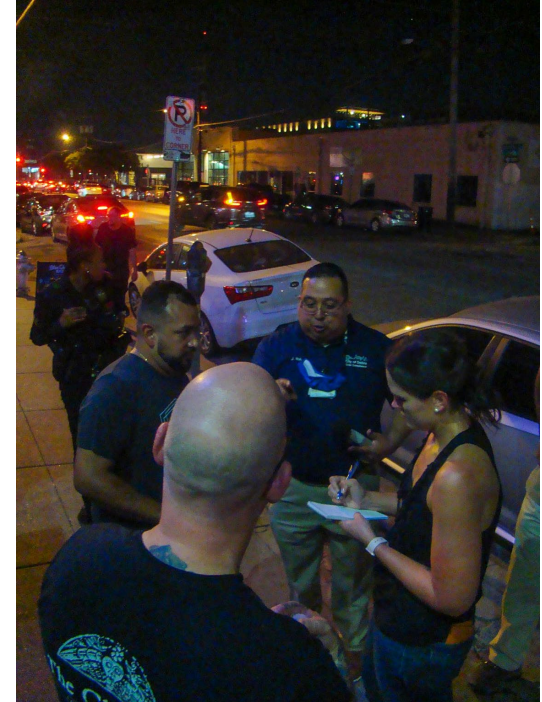
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**The Deep Ellum Noise Task Force worked for more than 6 months to identify recommendations to best serve the district's range of stakeholders**

- In the summer of 2021, Councilmember Moreno formed the **Deep Ellum Noise Task Force**, which sought to find solutions that allow businesses to thrive while maintaining quality of life for their neighbors and nearby residents who have been drawn to the Deep Ellum District to enjoy its rich amenities..

# Process Overview Continued

- Multiple **district walk-throughs** were conducted with the Department of Code Compliance Services to take decibel readings during varying times of night, days of week and seasons from June to September.
- Department of Code Compliance Services shared **data on complaints** received and executed by city staff.



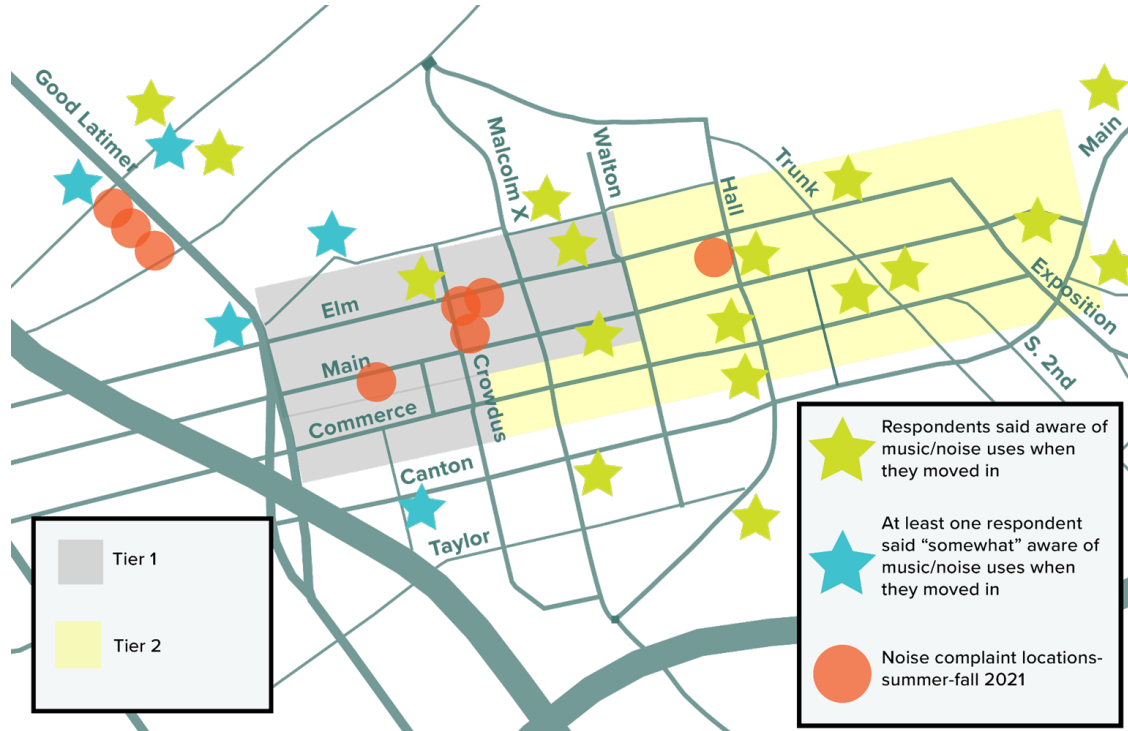


# Process Overview Continued

**Engagement and input gathered across stakeholder types and through multiple means to inform recommendations**

- Two online **surveys** between August and September 2021: one for music venue operators, one for residents and patrons.
- In-person and virtual **community meetings** in June, July, August and September 2021.
- Task force members held individual **resident and business interviews**.
- The **Deep Ellum Noise Task Force** met as a **full body** four times August through December.
- Released the [Deep Ellum Noise Task Force Report](#) January 2022.

# Survey Responses Snapshot



# Key Findings

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- The Deep Ellum **baseline level of noise** is higher than currently allowed by the city-wide Dallas code.
- There is a **strong resident awareness** of noisy neighboring uses.
- Noise regulation enforcement has a **significant business impact**.
- There have been a **small number of noise complaints** in Deep Ellum.
- There is a **high proportion of Code Compliance visits** to district businesses.
- Survey respondents said **neighborhood standards for decibel level** was the most important change of policy the city could undertake.

# Recommendations

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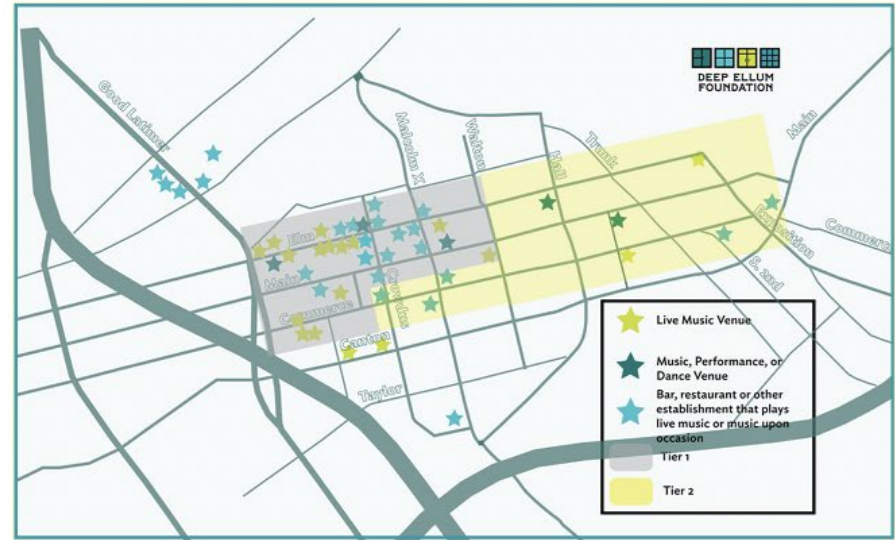


- Create new tiers of allowable noise within the Deep Ellum Cultural District, distinct from the City of Dallas levels

# Distinct Decibel Limits for Deep Ellum

	Tier 1 Level	92 db	Tier 2 Level	78 db
	Start Time	Stop Time	Start Time	Stop Time
Monday	6 p.m.	12 a.m.	6 p.m.	10 p.m.
Tuesday	6 p.m.	12 a.m.	6 p.m.	10 p.m.
Wednesday	6 p.m.	12 a.m.	6 p.m.	10 p.m.
Thursday	6 p.m.	12 a.m.	6 p.m.	10 p.m.
Friday	6 p.m.	2 a.m.	6 p.m.	12 a.m.
Saturday	2 p.m.	2 a.m.	2 p.m.	12 a.m.
Sunday	2 p.m.	12 a.m.	2 p.m.	10 p.m.

Deep Ellum Venues & District Noise Levels by Tier



\*Establishments playing music on their rooftop could be limited to 78 db (for both floors)

# Recommendations Continued

- Method of taking **decibel** readings must be consistent, be accurate and reflect impact to complainants.
- Limit **speaker use** facing and directly adjacent to the public right-of-way.
- Ensure **resident awareness** via strong communications to incoming residents.



**IT MIGHT GET LOUD**

**HI NEIGHBOR!** Welcome to the Deep Ellum Cultural District! We hope you enjoy living in the entertainment capitol of North Texas. In Deep Ellum, you may hear **LOUD MUSIC** from various venues on Elm, Main and Commerce Streets **UNTIL 12AM, 4 days a week and 2AM on weekends.**

In Deep Ellum, we are a community. Residents and venue owners are strongly encouraged to work together in a spirit of cooperation and tolerance to make everyone's experience in Deep Ellum a comfortable and prosperous one. For ongoing issues and any violations, DEF will endeavor to connect you to the owners and work toward resolution.

**IF YOU ARE EXPERIENCING CONSISTENT AND EXCESSIVE NOISE DISTURBANCES**

- Reach out directly to the business and property owners.
- Contact the Deep Ellum Public Safety Hotline at 214-449-1493 24-hours per day and you'll be directed to Deep Ellum Foundation's security team.
- Call the City of Dallas at 311 to report abuses of the noise ordinance

As a historic center of music, arts, and entertainment for over 100 years, Deep Ellum has distinct rules and local noise ordinances grant higher volumes than allowed in the rest of the city

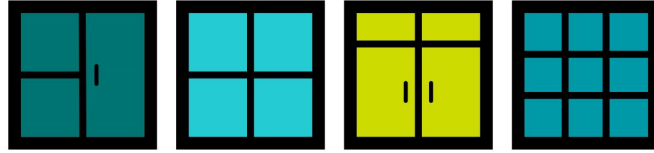
**LEARN MORE AT [DEEPELLUMTEXAS.COM/NOISE](http://DEEPELLUMTEXAS.COM/NOISE)**



# Recommendations Continued

- Establish a standard of **business cooperation** to address neighboring business disputes.
- Maximize the recent **Music Friendly Community** designation.
- Take practical, low-cost and impactful steps to reinforce Deep Ellum as the premier music-friendly district by creating new music-loading zone signs.

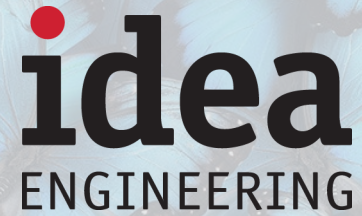




# DEEP ELLUM FOUNDATION

## Q&A





# Fentanyl Misuse Prevention Campaign

Turn-Key Campaign  
Council Member Adam Bazaldua, City of Dallas

August 12, 2022



Idea Engineering is a full-service marketing agency specializing in **communications that create community.**

Our *Turn-Key Campaigns* bring together our expert research and best practices – combined with our broad experience in branding, positioning and strategic communications – to develop **relevant and effective campaigns on critical issues** facing our communities.

# Fentanyl is Forever

IDEA ENGINEERING TURN-KEY CAMPAIGN

Idea Engineering's "Fentanyl is Forever" campaign targets a broad swath of demographics to spread knowledge of the threat of fentanyl to communities across our nation. Our goal is to make people aware and averse to street fentanyl and to seek out local resources for help.

## Campaign Rationale

The ongoing scourge of fentanyl, in communities across our nation, continues to accelerate. Our "Fentanyl is Forever" campaign brings the dangers and devastation of fentanyl misuse to life by showing how fentanyl can wreck lives, families and friendships. Through five short stories we let people see the dangerous potency of fentanyl; that it may be present in non-prescribed and/or street drugs that they are misusing and that an overdose is all-too easily fatal.

**Our goal is to make people aware and averse to street fentanyl and to seek out local resources for help.**

---

## Standard Package

The Turn-Key Campaign is available in both English and Spanish (“El Fentanilo es para Siempre”), and customization for other languages is available. Campaign components include:

- 5 PSA themes (each delivered as 15- and 30-second videos)
- 5 Long-form videos
- Campaign Microsite
- 5 Banner ads (3 standard sizes)
- 5 Social media graphics (one standard size)
- 5 Flyer & poster PDFs
- 5 Radio spots

Annual campaign updates with new ads and content are planned for future purchase offerings.

# Videos – Digital, Broadcast, and Social Media

All video materials are available in both English and Spanish

## Examples:

(All videos are provided in full length, fifteen second, and thirty second versions.)

### The Family (full story)



[Watch their story >](#)

### The Public Health Administrator (:30)



[Watch her story >](#)

### The Friend (:15)



[Watch her story \(English\) >](#)

### La Amiga (:30)



[Watch her story \(Spanish\) >](#)

## Banner Ads

*Using fentanyl is like  
Russian roulette.*

*We lost two friends that day.  
There was fentanyl in those pills.  
Nobody knew.*

 **FENTANYL  
IS FØREVER**

[LEARN MORE](#)




*He was prescribed  
painkillers and he  
got hooked on them.*

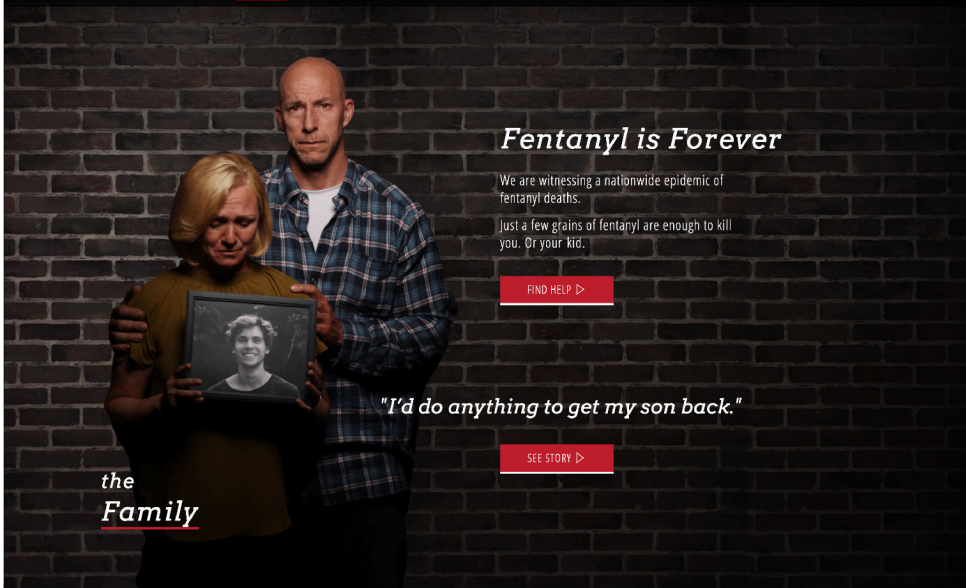
*He dodged the bullet  
for a while. And then  
one day he didn't.*

 **FENTANYL  
IS FØREVER**

[LEARN MORE](#)




[Get Naloxone](#)
[Find Help](#)
[Español](#)



# Fentanyl is Forever

We are witnessing a nationwide epidemic of fentanyl deaths.

Just a few grains of fentanyl are enough to kill you. Or your kid.

[FIND HELP >](#)

*"I'd do anything to get my son back."*


[SEE STORY >](#)

the Family


## What is Fentanyl?

Fentanyl is an extremely powerful synthetic opioid painkiller, up to 100 times more powerful than morphine, and can easily be fatal except when administered by a doctor or via prescription.

**Prescription fentanyl** is manufactured in extremely precise doses and its use is carefully monitored. **Illicit fentanyl**, on the street, is an unknown, even to the person mixing it. It is a case of trial and error – and the errors are very often fatal.



**Prescription fentanyl** is a powerful medical opioid prescribed in carefully monitored dosage for extreme pain and end-of-life care.



**Illegal fentanyl**, obtained on the street or online, is of unknown dosage and strength. A small mistake means death.

When in doubt, call 911 and use naloxone.

[GET NALOXONE >](#)

# Campaign Website

[www.FentanylisForever.org](http://www.FentanylisForever.org)

[www.ElFentanilo.com](http://www.ElFentanilo.com)



## PDFs: Poster and Flyer



*I've been in the ER for 15 years, but the fentanyl epidemic scares me.*

*Even if we get to an overdose quickly, they're hard to save.*

Fentanyl misuse and overdose is happening right here, right now. Even a tiny amount can be fatal, and often people don't even know the drug they are taking has fentanyl in it.

Be aware, be informed. Be safe.  
[www.FentanylIsForever.org](http://www.FentanylIsForever.org)



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*He wasn't an angel, but he had a good heart.*

*I'd do anything to get my boy back.*

We are witnessing a nationwide epidemic of fentanyl deaths. Just a few grains of fentanyl are enough to kill you. Or your child.

Be aware, be informed. Be safe.  
[www.FentanylIsForever.org](http://www.FentanylIsForever.org)



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## Social Media Graphics

*We lost two  
friends that day.*

*There was fentanyl  
in those pills.  
Nobody knew.*



 **FENTANYL**  
**IS FØREVER**

*Using fentanyl is like  
Russian roulette.*

*The difference between high  
and dead is so, so small.*



 **FENTANYL**  
**IS FØREVER**

# Campaign Packages

**Recommended**

Full Campaign  
*broadcast & digital*

**\$57,150.00**

- ✓ **5 Campaign Message Themes**
- ✓ Broadcast TV PSAs
- ✓ Digital Video PSAs
- ✓ Radio PSAs
- ✓ Print: Posters & Flyers
- ✓ Digital Banner Ads
- ✓ Social Media Graphics
- ✓ Web Graphics
- ✓ Campaign Microsite
- ✓ Localization: custom web address on videos
- ✓ Spanish: all campaign materials

Standard Campaign  
*digital*

**\$26,250.00**

- ✓ **5 Campaign Message Themes**
- ✓ Digital Video PSAs
- ✓ Radio PSAs
- ✓ Print: Posters & Flyers
- ✓ Digital Banner Ads
- ✓ Social Media Graphics
- ✓ Web Graphics
- ✓ Campaign Microsite
- ✓ Localization: custom web address on videos

Basic Campaign

**\$14,250.00**

- ✓ **2 Campaign Message Themes**
- ✓ Digital Video PSAs
- ✓ Radio PSAs
- ✓ Print: Posters & Flyers
- ✓ Digital Banner Ads
- ✓ Social Media Graphics
- ✓ Web Graphics



## Turn-Key Campaigns

[www.ideaengineering.com/campaigns](http://www.ideaengineering.com/campaigns)

Questions?

email: [Jennie@ideaengineering.com](mailto:Jennie@ideaengineering.com)

phone: 310-748-5366

# Memorandum



CITY OF DALLAS

DATE August 15, 2022

TO Honorable Members of the Quality of Life, Arts, and Culture Committee

SUBJECT **Proposed Grand Prairie Boundary Adjustment - Bella Lagos**

This serves as a follow up of the August 25, 2021 City Council resolution 21-1367 authorizing the City Manager to execute a boundary adjustment agreement with Grand Prairie. This memo provides an update on negotiations with Grand Prairie.

## Background

The Bella Lagos subdivision is a single-family development within the City of Dallas. While located in the City of Dallas, homes in this neighborhood have Grand Prairie mailing addresses. Bella Lagos is separated from the rest of Dallas by Mountain Creek Lake, Hensley Field, and Mountain Creek Lake Park. A map of the area is attached.

Councilmember Casey Thomas conducted several community meetings with residents of Bella Lagos, with some homeowners requesting a boundary adjustment to move their neighborhood into the city limits of Grand Prairie. Bella Lagos residents expressed difficulty receiving police and fire services and there is often confusion over which city the neighborhood is located.

The community is adjacent to Hensley Field, the site of the former Dallas Naval Air Station, a 738-acre City-owned site on north shore of Mountain Creek Lake with two miles of lake frontage and views of Downtown Dallas and escarpment views. A master plan for the area is underway with future potential for high value mixed use along the lake frontage and accessible to the Bella Lagos community. The *Draft Hensley Field Master Plan* published on March 11, 2022 calls for the value of this City-owned property to be leveraged as part of a partnership between the City of Dallas and the private sector to address community challenges related to: social inequity, climate change, and the need for economic reinvestment in Southern Dallas.

## Service Volumes

The following statistics outline service volumes provided to Bella Lagos by the City of Dallas:

- Dallas Police Department has responded to 13 calls in 2021. Overall response times vary and tend to be above target.
- From 2016 to 2022, there were 161 Code Compliance service requests.
- From 2016 to 2022, Dallas Fire Rescue responded to 119 calls. Dallas has an Auto Assist Agreement with the Grand Prairie Fire Department to help respond to calls. This agreement to provide aid to the area has no cost for the City of Dallas.
- The cost of staffing a new fire station with a fire engine company and a rescue ambulance would be approximately \$4,291,656. A fire station is planned as part of the Hensley Field Master Plan.

DATE August 15, 2022

SUBJECT **Proposed Grand Prairie Boundary Adjustment - Bella Lagos**

- The City of Grand Prairie provides treated water service to Bella Lagos per the Wholesale Treated Water Contract dated January 6, 2012, Resolution No. 12-0476.
- The community is served by the Trinity River Authority (TRA) on behalf of the City of Dallas for wastewater services.

Dallas City staff estimates the fire hydrants, valves, and manholes are less than 20 years old and do not anticipate costs.

### **Terms and Status**

During initial discussions, the City of Grand Prairie indicated a willingness to work with the City of Dallas to move the Bella Lagos neighborhood into the City of Grand Prairie. The City of Grand Prairie provided estimates for water meter replacements and radio towers for the Bella Lagos neighborhood. Additional concerns mentioned included: plugging meters; TRA costs; erosion issues; street, sidewalk, and sign replacements and repairs; and the conditions of fire hydrants, valves, and manholes.

Grand Prairie requests Dallas to pay for all costs of transferring infrastructure to Grand Prairie. Those costs include \$100,000 upfront, *plus* a contingency to share expenses for potential erosion issues on Mountain Creek Lake within a certain number of years from the transfer, if the city is held liable. Grand Prairie would assume tax revenue from properties within the boundary and would mean a loss of an estimated \$445,000 annually, not including any annual changes in property valuations. Any redevelopment of Hensley Field is likely to affect property values.

Staff requests direction from the Committee to:

1. Take no further action, and Bella Lagos remains in the City of Dallas; or
2. Request staff to place an item on an upcoming Council agenda authorizing the boundary adjustment agreement under the terms described and proposed by the City of Grand Prairie.

If Council executes the boundary adjustment agreement and adoption of an ordinance agreeing to the boundary adjustment with the current stipulations, the City of Grand Prairie City Council would also have to adopt an ordinance accepting the boundary adjustment.

Should you have any questions, please contact Julia Ryan, Director of Planning and Urban Design, at [julia.ryan@dallas.gov](mailto:julia.ryan@dallas.gov) or (972) 849-1648.

DATE August 10, 2022  
SUBJECT **Proposed Grand Prairie Boundary Adjustment - Bella Lagos**

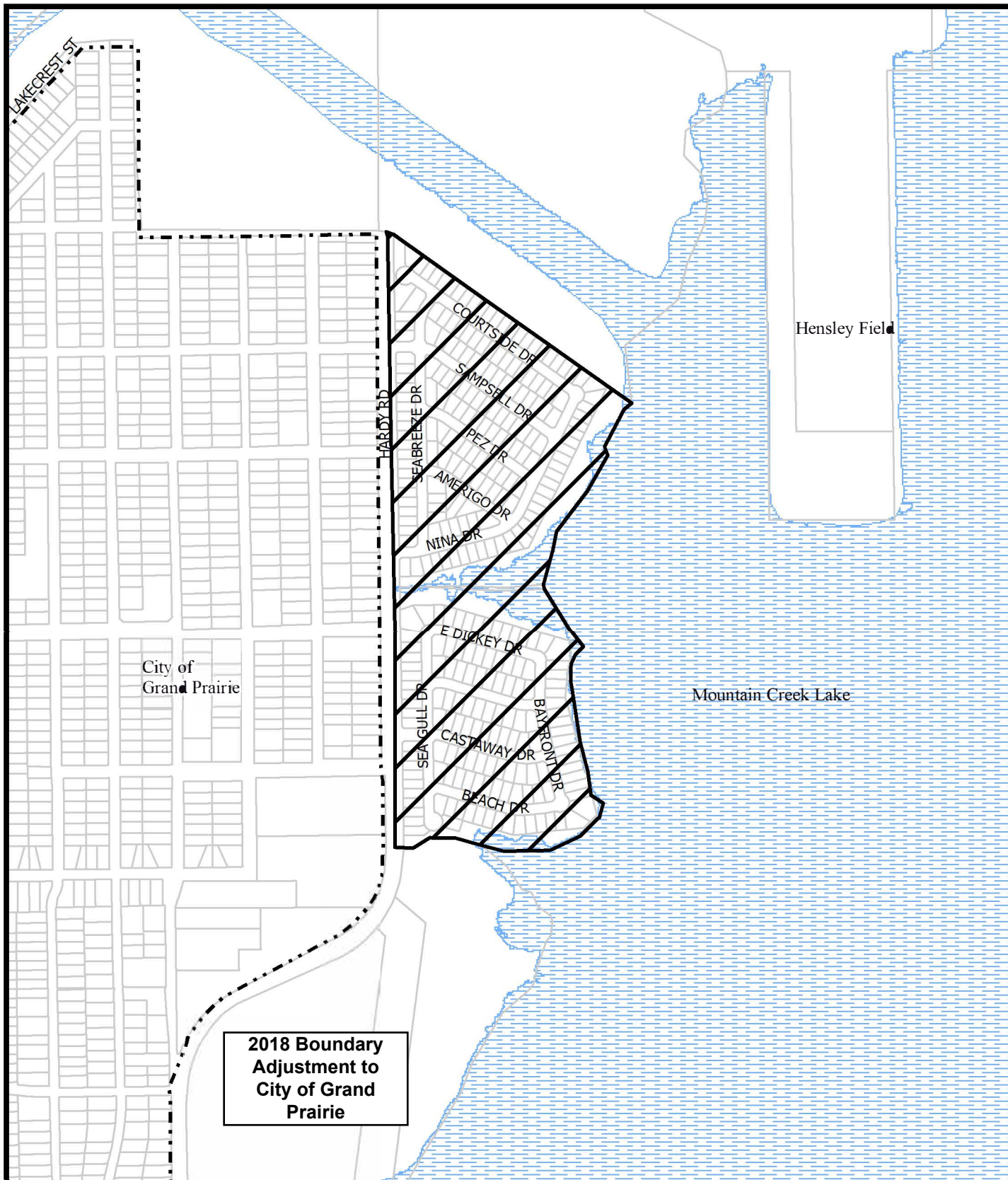


Assistant City Manager

C: Honorable Mayor and City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billieae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Genesis Gavino, Chief of Staff

Kimberly Bizer Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager  
M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Robert Perez, Assistant City Manager  
Jack Ireland, Jr., Chief Financial Officer  
Directors and Assistant Directors





1:8,400

# Proposed Boundary Adjustment City of Grand Prairie

## VICINITY MAP

Case no: RQ201-006

Date: 11/17/2020

# Memorandum



CITY OF DALLAS

DATE August 12, 2022

Honorable Members of the City Council Transportation and Infrastructure Committee:  
TO Omar Narvaez (Chair), Tennell Atkins (Vice Chair), Adam Bazaldua, Cara Mendelsohn,  
Jesse Moreno, Jaynie Schultz, Gay Donnell Willis

SUBJECT **Upcoming Agenda Item: Rosemont Safe Routes to School Project in the Davis Garden TIF District**

An item for City Council consideration will be placed on the Wednesday, September 14, 2022 City Council agenda for supplemental design services for the Rosemont Safe Routes to School Project (Project) in the Davis Garden Tax Increment Financing (TIF) District. The item will authorize a supplemental contract with Halff Associates (Consultant) in the amount of \$201,425 to complete the design of the Project.

The National Center for Safe Routes to School (SRTS) serves as the US Department of Transportation's clearinghouse for pedestrian and bicycle research and tools. SRTS programs aim to make it safer for students to walk and bike to school and encourage more walking and biking where safety is not a barrier. The SRTS approach promotes walking and bicycling to school through infrastructure improvements, enforcement, tools, safety, and education. The Transportation Alternatives Program (TAP), a federal program administered through the US Department of Transportation, provides funding for a variety of generally smaller-scale transportation projects such as Safe Routes to School projects. TAP provides funds through the North Central Texas Council of Government's (NCTCOG) Regional Transportation Council (RTC), which determines the allocation of federal, state and regional transportation funds. The RTC periodically funds SRTS infrastructure projects through TAP calls for projects. Under the 2014 call for projects, \$5.7 million was awarded to 13 area SRTS projects, including \$86,957 for the Rosemont SRTS Project.

The purpose of the Rosemont SRTS Project is to support the neighborhood's desire for more of their children to bike and walk to school. Rosemont Primary School is directly adjacent to Rosemont Elementary and International Language Preparatory Middle School. The Project's goal is to create a system of limited-access safe streets across the neighborhood that connect the Rosemont Primary and Elementary Schools to the surrounding neighborhood. The Project's scope of work consists of the design and construction of bicycle and pedestrian improvements to include speed humps, neckdowns and curb extensions, bike lanes, sidewalks, ADA ramps, crosswalk markings and stop bars, and hybrid beacons.



In 2014, the Project was awarded a TAP grant by the RTC in an amount not to exceed \$86,957, with \$69,566 as the Federal share for engineering design and a local match requirement of \$17,391. On April 11, 2018, City Council authorized a professional services contract with the Consultant to provide design services for the Project. In November 2018, discussions between NCTCOG and the City of Dallas led to a change in design scope which resulted in a change directive. In the change directive, the Consultant was asked to take the revised scope to 60% design using the original funds. Completing the design (the remaining 40%) would increase the design cost by \$151,425 due to the change in scope.

Since any additional costs associated with the Project (in excess of \$86,957) are the responsibility of the City, several months ago the Public Works Department approached the Office of Economic Development and the Davis Garden TIF District with a request for the supplemental funding. The request was initially presented to the Davis Garden TIF District Board of Directors (TIF Board) on June 15, 2022. Based on input from the community and after TIF Board discussion during the June 15 meeting, two additional streets adjacent to the Rosemont Primary School and the Rosemont Elementary School were added to the scope of the Project with an estimated additional design cost of \$50,000. The request for the total supplemental design cost of \$201,425 to complete the design of the Project was presented to the TIF Board on August 2, 2022 and was approved unanimously.

Please contact Haytham Hassan, Assistant Director/City Engineer, Department of Public Works at [Haytham.hassan@dallas.gov](mailto:Haytham.hassan@dallas.gov) should you have any questions or require further information.

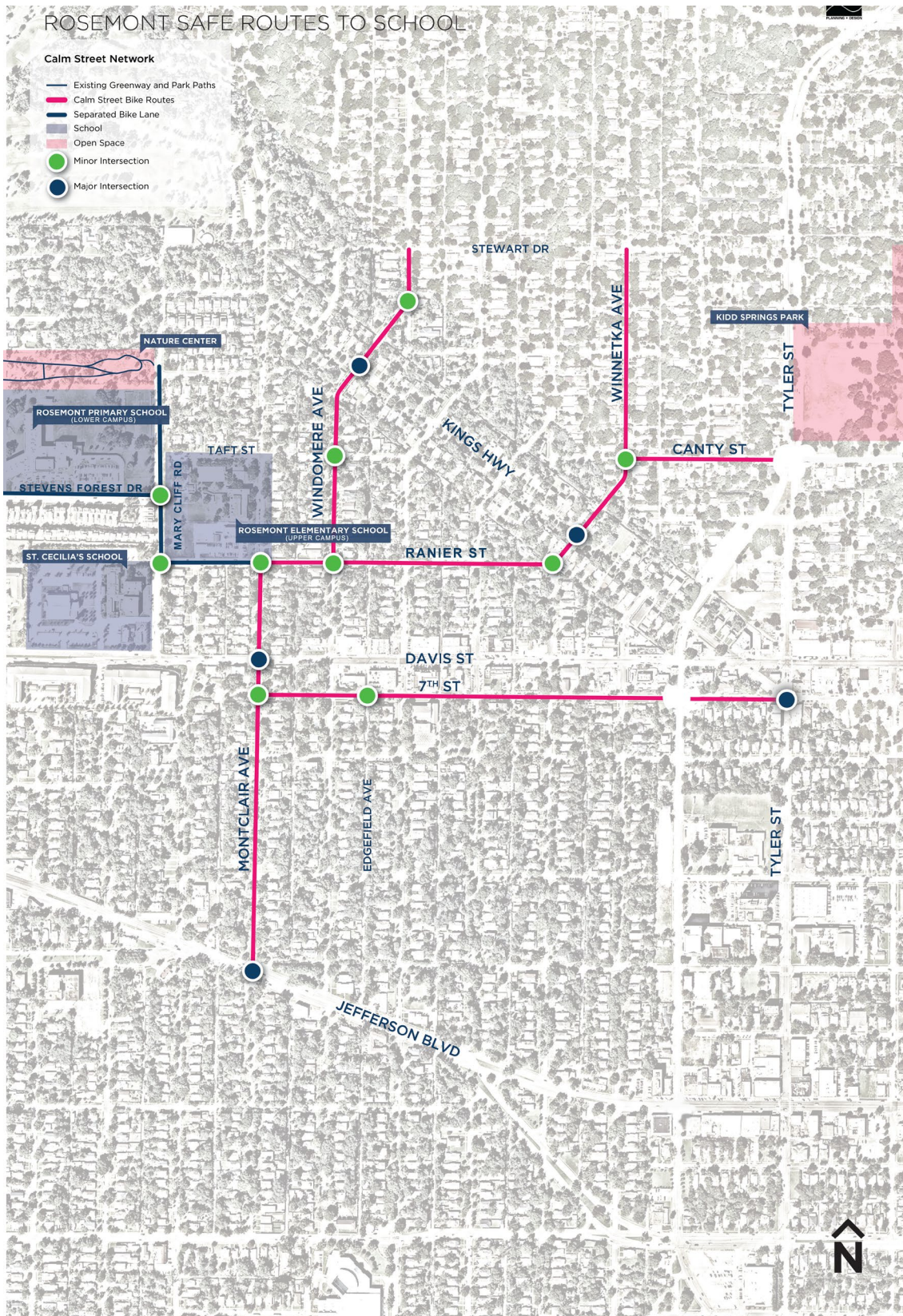


Dr. Robert M. Perez  
Assistant City Manager

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Billerae Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizzor Tolbert, Deputy City Manager  
Jon Fortune, Deputy City Manager

M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager  
Majed A. Al-Ghafry, Assistant City Manager  
Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors

## Rosemont Safe Routes to School Project Revised Scope







# City of Dallas

1500 Marilla Street  
Council Chambers, 6th Floor  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 22-2161

**Item #:** A.

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Habitual Nuisance Property Designation

[Chris Christian, Director, Code Compliance Services; Ariel Garcia, Code Administrator (I), Code Compliance Services]



# City of Dallas

1500 Marilla Street  
Council Chambers, 6th Floor  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 22-2160

**Item #:** B.

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Fair Chance Hiring: Prohibiting Employers From Inquiring About Criminal Histories On Initial Job Applications

[Casey Burgess, Executive City Attorney, City Attorney's Office]



**City of Dallas**

# **Fair Chance Hiring**

**Quality of Life, Arts, and  
Culture Committee  
September 19, 2022**

Casey Burgess, Deputy Chief,  
General Council Division  
City Attorney's Office  
City of Dallas

# Fair Chance Hiring



- Fair chance hiring, or “ban the box” ordinances prohibit an employer with 15 or more employees from inquiring about an applicant’s criminal history on an initial job application.
- Exceptions:
  - State and federal government.
  - Organizations that are exempt from taxation under Section 501(c)(3) of the Internal Revenue Code.
  - Employment positions where criminal history can disqualify an applicant by law.



# Fair Chance Hiring



- Fair chance hiring policies have been adopted by 37 states and over 150 cities and counties.
  - Texas jurisdictions with fair chance hiring policies for public employees:
    - Dallas County
    - Travis County
    - Harris County
    - San Antonio
  - Two Texas cities have adopted fair chance hiring ordinances that apply to private employers:
    - Austin (2016)
    - DeSoto (2021)



# Fair Chance Hiring



- Under the Austin and DeSoto ordinances:
  - An applicant may file a complaint with the city.
  - The city conducts an investigation and, if a violation is found, will issue a notice of violation.
  - If a notice of violation is issued, the city will conduct an administrative hearing to determine liability.
  - If the administrative hearing determines the employer is liable, the employer is subject to a civil penalty not to exceed \$500.







# Fair Chance Hiring

## Quality of Life, Arts, and Culture Committee

### September 19, 2022

Casey Burgess, Deputy Chief, General Council Division  
City Attorneys Office  
City of Dallas



ORDINANCE NO. \_\_\_\_\_

An ordinance amending Chapter 21, “Reserved,” of the Dallas City Code; providing fair chance hiring regulations; providing a penalty not to exceed \$500; providing a saving clause; providing a severability clause; and providing an effective date.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That Chapter 21, “Reserved,” of the Dallas City Code is amended to read as follows:

**“CHAPTER 21**

**FAIR CHANCE HIRING [~~RESERVED~~]**

**SEC. 21-1. DEFINITIONS.**

In this chapter:

(1) APPLICANT means an individual who submits an initial job application or other documentation for employment.

(2) CITY means the City of Dallas, Texas.

(3) CONVICTION means a record from any jurisdiction that includes information indicating that a person has been convicted of a felony or misdemeanor, provided that the conviction is one for which the person has been placed on probation, deferred disposition, fined, imprisoned, pardoned, or paroled.

(4) CRIMINAL HISTORY means an arrest, conviction, plea of nolo contendere, or deferred adjudication arising from a felony criminal accusation, or a Class A or Class B misdemeanor criminal accusation, made under state law, federal law, or a comparable law of another state of the United States.

(5) DEPARTMENT means the department designated by the city manager to implement, administer, and enforce this chapter.

(6) DIRECTOR means the director of the department or the director's designated representative.

(7) EMPLOYER means a person, company, corporation, firm, labor organization, or association that employs at least 15 individuals who worked in the city each working day for 20 or more calendar weeks in the current or preceding calendar year. The term includes an agency acting on behalf of an employer. The term also includes the city. The term does not include:

(A) the United States government, any of its departments or agencies, or any corporation wholly owned by it;

(B) the government of the State of Texas or any of its departments, agencies, or political subdivisions; or

(C) an organization that is exempt from taxation under Section 501(c) of the Internal Revenue Code.

(8) EMPLOYMENT means to work for an employer for pay. The term includes full time work, part time work, temporary or seasonal work, contract work, casual or contingent work, work through the services of a temporary or other employment agency, and participation in a vocational, apprenticeship, or educational training program.

(9) INITIAL JOB APPLICATION means the first written or oral expression of interest in a job by an individual made in compliance with the employer's established criteria for receiving expressions of interest.

(10) JOB means an employment position with an employer for which the employer has solicited or accepted applications and which the employer is currently attempting to fill.

## **SEC. 21-2. APPLICABILITY.**

(a) Except as provided in this chapter, this chapter applies to all employers in the city.

(b) This chapter does not apply to an employment position for which an individual may be disqualified based on the individual's criminal history under a federal, state, or local law, pursuant to a federal, state, or local agency or commission rule or regulation, or compliance with a legally mandated insurance or bond requirement.

(c) Nothing in this chapter limits an employer's authority to make a hiring decision for any lawful reason, including the determination that an individual is unsuitable for the job based on an individualized assessment of the individual's criminal history.

(d) Nothing in this chapter limits an employer's authority to post a list of criminal convictions that disqualify an applicant from employment.

**SEC. 21-3. CRIMINAL HISTORY IN EMPLOYMENT.**

An employer commits a violation if the employer inquires about an applicant's criminal history on an initial job application.

**SEC. 21-4. INVESTIGATION.**

(a) An applicant may file a complaint with the department and the department may investigate complaints alleging a violation of this chapter.

(b) A complaint alleging a violation of this chapter must be filed with the department by or on behalf of an aggrieved applicant within 60 days of the date of the violation. A complaint must contain the following information:

- (1) the employer's name;
- (2) the employer's location;
- (3) a copy of the job application form alleged to be in violation of this chapter;

and

(4) any additional information requested by the department to investigate the complaint.

(c) Upon investigation by the department and a determination of a violation under this chapter, the violator will be issued an administrative citation in accordance with Article IV-b of Chapter 27 of this code.

**SEC. 21-5. ENFORCEMENT.**

(a) The city may impose administrative penalties, fees, and court costs in accordance with Article IV-b of Chapter 27 of this code for an offense under Section 21-3.

(b) For a first violation of this chapter, the director shall issue a written warning to the employer found to be in violation informing the employer that a civil penalty may be assessed for a subsequent violation.

(c) An employer found to be in violation of this chapter after receiving a written warning is subject to a civil penalty not to exceed \$500 for each subsequent violation.

(d) The provisions of Article IV-b of Chapter 27 of this code pertaining to financial inability to comply with an administrative order do not apply to violations of this chapter."

SECTION 2. That a person violating a provision of this ordinance, upon conviction, is punishable by a fine not to exceed \$500.

SECTION 3. That Chapter 21 of the Dallas City Code shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 4. That any act done or right vested or accrued, or any proceeding, suit, or prosecution had or commenced in any action before the amendment or repeal of any ordinance, or part thereof, shall not be affected or impaired by amendment or repeal of any ordinance, or part thereof, and shall be treated as still remaining in full force and effect for all intents and purposes as if the amended or repealed ordinance, or part thereof, had remained in force.

SECTION 5. That the terms and provisions of this ordinance are severable and are governed by Section 1-4 of Chapter 1 of the Dallas City Code, as amended.

SECTION 6. That this ordinance shall take effect immediately from and after its passage and publication in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so ordained.

APPROVED AS TO FORM:

CHRISTOPHER J. CASO, City Attorney

By \_\_\_\_\_  
Assistant City Attorney

Passed \_\_\_\_\_



# City of Dallas

1500 Marilla Street  
Council Chambers, 6th Floor  
Dallas, Texas 75201

## Agenda Information Sheet

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**File #:** 22-2106

**Item #:** C.

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Dallas 311 Interactive Citywide Service Request Dashboard

# Memorandum



CITY OF DALLAS

DATE September 19, 2022

TO Honorable Members of the Quality of Life, Arts and Culture

SUBJECT **Dallas 311 Interactive Citywide Service Request Dashboard**

The Office of Data and Analytics and Business Intelligence (DBI) in partnership with Dallas 311 has developed an interactive 311 Citywide Dashboard that provides a convenient and accessible way for residents to engage with and explore 311 service requests. The dashboard tool provides insight on the volume, time, and locations of service requests used to improve the quality of life for the residents of Dallas.

The 311 Citywide Dashboard displays selections filterable by date, department, service request type and displays key measures regarding service level status (i.e., on time or overdue) and the number of service requests created daily. Charts and maps display and highlight where service requests are located along with details such as council district, service request type, day of the week, and hour. Each view is interactive, allows viewers to see which locations receive the most service requests, and to highlight council districts.

DBI anticipates releasing this interactive performance tool to be hosted on the Dallas 311 website in the next few weeks, pending committee feedback.

Staff is providing a briefing to the Quality of Life, Arts and Culture Committee to solicit any feedback you may have about the dashboard as we prepare to launch this product. All feedback should be directed to me and should be received by September 23, 2022. Should you have any questions or concerns, please contact me.

**Dr. Brita Andercheck**  
Chief Data Officer

c: T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Deputy City Manager  
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Carl Simpson, Assistant City Manager  
Jack Ireland, Chief Financial Officer  
Genesis D. Gavino, Chief of Staff to the City Manager  
Directors and Assistant Directors



## Agenda Information Sheet

**File #:** 22-1997

**Item #:** 53.

**STRATEGIC PRIORITY:** Quality of Life, Arts & Culture  
**AGENDA DATE:** September 28, 2022  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Park & Recreation Department  
**EXECUTIVE:** John D. Jenkins

### **SUBJECT**

Authorize an Interlocal Cooperation Agreement with the Dallas Independent School District to maximize resources and programming opportunities for Dallas Independent School District students by ensuring mutual use of City of Dallas Park & Recreation Department and Dallas Independent School District athletic facilities through July 2027 - Financing: No cost consideration to the City

### **BACKGROUND**

The City of Dallas Park & Recreation Department (City) and Dallas Independent School District (DISD) have partnered over the years whereby DISD is authorized to use City golf courses, tennis centers, and other facilities designed specifically for athletic use such as softball, baseball, rugby, gym, running tracks, pools, and stadiums for district tournament practice and play for a reduced fee depending on the services requested. This agreement will allow DISD to utilize the golf and tennis facilities from 2022 through the 2027 school year.

The requested agreement allows the City of Dallas Park & Recreation Department and Dallas Independent School District to waive fees associated with the use of their respective athletic facilities. Fees associated with the use of tennis centers and golf courses are paid directly to the tennis or golf contractor. Fees are not collected by or paid to the Park & Recreation Department.

Dallas Independent School District shall pay the following tennis fees for district tournaments at the following centers directly to the appropriate tennis professional:

Fair Oaks Tennis Center	No fees charged
Samuell Grand Tennis Center	\$2.50 per court
Kiest Tennis Court	\$2.50 per court
Fretz Tennis Center	\$3.00 per court
L. B. Houston Tennis Center	\$3.00 per court



Dallas Independent School District shall pay the following junior green fee rate for tournaments between October and February at the golf courses listed below and will pay to the appropriate golf professional:

Cedar Crest Golf Course	\$3.00 per court
Keeton Golf Course	\$3.00 per court
Luna Vista Golf Course	\$3.00 per court
Tenison Golf Course	\$3.00 per court
Stevens Golf Course	\$3.00 per court

The City of Dallas Park & Recreation Department will waive green fees and tournament reservation fees of district participants for all the golf activities and University Interscholastic League District Golf Tournaments scheduled annually in late March and April annually.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 4, 2022, the Administration and Finance Committee considered this request and recommend authorization of the agreement.

On August 4, 2022, the Park and Recreation Board authorized the agreement through the 2027 school year with Dallas Independent School District.

**WHEREAS**, the City of Dallas Park & Recreation Department (City) and Dallas Independent School District (DISD) desire to enter into an Interlocal Cooperation Agreement to maximize resources and programming opportunities for both City Park and Recreation Department and Dallas Independent School District students by ensuring mutual use of City of Dallas and Dallas Independent School District athletic facilities through July 31, 2027.

**Now, Therefore,**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the President of the Park and Recreation Board and the City Manger are hereby authorized to execute an Interlocal Cooperation Agreement with Dallas Independent School District, approved as to form by the City Attorney, to maximize resources and programming opportunities for both Dallas Park & Recreation Department and Dallas Independent School District students by ensuring mutual use of City of Dallas and Dallas Independent School District athletic facilities through July 31, 2027.

**SECTION 2.** That the Interlocal Cooperation Agreement shall begin upon execution and expire on July 31, 2027 and include the following provisions:

- The City of Dallas will waive green fees and tournament reservation fees of district participants for all the golf activities and University Interscholastic League District Golf Tournaments scheduled annually in between March 15th and the end of April.
- Dallas Independent School District shall pay the following tennis fees for district tournaments at the following centers listed below:

Fair Oaks Tennis Center	No fees charged
Samuell Grand Tennis Center	\$2.50 per court
Kiest Tennis Center	\$2.50 per court
Fretz Tennis Center	\$3.00 per court
L. B. Houston Tennis Center	\$3.00 per court

- Dallas Independent School District shall pay the following junior green fee rate for tournaments between October and February at the golf courses listed below:

Cedar Crest Golf Course	\$3.00 per court
Keeton Golf Course	\$3.00 per court
Luna Vista Golf Course	\$3.00 per court
Tenison Golf Course	\$3.00 per court
Stevens Golf Course	\$3.00 per court

Dallas Independent School District and the City of Dallas Park & Recreation Department will track and report annual usage as part of the Interlocal Cooperation Agreement.

September 28, 2022

**SECTION 3.** That this contract is designated as Contract No. PKR-2022-00018849.

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.



## Council Action Fiscal Impact Form

A fiscal impact form is required for each item scheduled for City Council action regardless of the subject.

Agenda Date:

September 28, 2022

Department:

PKR

Agenda File Number:

22-1997

Cost Consideration Type: ☒ No Cost Consideration ☐ Cost Consideration

☐ Cost Consideration to Others ☐ Future Cost Consideration

☐ Grant ☐ Revenue ☐ Revenue Foregone

Funds budgeted for this expenditure (check all that apply) ☐ Operating ☐ Capital ☐ Grant

Appropriations Needed (check all that apply): ☐ Operating ☐ Capital ☐ Grant

General Fund Contingency? ☐ Yes ☐ No ☒ N/A

Funding Summary (insert rows if necessary; insert a new table for each funding category)

Operating							
					Add FY	Add FY	Future Years
Fund	Dept	Unit	Project	Object /RSRC	This Item (Current Year)	Year 2 Biennial	
				Total			
What is the contract ID number or requisition number? (Enter number or N/A)					PKR- 2022-00018849		



City of Dallas

## Council Action Fiscal Impact Form

A fiscal impact form is required for each item scheduled for City Council action regardless of the subject.

### **Position Detail**

Position(s) Authorized? ☐ Yes ☐ No ☒ N/A

Position Summary (Insert rows if necessary)

		Add FY	Add FY	Future Years
Job Title (Position Adjustment Form required)	Salary/Benefits	Year 1	Year 2	

### **Capital Project Detail**

Capital Summary (Insert rows if necessary)

Description	Fund Name or Fund Category	Add FY	Add FY	Future Years
		Year 1	Year 2	

### **Operating and Maintenance Detail**

Impact on Operating and Maintenance? ☐ Yes ☐ No ☐ N/A

Future Operating and Maintenance Impact (Insert rows if necessary)

Description of Impact	Add FY	Add FY	Future Years
	Year 1	Year 2	

### **Other Detail**

Other Summary (Insert rows if necessary)

Description (Use this section to describe fiscal impacts not listed above)	Add FY	Add FY	Future Years
	Year 1	Year 2	

Form Completed By:

Regina Allen	214-670-4285
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**Revision Date: December 7, 2021**