



City of Dallas

PARK AND RECREATION BOARD AGENDA

**THURSDAY, APRIL 21, 2016
DALLAS ZOO
650 S.R.L. THORNTON FREEWAY
DALLAS, TEXAS 75203
214-670-4078**

**9:00 am: Administration and Finance Committee, Auditorium
9:00 am: Planning and Design Committee, Flamingo Room
10:00 am: Park and Recreation Board, Flamingo Room**

SEARCH:



FOLLOW US:



PLAN YOUR ADVENTURE

[Save with CityPASS](#)

[Buy Your Tickets](#)

[Keeper Encounters & Training Demonstrations](#)

[Backstage Safari](#)

[Hours & Pricing](#)

[Frequently Asked Questions](#)

[Getting to the Zoo](#)

[Getting Around the Zoo](#)

[Be A Great Zoo Guest](#)

[Upcoming Events](#)

[Dallas Zoo Android and iPhone Apps](#)

[Group & School Rates](#)

[Discounts & Offers](#)

[Eat at the Zoo](#)

[Shop at the Zoo](#)

[Stroller & Wheelchair Rentals](#)

[Consignment Tickets](#)

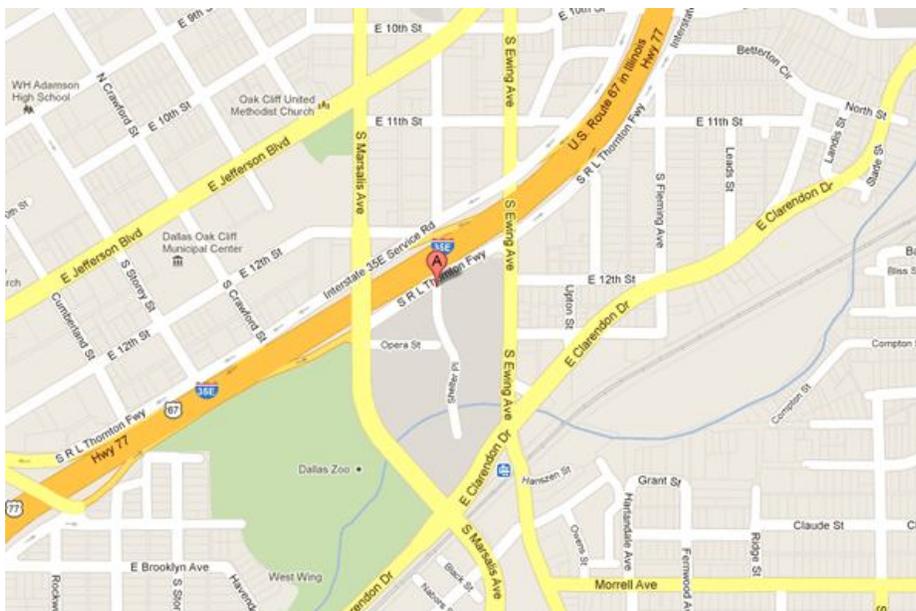
PLAN YOUR ADVENTURE :: GETTING TO THE ZOO

Getting to the Zoo

Location

650 South R.L. Thornton Freeway (I-35E), Dallas, TX 75203.

The Zoo is located three miles south of downtown Dallas, on I-35E at the Marsalis exit.



Directions

By Car:

Exit Marsalis Avenue from I-35E.

Go 1/8 mile on the north bound service road.

Turn right at the giant giraffe statue marking the entrance to the Dallas Zoo's Parking Lot.

By DART:

Take the DART (Dallas Area Rapid Transit) **RED LINE** to the Dallas Zoo Station.



Official Transportation Provider



RECEIVED

MEMORANDUM

2016 APR 15 AM 11:38

CITY SECRETARY
DALLAS, TEXAS



DATE: April 15, 2016

TO: Members of the Administration and Finance Committee of the Dallas Park and Recreation Board:
Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

SUBJECT: Notice of Meeting – Thursday – April 21, 2016 – 9:00 a.m.
Dallas Zoo – Auditorium - 650 S.R.L. Thornton Freeway – Dallas, Texas 75203

A meeting of the Administration and Finance Committee of the Dallas Park and Recreation Board is scheduled on Thursday, April 21, 2016 at Dallas Zoo Auditorium, 650 S.R.L. Thornton Freeway, Dallas, Texas 75203 at 9:00 a.m.

AGENDA

ACTION ITEM

PARK BOARD AGENDA ITEM NO. 3 – White Rock Lake (9) – Consider an alcohol permit request and waiver of permit fees for special events at the Bathhouse Cultural Center located at 521 East Lawther Drive to serve alcohol at gallery opening receptions and theater series being conducted from Saturday, April 16, 2016 through Friday, August 5, 2017 – Estimated Revenue: \$0

NON-ACTION ITEMS

1. Park and Recreation Department (All) – Recommendation to the Dallas City Council to amend Chapters 32 and 41 of the Dallas City Code to prohibit smoking on park grounds, without exceptions – Financing: This action has no cost consideration to the City [This item was deferred by the full Board on December 17, 2015; Committee discussion on January 7, 2016, January 21, 2016, February 4, 2016; Committee consideration on February 18, 2016; deferred by the full Board on March 10, 2016; Committee discussion on April 7, 2016]
2. Park Partnership Agreement Update (continued)


Dawna M. Ray, Secretary
Park and Recreation Board

c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Board
John D. Jenkins, Deputy Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney

MEMORANDUM – PAGE 2



DATE: April 15, 2016

TO: Members of the Administration and Finance Committee of the Dallas Park and Recreation Board:
Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

SUBJECT: Notice of Meeting – Thursday – April 21, 2016 – 9:00 a.m.
Dallas Zoo – Auditorium – 650 S.R.L. Thornton Freeway – Dallas, Texas 75203

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting."

RECEIVED

MEMORANDUM

2016 APR 15 AM 11:39

DATE: April 15, 2016

CITY SECRETARY
DALLAS, TEXAS



TO: Members of the Planning and Design Committee of the Dallas Park and Recreation Board:
Amy W. Monier, Chair; Sean Johnson, Co-Chair
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart,
Yolanda F. Williams

SUBJECT: Notice of Meeting – Thursday – April 21, 2016 – 9:00 a.m.
Dallas Zoo – Flamingo Room – 650 S.R.L. Thornton Freeway – Dallas,
Texas 75203

A meeting of the Planning and Design Committee of the Dallas Park and Recreation Board is scheduled on Thursday, April 21, 2016 at Dallas Zoo Flamingo Room, 650 S.R.L. Thornton Freeway, Dallas, Texas 75203 at 9:00 a.m.

AGENDA

ACTION ITEMS

PARK BOARD AGENDA ITEM NO. 4 – Fair Oaks Tennis Center (10), Fretz Tennis Center (11), Kiest Tennis Center (4), L.B. Houston Tennis Center (6) – Consider a contract with Hellas Construction, Inc., lowest responsible bidder of two, for tennis court resurfacing at Fair Oaks Tennis Center located at 7501 Merriman Parkway, Fretz Tennis Center located at 6998 Beltline Road, Kiest Tennis Center located at 2324 West Kiest Boulevard, and L.B. Houston Tennis Center located at 11225 Luna Road – Not to exceed \$390,940 – Financing: Current Funds [This item was deferred on March 10, 2016]

PARK BOARD AGENDA ITEM NO. 5 – Robert E. Lee Park (14) – Consider a contract with Henneberger Construction, Inc., lowest responsible bidder of two, for renovation of historic roque courts at Robert E. Lee Park located at 3400 Turtle Creek Boulevard – Not to exceed \$353,682 – Financing: 2006 Bond Funds (\$322,682) and 2003 Bond Funds (\$31,000) [This item was deferred on March 10, 2016]

PARK BOARD AGENDA ITEM NO. 6 – Federal Plaza (14) – Consider preparation of a development, operation and maintenance agreement with Dallas Hartford, L.L.C. (Dallas Hartford) for the development, operation and maintenance of parkland located at Federal Plaza located at 1900 Federal Street (Exhibit A) [This item was deferred on April 7, 2016]

NON-ACTION ITEM

1. Proposed Dallas Park and Recreation Board Plaque and Interpretive Signage Policy

MEMORANDUM – PAGE 2



DATE: April 15, 2016

TO: Members of the Planning and Design Committee of the Dallas Park and Recreation Board:
Amy W. Monier, Chair; Sean Johnson, Co-Chair
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart,
Yolanda F. Williams

SUBJECT: Notice of Meeting – Thursday – April 21, 2016 – 9:00 a.m.
Dallas Zoo – Flamingo Room – 650 S.R.L. Thornton Freeway – Dallas,
Texas 75203


Dawna M. Ray, Secretary
Park and Recreation Board

c: Dallas Park and Recreation Board Members
Willis C. Winters, Director, Park and Recreation Department
Louise Elam, Interim Assistant Director, Park and Recreation Department
Christine Lanners, Assistant City Attorney
Rosa A. Rios, City Secretary

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

"A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting."

MEMORANDUM

RECEIVED

2016 APR 15 AM 11:39

CITY SECRETARY
DALLAS, TEXAS



DATE: April 15, 2016

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: Notice of Regular Meeting – Thursday – April 21, 2016 – 10:00 a.m.
Dallas Zoo – Flamingo Room – 650 S.R.L. Thornton Freeway – Dallas, Texas
75203

A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, April 21, 2016 at Dallas Zoo Flamingo Room, 650 S.R.L. Thornton Freeway, Dallas, Texas 75203 at 10:00 a.m. A copy of the agenda is attached.


Dawna M. Ray, Secretary
Park and Recreation Board

- c: Barbara A. Barbee, Park Boardmember, Council District 1
- Jesse Moreno, Vice President, Council District 2
- Marlon Rollins, Park Boardmember, Council District 3
- Lawrence P. Hochberg, Park Boardmember, Council District 4
- Yolanda F. Williams, Park Boardmember, Council District 5
- Celina Barajas, Park Boardmember, Council District 6
- Sean Johnson, Park Boardmember, Council District 7
- Raquel A. Rollins, Park Boardmember, Council District 8
- Susan Rader, Park Boardmember, Council District 9
- Robb P. Stewart, Park Boardmember, Council District 10
- Amy W. Monier, Park Boardmember, Council District 11
- Rodney Schlosser, Park Boardmember, Council District 12
- Lawrence S. Jones, Park Boardmember, Council District 13
- Paul Sims, Park Boardmember, Council District 14
- Willis C. Winters, Director, Park and Recreation Department
- John D. Jenkins, Deputy Director, Park and Recreation Department
- Christine Lanners, Assistant City Attorney
- Rosa A. Rios, City Secretary

**DALLAS PARK AND RECREATION BOARD AGENDA
DALLAS ZOO – FLAMINGO ROOM
650 S.R.L. THORNTON FREEWAY
DALLAS, TEXAS 75203
THURSDAY, APRIL 21, 2016
(10:00 A.M.)**

RECEIVED

2016 APR 15 AM 11:39

CITY SECRETARY
DALLAS, TEXAS

MEETINGS:

- 9:00 am: Administration and Finance Committee - Dallas Zoo – Auditorium
9:00 am: Planning and Design Committee – Dallas Zoo – Flamingo Room
10:00 am: Park and Recreation Board – Dallas Zoo – Flamingo Room
(Public Speakers sign in by 9:30 a.m.)
-

1. Speakers

MINUTES

2. Approval of Minutes of the April 7, 2016 Park and Recreation Board Meeting

CONSENT AGENDA (ITEM 3)

ADMINISTRATION AND FINANCE COMMITTEE - MISCELLANEOUS

3. White Rock Lake (9) – Authorize an alcohol permit request and waiver of permit fees for special events at the Bathhouse Cultural Center located at 521 East Lawther Drive to serve alcohol at gallery opening receptions and theater series being conducted from Saturday, April 16, 2016 through Friday, August 5, 2017 – Estimated Revenue: \$0

ITEMS FOR INDIVIDUAL CONSIDERATION [10 minutes]

PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS

4. Fair Oaks Tennis Center (10), Fretz Tennis Center (11), Kiest Tennis Center (4), L.B. Houston Tennis Center (6) – Authorize a contract with Hellas Construction, Inc., lowest responsible bidder of two, for tennis court resurfacing at Fair Oaks Tennis Center located at 7501 Merriman Parkway, Fretz Tennis Center located at 6998 Beltline Road, Kiest Tennis Center located at 2324 West Kiest Boulevard, and L.B. Houston Tennis Center located at 11225 Luna Road – Not to exceed \$390,940 – Financing: Current Funds [This item was deferred on March 10, 2016]
5. Robert E. Lee Park (14) – Authorize a contract for renovation of historic roque courts at Robert E. Lee Park located at 3400 Turtle Creek Boulevard – Henneberger Construction, Inc., lowest responsible bidder of two – Not to exceed \$353,682 – Financing: 2006 Bond Funds (\$322,682) and 2003 Bond Funds (\$31,000) [This item was deferred on March 10, 2016]

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2
DALLAS ZOO, FLAMINGO ROOM, 650 S.R.L. THORNTON FREEWAY
DALLAS, TEXAS 75203
THURSDAY, APRIL 21, 2016
(10:00 A.M.)**

ITEMS FOR INDIVIDUAL CONSIDERATION (Continued)

PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

6. Federal Plaza (14) – Authorize preparation of a development, operation and maintenance agreement with Dallas Hartford, L.L.C. (Dallas Hartford) for the development, operation and maintenance of parkland at Federal Plaza located at 1900 Federal Street (Exhibit A) [This item was deferred on April 7, 2016]

PARK AND RECREATION BOARD – ANNUAL REPORT

7. Adoption of the Park and Recreation Board Annual Report for Fiscal Year 2014/15 – Financing: No cost consideration to the City

BRIEFINGS

8. Circuit Trail Conservancy:
Louise Elam, Interim Assistant Director, Park and Recreation Department
9. 2017 Bond Program Briefing 1: Introduction and Technical Criteria:
Louise Elam, Interim Assistant Director, Park and Recreation Department
10. Dallas Zoo: Update and Look Forward:
Gregg Hudson, President and CEO, Dallas Zoo and Children’s Aquarium at Fair Park

OTHER/NON-ACTION ITEMS

11. FY 2016-17 Budget Update
12. Committee Reports
13. Trinity Standing Wave Update
14. Texas Recreation and Parks Society Institute Reports
15. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
16. Staff Announcements – Upcoming Park and Recreation Department Events

DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3
DALLAS ZOO, FLAMINGO ROOM, 650 S.R.L. THORNTON FREEWAY
DALLAS, TEXAS 75203
THURSDAY, APRIL 21, 2016
(10:00 A.M.)

OTHER/NON-ACTION ITEMS

17. Next Park and Recreation Board Regular Meeting: Thursday, May 5, 2016

18. Adjournment

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

"De acuerdo con la sección 30.07 del código penal (ingreso sin autorización de un titular de una licencia con una pistola a la vista), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola a la vista."

Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel Rollins, Rodney Schlosser, Paul Sims, Robb Stewart, Yolanda F. Williams – 15

Absent: None

President Wells convened the regular meeting at 10:02 a.m. A quorum of the Board was present.

Agenda Item 1. Speakers:

1. Carol Walton – Fair Park Privatization.
2. Chris Gay – No subject.

MINUTES

Agenda Item 2. A motion by Rodney Schlosser, seconded by Barbara Barbee, for approval of Minutes of the March 10, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

CONSENT AGENDA (ITEMS 3 – 13)

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 3. Bachman Lake Park (6) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize use of water devices and motorboats for the purpose of the Turning P.O.I.N.T. (Paraplegics on Independent Nature Trips) 26th Annual Extravaganza at Bachman Lake Park located at 3500 Northwest Highway on Saturday, June 4, 2016 – Financing: No cost consideration to the City, was carried. The vote was unanimous.

BACKGROUND

Turning P.O.I.N.T will be hosting its 26th Annual Extravaganza on Saturday, June 4, 2016 at Bachman Lake Park located at 3500 Northwest Highway. This is a recurring event and includes activities at Bachman Lake Park the recreation center, indoor swimming pool and Bachman Lake. The annual event attracts persons with various abilities and disabilities from across the county participating in twenty different activities that historically have included water skiing, scuba diving, wall climbing, fishing, archery, kayaking, skiing, and jet skiing.

Nancy Powers, event organizer is seeking approval for use of Bachman Lake and use of motorized devices. The Park and Recreation Board has the authority by City Code to authorize the use of water devices and motorboats for the purpose of recreational and sports events on lakes.

The Dallas City Code prohibits the use of motors in excess of 10.5 H.P. and other devices such as surfboards, sailboards, or water skis on White Rock Lake and/or Bachman Lake. Sections 32-40 and 32-44 of the Dallas City Code read as follows:

SEC. 32-40: EQUIPMENT PROHIBITED ON THE WATER

- (a) A person commits an offense if he takes a surfboard, a sailboard, water skis, or other similar device on the waters of White Rock Lake, and or Bachman Lake.

(b) A person commits an offense if he operates a boat by means of a motor having a commercial-power rating in excess of 10.5 H.P. on the waters of White Rock Lake, and or Bachman Lake.

It is a defense to prosecution under Subsection (a) or (b) that the person was participating in a special recreational event authorized in writing by the park and recreation board.

(c) It is a defense to prosecution us Subsection (b) that the person was a city employee operating a motor boat in the scope of his employment. (Ord. Nos. 8018: 15195)

SEC. 32-44. SPECIAL RECREATION EVENTS

On certain occasions and for the purpose of recreational and sports events at White Rock Lake or Bachman Lake, the park and recreation board may authorize the use of water equipment and motorboats that are otherwise prohibited by Section 32-40. This special use shall be under the supervision of the Director of the park and recreation department. (Ord. Nos. 8018: 15195)

The boats for the Turning Point event have commercial power-rated motors of 29.5 H.P. Nancy Powers, event organizer is requesting Park and Recreation Board approval for use of water devises and motorboats needed for the event for the purpose of recreational and sports events on Bachman Lake.

The estimated attendance is 225 people. The event is required to carry insurance as specified by the City's Risk Management Office and name the City of Dallas an additional insured.

FISCAL INFORMATION

No cost consideration to the City.

Agenda Item 4, Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Lear Johnson, with Carry The Load, to serve alcohol at a walk to be held at Reverchon Park located at 3505 Maple Avenue, on Thursday, May 26, 2016 through Sunday, May 29, 2016 from 6:00 a.m. – 1:00 p.m. Estimated Revenue: \$2,250, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Lear Johnson, with Carry The Load, is requesting to serve alcohol from 6:00 a.m. – 1:00 p.m. at a walk, to be held at Reverchon Park, located at 3505 Maple Avenue on Thursday, May 26, 2016 through Sunday, May 29, 2016. The event, with an estimated attendance of 6,000, will include the sale of beer and wine and a walk. This is a recurring event and Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee, \$2,000 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$2,250.

Agenda Item 5. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Michael Doughman, with Dallas Pride, to serve alcohol at a festival to be held at Reverchon Park located at 3505 Maple Avenue, on Sunday, September 18, 2016 from 11:00 a.m. – 7:00 p.m. – Estimated Revenue: \$3,050, was carried. The vote was unanimous.

BACKGROUND

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Michael Doughman, with Dallas Pride, is requesting to serve alcohol from 11:00 a.m. – 7:00 p.m. at a festival, to be held at Reverchon Park, located at 3505 Maple Avenue, on Sunday, September 18, 2016. The event, with an estimated attendance of 6,000, will include the sale of beer and wine, vendors, and music entertainment. This is a recurring event and Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee, \$2,350 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$2,600.

Agenda Item 6. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Robin Baldock, with Friends of Katy Trail, to serve alcohol at the annual Friends of Katy Trail 5K Run at Reverchon Park located at 3505 Maple Avenue, on Thursday, June 9, 2016, from 5:00 p.m. – 11:00 p.m. – Estimated Revenue: \$250, was carried. The vote was unanimous.

DRAFT

BACKGROUND

The Park and Recreation Board has the authority by City Code (Sec.32-11.2(3)) to approve alcohol consumption on park property. A request has been received by Robin Baldock, with Friends of Katy Trail, to serve alcohol from 5:00 p.m. – 11:00 p.m., at the Friends of Katy Trail 5K Run, to be held at Reverchon Park (3505 Maple Avenue) on Thursday, June 9, 2016. The event will include beer and wine, food, local musicians, and kid's activities. This is a recurring event and Park Board approval of an alcohol permit is requested. The estimated attendance is 5,000.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$250.

Agenda Item 7. Savage Park (14) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Swiss Avenue Home Tour at Savage Park located at 5500 Swiss Avenue on Friday, May 6, 2016 through Sunday, May 8, 2016 from 10:00 a.m. – 6:00 p.m. – Estimated Revenue: \$470, was carried. The vote was unanimous.

The Park and Recreation Board has the authority by City Code (Sec.32-11.2(3)) to approve alcohol consumption on park property. A request has been received by Jody Bowers, to serve alcohol from 10:00 a.m. – 6:00 p.m. at the Swiss Avenue Home Tour to be held at the Savage Park (5500 Swiss Avenue) on Friday, May 6 - Sunday, May 8, 2016. The event will include a home tour and a wine and beer garden. This is a recurring event and Park Board approval of an alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$220 alcohol permit fee, \$250 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$470.

ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS

Agenda Item 8. Reverchon Park (2) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize an alcohol permit request for Josh Harris, with Bulladoia Music Festival, to serve alcohol at Reverchon Park located at 3505 Maple Avenue, on Friday, June 3, 2016 through Sunday, June 5, 2016 from 11:00 a.m. – 10:00 p.m. – Estimated Revenue: \$3,400, was carried. The vote was unanimous.

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Josh Harris, with Bulladoia Music Festival, is requesting to serve alcohol at a music festival and movie night, to be held at Reverchon Park, 3505 Maple Avenue, on June 3, 2016 through Sunday, June 5, 2016 from 11:00 a.m. – 10:00 p.m. The event, with an estimated attendance of 7,000, will include music, food, entertainment and the sale of beer and wine. Park and Recreation Board approval of an alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Event organizers will pay a \$250 alcohol permit fee, \$3,150 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$3,400.

Agenda Item 9. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Jesse Moreno, to authorize a three-year master agreement for the purchase of herbicides and pesticides with SiteOne Landscape Supply in the amount of \$519,170.14, BWI Dallas/Fort Worth in the amount of \$393,044.96, Rentokil North America, Inc. dba Target Specialty Products in the amount of \$382,502.96, Winfield Solutions, LLC in the amount of \$150,456.80, N-Gulf, LLC dba Ameriturf in the amount of \$149,082.75, Turf Care of Texas, LLC in the amount of \$103,935.00, Red River Specialties, Inc. in the amount of \$96,967.70, and Helena Chemical Co. in the amount of \$54,741.00, lowest responsive and responsible bidders of eight - Total award not to exceed \$1,849,901.31 – Financing: Current Funds (subject to annual appropriations), was carried. The vote was unanimous.

WHEREAS, on October 24, 2012, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 5, 12, 18, 27, 30, 49 and 54, for bid BL1220, for a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2675; and,

WHEREAS, on November 14, 2012, City Council authorized a two-year master agreement for the purchase of pesticides and herbicides by Resolution No. 12-2728; and,

WHEREAS, on March 23, 2016, City Council executed the casting of lots to identify the recommended vendor resulting from tie bids on lines 74, 83, 86, 92 and 97, for bid BA1601, for a three-year master agreement for the purchase of herbicides and pesticides by Resolution No. 16-0460;

NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DALLAS:

Section 1. That a master agreement for the purchase of herbicides and pesticides for citywide use is authorized with SiteOne Landscape Supply, LLC (VS0000077016) in the amount of \$731,779.07, Rentokil North America, Inc. dba Target Specialty Products (VS91457) in the amount of \$467,501.19, BWI Dallas/Ft. Worth (501400) in the amount of \$434,209.33, Winfield Solutions LLC (VC0000009702) in the amount of \$196,724.75, Red River Specialties, Inc. (263254) in the amount of \$160,456.70, N-Gulf, LLC dba Ameriturf (VS0000045957) in the amount of \$149,082.75, Turf Care of Texas, LLC (VS0000019543) in the amount of \$103,935.00 and Helena Chemical Company (351406) in the amount of \$86,878.48 for a term of three years in a total amount not to exceed \$2,330,567.27.

Section 2. That the Purchasing Agent is authorized, upon appropriate request and documented need by a user department, to issue a purchase order for herbicides and pesticides for citywide use. If a written contract is required or requested for any or all purchases for herbicides and pesticides for citywide use under the master agreement instead of individual purchase orders, the City Manager is authorized to execute the contract upon approval as to form by the City Attorney.

Section 3. That the Chief Financial Officer is hereby authorized to disburse funds in an amount not to exceed \$2,330,567.27 from Master Agreement number BA1601.

Section 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

DRAFT

PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS

Agenda Item 10. Federal Plaza (14) – A motion by Sean Johnson, seconded by Jesse Moreno, to defer authorize preparation of a development, operation and maintenance agreement with Dallas Hartford, L.L.C. (Dallas Hartford) for the development, operation and maintenance of parkland located at Federal Plaza located at 1900 Federal Street (Exhibit A) – Financing: No cost consideration to the City, was carried. The vote was unanimous.

Agenda Item 11. Katy Trail (14) – A motion by Sean Johnson, seconded by Amy Monier, to authorize preparation of a development and maintenance agreement with CF02 DALLAS II, LLC (CF02) for the development and maintenance of a pedestrian bridge and landscape improvements for purposes of connecting to and providing public access from an adjacent development to the Katy Trail located at 3535 Travis Street (Exhibit B) – Financing: No cost consideration to the City, was carried. The vote was unanimous.

WHEREAS, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

WHEREAS, the City of Dallas Park and Recreation Department (City) and CFO2 DALLAS II, LLC (CFO2), a Delaware limited liability company, desire to enter into a twenty-year development, operation and maintenance agreement, with one five-year renewal option for the purpose of development, operation, and maintenance of a portion of parkland at the Katy Trail located at 3535 Travis Street shown in Exhibits A and B; and

WHEREAS, the City desires to have CFO2 develop, operate, and maintain parkland during the Term of the Agreement for use and enjoyment of all city of Dallas citizens.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a twenty-year development, operation and maintenance agreement, with one five-year renewal option with CFO2 for the development, operation and maintenance of a portion of parkland at the Katy Trail.

SECTION 2. That the President of the Park and Recreation Board and City Manager are hereby authorized to execute a twenty-year development, operation and maintenance agreement, with one five-year renewal option with CFO2, after approval as to form by the City Attorney.

SECTION 3. That the duration of the agreement will be for a term of 20 years with one five-year renewal option.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provision of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 12. Kleberg Trail (8) – A motion by Sean Johnson, seconded by Amy Monier, to authorize a public hearing to be held on May 25, 2016 to receive comments on the proposed change of use and sale of a portion of the Kleberg Trail, consisting of a total of approximately 71,109 square feet of land (Exhibits A and B), to the Texas Department of Transportation (TxDOT) for construction of improvements to I-20 Frontage Roads; and at the close of the public hearing, a resolution authorizing the proposed change of use of parkland and sale pursuant to Chapter 26 of the Texas Parks and Wildlife Code – Financing: No cost consideration to the City – Revenue: \$18,365, was carried. The vote was unanimous.

WHEREAS, the City of Dallas (City) owns land in southeast Dallas known as the Kleberg Trail, which was acquired for park purposes and has been maintained as parkland; and

WHEREAS, a portion of the Kleberg Trail has been identified by the Texas Department of Transportation (TxDOT) as necessary for the construction of improvements to I-20 Frontage Roads, and must acquire approximately 71,109 square feet of land for such improvements, as shown on Exhibits A and B, and the Park and Recreation Board is agreeable to providing the property for this use; and

WHEREAS, TxDOT is agreeable to designing and constructing its improvements such that the City's ability to make future improvements to the Kleberg Trail shall not be impaired as shown on Exhibit C; and

WHEREAS, the Texas Parks and Wildlife Code, Chapter 26 (Section 26.001 through 26.004), requires that before a municipality may approve any program or project that requires the use or taking of any public land designated and used as parkland, the governing body of such public municipality must determine that there is no feasible and prudent alternative to the use or taking of such land, and that the program or project includes all reasonable planning to minimize harm to the remainder of the park; and

WHEREAS, prior to making this determination, notice must be given and a public hearing be held relative to the proposed change of park use; and

WHEREAS, the City Council desires to give notice and hold such hearing in accordance with the law with respect to the dedication of a portion of the Kleberg Trail to TxDOT.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the Park and Recreation Department is hereby authorized and directed to advise in writing of such proposed use of the park property by delivering a notice for publishing to the official newspaper to be advertised once each week for three consecutive weeks, the last publication to be not less than one week nor more than two weeks before the date of the hearing, which shall be held in the City Council Chambers on May 25, 2016.

SECTION 2. That the approval of the aforementioned project by the City Council, at the close of said hearing, shall be construed as making the proper findings as to the use, taking, and conveyance of parkland, consistent with the Texas Parks and Wildlife Code and the Texas Local Government Code.

SECTION 3. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 13. Urbandale Park (5) – A motion by Sean Johnson, seconded by Amy Monier, to authorize **(1)** the receipt and deposit of funds in the amount of \$70,000 in the Capital Gifts, Donation and Development Fund; **(2)** the establishment of appropriations in the Capital Gifts, Donation and Development Fund in the amount of \$70,000; and **(3)** the acceptance of Memorandum of Understanding (MOU) from the National Recreation and Park Association (NRPA) for a new playground equipment at Urbandale Park located at 7400 Ireland Avenue – Not to exceed \$70,000 – Financing: Capital Gifts, Donation and Development Funds, was carried. The vote was unanimous.

WHEREAS, the City Charter provides for the Park and Recreation Board to grant contracts and agreements within park facilities with such terms and conditions as it shall deem proper; and

WHEREAS, the City of Dallas Park and Recreation Department (City) and the National Recreation and Park Association (NRPA), desire to enter into a Memorandum of Understanding (MOU) for the purpose of acceptance of a \$70,000 donation to the City for the construction of a playground and other park improvements at Urbandale Park located at 7400 Ireland Avenue; and

WHEREAS, the City will purchase materials and playground equipment with proceeds from the donation and provide the labor for construction of the playground and other improvements as well as provide opportunities for volunteers to participate in the park improvement project.

Now, Therefore,

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into an MOU with NRPA for the acceptance of a financial donation for improvements to Urbandale Park.

SECTION 2. That the President of the Park and Recreation Board and City Manager are hereby authorized to execute an MOU with NRPA, after approval as to form by the City Attorney.

SECTION 3. That construction of the improvements will be performed by City staff.

SECTION 4. That the Chief Financial Officer is hereby authorized to receive and deposit funds in an amount not to exceed \$70,000 in the Capital Gifts, Donation, and Development Fund, Fund 0530, Dept. PKR, Unit W071, Revenue Code 8411.

SECTION 5. That the City Manager is hereby authorized to increase appropriations in the Capital Gifts, Donation, and Development Fund, Fund 0530, Dept. PKR, Unit W071, Object 4599, Program PKNRPA in the amount of \$70,000.

SECTION 6. That the Chief Financial Officer is hereby authorized to disburse funds in the amount not to exceed \$70,000 in the Capital Gifts, Donation and Development Fund, Fund 0530, Department PKR, Unit W071, Object 4599, Program PKNRPA.

SECTION 7. That this resolution shall take effect immediately from and after its passage in accordance with the provision of the Charter of the City of Dallas, and it is accordingly so resolved.

ITEM FOR INDIVIDUAL CONSIDERATION

PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS

Agenda Item 14. Runyon Creek Trail (3,8) – A motion by Sean Johnson, seconded by Raquel Rollins, to authorize a contract for trail improvements at Runyon Creek Trail located between Glendale Park to Camp Wisdom Road – Northstar Construction, LLC, lowest responsible bidder of two – Not to exceed \$2,497,700 – Financing: General Obligation Commercial Paper Funds (PKR-2016-00000386) [This item was deferred on March 10, 2016], was carried. Marlon Rollins voted nay.

WHEREAS, on February 12, 2016, two bids were received for trail improvements at Runyon Creek Trail located between Glendale Park to Camp Wisdom Road.

<u>Bidders</u>	<u>Base Bid</u>	<u>Alter. Nos. 1 & 4**</u>	<u>Total Bid</u>
Northstar Construction, LLC	\$1,994,700	\$503,000	\$2,497,700
The Fain Group, Inc.	\$2,228,727	\$716,742	\$2,945,469

**Alternate No. 1 - provides for installation of ramp and inner loop modifications north of Glendale Park.

**Alternate No. 4 - provides for installation of overlook.

Now, Therefore,

DRAFT

BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:

SECTION 1. That the City Manager is hereby authorized to enter into a contract with Northstar Construction, LLC for trail improvements at Runyon Creek Trail, in an amount not to exceed \$2,497,700.

SECTION 2. That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with Northstar Construction, LLC, after approval as to form by the City Attorney.

SECTION 3. That the Chief Financial Officer is hereby authorized to disburse an amount not to exceed \$2,497,700 to Northstar Construction, LLC from General Obligation Commercial Paper Fund, Fund 4U22, Department PBW, Unit S619, Object 4599, Activity HIBT, Program PB12S619, CT-PKR16019537, Commodity 91200, Vendor VS0000060205.

SECTION 4. That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

NON-ACTION ITEM

Agenda Item 15. Recent Police Activity in the Park System presented by Rick Watson, Deputy Chief, Dallas Police Department.

BRIEFING

Agenda Item 16. Proposed Management Agreement with Fair Park Texas Foundation presented by Willis Winters, Director, Park and Recreation Department and Walt Humann.

OTHER/NON-ACTION ITEMS

Agenda Item 17. FY 2014/15 Park and Recreation Board Annual Report. A draft provided to the full Board for review.

Agenda Item 18. Committee Reports deferred to April 21, 2016.

Agenda Item 19. Trinity Standing Wave Update deferred to April 21, 2016.

Agenda Item 20. Texas Recreation and Parks Society Institute Reports deferred to April 21, 2016.

OTHER/NON-ACTION ITEMS

Agenda Item 21. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park deferred to April 21, 2016.

Agenda Item 22. Staff Announcements – Upcoming Park and Recreation Department Events:
Daniel Huerta: DPARD Volunteer Luncheon and Bahama Beach Platinum Safety Award.

Agenda Item 23. President Wells announced the next Park and Recreation Board Regular Meeting on Thursday, April 21, 2016 at the Dallas Zoo.

Agenda Item 24. President Wells adjourned the Board meeting at 2:10 p.m.

DRAFT

Dawna M. Ray, Secretary
Park and Recreation Board

Max W. Wells, President
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: April 21, 2016
COUNCIL DISTRICT(S): 9
STAFF: Daniel Huerta, 214-670-8483

SUBJECT

Authorize an alcohol permit request and waiver of permit fees for special events at the Bathhouse Cultural Center located at 521 East Lawther Drive to serve alcohol at gallery opening receptions and theater series being conducted from Saturday, April 16, 2016 through Friday, August 5, 2017 – Estimated Revenue: \$0

BACKGROUND

The Bath House Cultural Center located at White Rock Park at 521 East Lawther Drive is managed and operated by the City of Dallas Office of Cultural Affairs. The venue hosts a number of exhibits and visual and performing arts related activities throughout the year. Opening gallery receptions and other functions often include beer and wine service for patrons.

The Park and Recreation Board has the authority by City Code, Section.32-11.2(3) to approve alcohol consumption on park property. Enrique Fernandez, with the Bathhouse Cultural Center, is requesting approval to serve alcohol at a series of gallery exhibits and theater functions being held at the Bath House Cultural Center beginning Saturday, April 16, 2016 through Friday, August 5, 2017. The estimated attendance for each event will range from 100-200 people. Events currently scheduled include:

<u>DATE</u>	<u>EVENT</u>
April 16, 2016	Friends of the Bath House Gala
May 7, 2016	Gallery Reception
June 9, 2016	Echo Opening
July 2, 2016	Gallery Reception
July 8-9, 2016	FIT Underground

BACKGROUND (CONTINUED)

<u>DATE</u>	<u>EVENT</u>
July 15-16, 2016	FIT Underground
July 22-23, 2016	FIT Underground
July 29-30, 2016	FIT Underground
August 3, 2016	Bath House Cultural Center Gallery Reception
August 9, 2016	Bath House Cultural Center Gallery Reception
November 18, 2016	Friends of the Bath House Center Art Mart Reception
February 9-11, 2017	Echo Theatre – Her Song (Cabaret Show)
February 16-18, 2017	Echo Theatre – Her Song (Cabaret Show)
February 23-25, 2017	Echo Theatre – Her Song (Cabaret Show)
March 4, 2017	Bath House Cultural Center Gallery Reception
April 28-29, 2017	Friends of the Bath House Cultural Center Art Mart-Gala
June 16, 2017	Echo Theater – Opening Reception
July 14-15, 2017	Festival of Independent Theatre FIT Underground
July 21-22, 2017	Festival of Independent Theatre FIT Underground
July 28-29, 2017	Festival of Independent Theatre FIT Underground
August 4-5, 2017	Festival of Independent Theatre FIT Underground

BACKGROUND (CONTINUED)

Park and Recreation Board approval for each of the listed events and waiver of alcohol permit fees at the Bath House Cultural Center is being requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) restricting alcohol consumption to a designated enclosed area staffed by Dallas Police.

FISCAL INFORMATION

Estimated Revenue: \$0

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on April 21, 2016. A recommendation will be presented to the Park and Recreation Board on the same day. This item does not require City Council approval.

STAFF RECOMMENDATION

Staff recommends approval.

(ADMINISTRATION AND FINANCE COMMITTEE ONLY- NON-ACTION ITEM)

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: April 21, 2016
COUNCIL DISTRICT(S): All
STAFF: Oscar Carmona, 214-670-8871

SUBJECT

Recommendation to the Dallas City Council to amend Chapter 32 and 41 of the Dallas City Code to prohibit smoking on park grounds, without exceptions – Financing: This action has no cost consideration to the City

BACKGROUND

Chapter 41 of the Dallas City Code generally prohibits smoking (1) in any indoor enclosed area in the City; (2) within 15 feet of any entrance to an indoor or enclosed area in the City and (3) in any area designated as nonsmoking by the owner, operator, or person in control of the area and marked with a no smoking sign complying with Section 41-3. The current code does not prohibit smoking outdoors in parks.

On November 6, 2014, the Park and Recreation Board was briefed on proposed changes to the smoking ordinance that would include a ban on smoking outdoors on park property. The briefing included information on benefits, potential challenges and peer and area city comparisons. Staff was directed by the Park and Recreation Board to continue research and to prepare proposed recommendations, changes, and exceptions for consideration by the Administration and Finance Committee of the Park and Recreation Board.

The Committee has discussed the proposed changes over the past year with input from staff. After discussion with the committee and stakeholders, staff recommended an amendment to Chapter 41 of the Dallas City Code that would make it an offense for anyone to smoke on park property, with the following exceptions:

1. Allow partners, Fair Park tenants and special events to designate smoking areas based on criteria developed by the Park and Recreation Department.
2. Allow smoking on golf courses.
3. Allow smoking on park property by actors during filming or theatrical performances as permitted by the Office of Special Events.

On February 18, 2016, the Administration and Finance Committee discussed the exceptions and voted 4-3 to recommend to the Park and Recreation Board an outright ban on smoking outdoors on park property with no exceptions.

Recommendation to the Dallas City Council to amend Chapter 32 and 41 of the Dallas City Code to prohibit smoking on park grounds, without exceptions – Financing: This action has no cost consideration to the City – April 21, 2016 – Page 2

BACKGROUND (CONTINUED)

On March 10, 2016, the Park and Recreation Board deferred this item and sent the item back to the Administration and Finance Committee for further review.

FISCAL INFORMATION

This action has no cost consideration to the City.

PRIOR ACTION

Park and Recreation Board Briefing on November 6, 2014.

Administration and Finance Committee consideration on December 17, 2015.

Park and Recreation Board deferred the item on December 17, 2015.

Administration and Finance Committee discussion on January 7, 2016.

Administration and Finance Committee discussion on January 21, 2016.

Administration and Finance Committee discussion on February 4, 2016.

The Administration and Finance Committee considered this item on February 18, 2016, and voted to recommend that the Park and Recreation Board ban smoking outdoors on park property with no exceptions.

On March 10, 2016, the Park and Recreation Board deferred this item. The item was sent back to the Administration and Finance Committee for further review of the criteria for the three exceptions.

Administration and Finance Committee discussion on April 7, 2016.

COMMITTEE ACTION

The Administration and Finance Committee will review this item on April 21, 2016.

ATTACHMENT

1. Chapter 41 of the Dallas City Code

Print

The Dallas City Code

CHAPTER 41 SMOKING

ARTICLE I. GENERAL PROVISIONS.

Sec. 41-1 . Definitions.

ARTICLE II. SMOKING PROHIBITIONS.

Sec. 41-2 . Smoking prohibited in certain areas.

Sec. 41-3 . Signage and other requirements.

Secs. 41-4 thru 41-5. Reserved.

ARTICLE III. RESERVED.

Secs. 41-6 thru 41-8. Reserved.

ARTICLE IV. ENFORCEMENT.

Sec. 41-9 . Penalties.

ARTICLE V. TOBACCO-PRODUCT VENDING MACHINES.

Sec. 41-10 . Definitions.

Sec. 41-11 . Tobacco-product vending machines prohibited; defenses.

Sec. 41-12 . Lock-out devices.

ARTICLE I. GENERAL PROVISIONS.

SEC. 41-1. DEFINITIONS.

In this chapter:

(1) BAR means an establishment principally for the sale and consumption of alcoholic beverages on the premises that derives 75 percent or more of its gross revenue on a quarterly (three-month) basis from the sale or service of alcoholic beverages, as defined in the Texas

Alcoholic Beverage Code, for on-premises consumption. If an establishment is located in a hotel or motel, the gross revenues of the particular establishment, rather than the gross revenues of the entire hotel or motel, will be used in calculating the percentage of revenues derived from the sale or service of alcoholic beverages.

(2) **BILLIARDS** means any game played on a cloth-covered table with balls and cue sticks where the balls are struck by the sticks and the balls strike against one another.

(3) **BILLIARD HALL** means an establishment that:

(A) holds a valid billiard hall license issued by the city under Chapter 9A of this code;

(B) has at least 12 billiard tables that are not coin-operated available for rent to persons desiring to play billiards on the premises; and

(C) derives 70 percent or more of its gross revenue on a quarterly (three-month) basis from the sale or service of alcoholic beverages, as defined in the Texas Alcoholic Beverage Code, for on-premises consumption and from the rental of billiard tables and billiard equipment to persons desiring to play billiards on the premises.

(4) **CIGAR BAR** means a bar that derives 15 percent or more of its gross revenue on a quarterly (three-month) basis from the sale or rental of tobacco, tobacco products, smoking implements, or smoking accessories for on-premises consumption.

(5) **DIRECTOR** means the director of the department designated by the city manager to enforce and administer this chapter, or the director's designated representative.

(6) **EATING ESTABLISHMENT** means any establishment that prepares or serves food or beverages, regardless of whether the establishment provides seating or facilities for on-premises consumption. The term includes, but is not limited to, restaurants, coffee shops, cafeterias, short order cafes, fast food establishments, luncheonettes, lunchrooms, soda fountains, food carts, food vending vehicles, and catering establishments.

(7) **EMPLOYEE** means any person who works for hire at an indoor or enclosed area including an independent contractor with an assigned indoor location.

(8) **EMPLOYER** means any person who employs one or more employees.

(9) **ENCLOSED** means an area that:

(A) is closed in overhead by a roof or other covering of any material, whether permanent or temporary; and

(B) has 40 percent or more of its perimeter closed in by walls or other coverings of any material, whether permanent or temporary.

(10) **HOSPITAL** means any institution that provides medical, surgical, and overnight facilities for patients.

(11) **MINOR** means any individual under 18 years of age.

(12) **PERSON** means an individual, firm, partnership, association, or other legal entity.

(13) **RETAIL OR SERVICE ESTABLISHMENT** means any establishment that sells goods or services to the general public, including but not limited to any eating establishment, bar, hotel, motel, department store, grocery store, drug store, shopping mall, laundromat, bingo parlor, bowling center, billiard hall, or hair styling salon.

(14) **SECOND-HAND SMOKE** means ambient smoke resulting from the act of smoking.

(15) **SMOKE OR SMOKING** means inhaling, exhaling, possessing, or carrying any lighted or burning cigar or cigarette, or any pipe or other device that contains lighted or burning tobacco or tobacco products.

(16) **TOBACCO SHOP** means a retail or service establishment that derives 90 percent or more of its gross revenue on a quarterly (three-month) basis from the sale of tobacco, tobacco products, or smoking implements.

(17) **WORKPLACE** means any indoor or enclosed area where an employee works for an employer. (Ord. Nos. 18961; 19648; 25168; 27440)

ARTICLE II. SMOKING PROHIBITIONS.

SEC. 41-2. SMOKING PROHIBITED IN CERTAIN AREAS.

- (a) A person commits an offense if he smokes:
- (1) in any indoor or enclosed area in the city;
 - (2) within 15 feet of any entrance to an indoor or enclosed area in the city; or
 - (3) in any area designated as nonsmoking by the owner, operator, or person in control of the area and marked with a no smoking sign complying with Section 41-3.
- (b) An owner, operator, or person in control of an indoor or enclosed area in the city commits an offense if he, either personally or through an employee or agent, permits a person to smoke in the indoor or enclosed area.
- (c) For purposes of this chapter, an indoor or enclosed area includes but is not limited to the following:
- (1) An elevator.
 - (2) A hospital or nursing home.
 - (3) Any facility owned, operated, or managed by the city.
 - (4) Any retail or service establishment.
 - (5) Any workplace.
 - (6) Any facility of a public or private primary or secondary school or any enclosed theater, movie house, library, museum, or transit system vehicle.
- (d) It is a defense to prosecution under Subsection (a)(1), (a)(3), or (b) of this section if the person was smoking in a location that was:
- (1) a private residence, except that this defense does not apply when the residence is being used as a child care facility, adult day care facility, or health care facility;
 - (2) a stage or set of a production of a television program, a theatrical presentation, or a motion picture or filming event where smoking by an actor or performer is essential to the production;
 - (3) a cigar bar that:
 - (A) was lawfully operating as a cigar bar on December 10, 2008 (except that this defense does not apply if the cigar bar is expanded, is relocated, or changes majority ownership after December 10, 2008);
 - (B) does not open into any other indoor or enclosed area in which smoking is prohibited under this section;
 - (C) is not generally accessible by a minor; and
 - (D) keeps all windows and doors closed at all times except as reasonably necessary for the expeditious entering and exiting of the cigar bar;
 - (4) a tobacco shop that:
 - (A) does not open into any other indoor or enclosed area in which smoking is prohibited under this section; and
 - (B) keeps all windows and doors closed at all times except as reasonably necessary for the expeditious entering and exiting of the tobacco shop;
 - (5) an unenclosed outdoor seating area associated with an indoor or enclosed area, including but not limited to a bar, hotel, motel, or eating establishment, except that this defense does not apply if:
 - (A) the outdoor seating area is adjacent to a playground or play area for children; or

(B) the location was posted as a nonsmoking area by the owner, operator, or person in control of the establishment or area with a sign complying with Section 41-3; or

(6) a private, rented guest room in a hotel or motel that has been designated as a smoking room by the owner, operator, or person in control of the hotel or motel.

(e) It is a defense to prosecution under Subsection (a)(2) of this section if the person was smoking in a location that was an unenclosed outdoor seating area associated with an indoor or enclosed area, including but not limited to a bar, hotel, motel, or eating establishment, except that this defense does not apply if:

(1) the outdoor seating area is adjacent to a playground or play area for children; or

(2) the location was posted as a nonsmoking area by the owner, operator, or person in control of the establishment or area with a sign complying with Section 41-3. (Ord. Nos. 18961; 19648; 21109; 21109; 21614; 25168; 27440)

SEC. 41-3. SIGNAGE AND OTHER REQUIREMENTS.

(a) The owner, operator, or person in control of an establishment or other area in which smoking is prohibited under Section 41-2(a)(1) or (a)(3) shall post a conspicuous sign at the main entrance to the establishment or area. The sign must contain the words "No Smoking, City of Dallas Ordinance," the universal symbol for no smoking, or other language that clearly prohibits smoking.

(b) The owner, operator, or person in control of an indoor or enclosed area to which the smoking prohibition of Section 41-2(a)(2) applies shall post a conspicuous sign at each entrance to the indoor or enclosed area. The sign must contain the words "No Smoking within 15 Feet of Entrance, City of Dallas Ordinance." The universal symbol for no smoking may be substituted for the words "No Smoking."

(c) The owner, operator, or person in control of an establishment or area in which smoking is prohibited under Section 41-2 shall remove all ashtrays from the establishment or area.

(d) It is a defense to prosecution under this section that the establishment or area is a location for which a defense to prosecution is provided under Section 41-2(d). (Ord. 27440)

SECS. 41-4 THRU 41-5. RESERVED.

(Repealed by Ord. 25168)

ARTICLE III. RESERVED.

SECS. 41-6 THRU 41-8. RESERVED.

(Repealed by Ord. 27440)

ARTICLE IV. ENFORCEMENT.

(a) A person who violates a provision of this chapter, or who fails to perform an act required of the person by this chapter, commits an offense. A person commits a separate offense each day or portion of a day during which a violation is committed, permitted, or continued.

(b) Unless specifically provided otherwise in this chapter, an offense under this chapter is punishable by a fine of \$200.

(c) The culpable mental state required for the commission of an offense under this chapter is governed by Section 1-5.1 of this code. (Ord. Nos. 18961; 19648; 21540; 25168; 27440)

ARTICLE V. TOBACCO-PRODUCT VENDING MACHINES.

SEC. 41-10. DEFINITIONS.

In this article:

(1) **TOBACCO-PRODUCT VENDING MACHINE** means any self-service device that, upon insertion of any coin, paper currency, token, card, key, or other item, dispenses one or more tobacco products. The term does not include any machine that is in storage, in transit, or otherwise not set up for use and operation, nor does it include any machine that is situated on a train, bus, or other public conveyance.

(2) **RESTAURANT BAR** means any area of an eating establishment, excluding the dining area:

(A) that is primarily devoted to the serving of alcoholic beverages for consumption by guests on the premises; and

(B) in which food service, if any, is only incidental to the consumption of alcoholic beverages. (Ord. Nos. 21540; 21613; 25168; 27440)

SEC. 41-11. TOBACCO-PRODUCT VENDING MACHINES PROHIBITED; DEFENSES.

(a) A person commits an offense if he owns or allows the display or use of any tobacco-product vending machine upon any property within the city.

(b) It is a defense to prosecution under Subsection (a) that the tobacco-product vending machine was:

(1) situated in a premises where entry by a minor is prohibited by law;

(2) situated in a hotel, motel, bar, or restaurant bar;

(3) located in a workplace with the permission of the employer, provided that:

(A) the employer usually has no person under 18 years of age employed at the workplace; and

(B) the tobacco-product vending machine is situated at a location within the workplace to which no person other than an employee of the workplace is usually permitted to have access; or

(4) located in an eating establishment and equipped with a lock-out device that was installed, maintained, and operated in compliance with Section 41-12. (Ord. Nos. 21540; 21613; 25168; 27440)

SEC. 41-12. LOCK-OUT DEVICES.

(a) A lock-out device on a tobacco-product vending machine located in an eating establishment must be installed, maintained, and operated in compliance with this section.

(b) A lock-out device may be electrical or mechanical and must be approved by the director.

(c) An owner, operator, employee, or other person in charge of an eating establishment who is at least 18 years of age shall:

(1) install and continuously maintain a lock-out device on a tobacco-product vending machine in good working order;

(2) require identification from any potential customer of the tobacco-product vending machine who appears to be under 18 years of age;

(3) physically observe all transactions in which the tobacco-product vending machine is used; and

(4) physically release the lock-out device before each sale from a tobacco-product vending machine. (Ord. Nos. 21613; 25168; 27440)

SEC. 41-9. PENALTIES.

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: May 11, 2016

COUNCIL DISTRICT(S): 4, 6, 10, 11

DEPARTMENT: Park & Recreation

CMO: John Jenkins, 214-670-4073
Louise Elam, 214-670-5275

MAPSCO: 15-H, 22-J, 26-R, 53-Z

SUBJECT

Authorize a contract with Hellas Construction, Inc., lowest responsible bidder of two, for tennis court resurfacing at Fair Oaks Tennis Center located at 7501 Merriman Parkway, Fretz Tennis Center located at 6998 Beltline Road, Kiest Tennis Center located at 2324 West Kiest Boulevard, and L.B. Houston Tennis Center located at 11225 Luna Road - Not to exceed \$390,940 - Financing: Current Funds

BACKGROUND

On January 28, 2016, two bids were received for tennis court resurfacing at Fair Oaks Tennis Center, Fretz Tennis Center, Kiest Tennis Center and L.B. Houston Tennis Center. This item authorizes award of the construction contract to Hellas Construction, Inc. with a total contract amount of \$390,940.

Hellas Construction, Inc. has had no contractual activities with the City of Dallas for the past three years.

There are no associated new operating and maintenance costs for this project.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction	June 2016
Complete Construction	December 2016

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board deferred this item on March 10, 2016.

The Planning and Design Committee will reconsider this item for further consideration on April 21, 2016 and will present a recommendation to the Park and Recreation Board on the same day.

This item is scheduled for City Council approval on May 11, 2016.

FISCAL INFORMATION

Current Funds - \$390,940

M/WBE INFORMATION

See attached.

ETHNIC COMPOSITION

Hellas Construction, Inc.

White Male	111	White Female	31
Black Male	13	Black Female	0
Hispanic Male	266	Hispanic Female	10
Other Male	2	Other Female	2

BID INFORMATION

The following two bids were received and opened on January 28, 2016:

*Denotes the successful bidder

<u>Bidders</u>	<u>Total Bid</u>
*Hellas Construction, Inc. 12710 Research Boulevard, Ste. 240 Austin, Texas 78759	\$390,940
Eco and Sons (DBA Solidlines)	\$228,812

OWNER

Hellas Construction, Inc.

Reed J. Seaton, President
Tommy McDougal, Vice President
Dan Schlapkohl, Secretary
Frank Petrini, Treasurer

MAPS

Attached

Anastacio, Vhee

From: Williams, Regina T.
Sent: Monday, April 11, 2016 10:27 AM
To: Anastacio, Vhee
Cc: Parker, Lisa
Subject: FW: BID APPROVAL HELLAS CONST. TENNIS COURT RESURFACING FAIR OAKS
FRETZ KIEST LB HOUSTON 73.85

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a contract with Hellas Construction, Inc., lowest responsible bidder of two, for tennis court resurfacing at Fair Oaks Tennis Center located at 7501 Merriman Parkway, Fretz Tennis Center located at 6998 Beltline Road, Kiest Tennis Center located at 2324 West Kiest Boulevard, and L.B. Houston Tennis Center located at 11225 Luna Road - Not to exceed \$390,940 - Financing: Current Funds

Hellas Construction, Inc. is a non-local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Construction

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$0.00	0.00%
Total non-local contracts	\$390,940.00	100.00%
TOTAL CONTRACT	\$390,940.00	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

None

Non-Local Contractors / Sub-Contractors

<u>Non-local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
10S Court Surface	WFWBC86440417	\$288,709.19	73.85%
Total Minority - Non-local		\$288,709.19	73.85%

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$0.00	0.00%	\$0.00	0.00%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$0.00	0.00%	\$288,709.19	73.85%
Total	\$0.00	0.00%	\$288,709.19	19.36%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Professional Traffic Counting Services

Bid/Contract #: BQZ1607

Instructions:

Column 1: List type of work to be performed by Prime and 1st tier subcontractors.

Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (if none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 3: List name of firm; M/WBE Certification Number (if applicable).

Column 4: List firm(s); contact name; address; telephone number.

Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than M/WBE.

Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).

Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 8: Indicate percentage of total contract amount.

Column 9: Indicate total payments to date.

Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & M/WBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
Traffic Counting Services	VS0000084902	Quality Traffic Data, LLC	Danny Gouhari - 1400 Preston Road, Suite 400, Plano, Texas 75093 - 877-852-4355	NON	N	\$ 242,316.00	76.20%	\$ -	\$ -
Notes:									
Temporary Help Services for Data Entry	VS0000045317	A+ Student Staffing, Inc. - WFDB76089Y0616	Jasmine Canady - 4807 West Lovers Lane, Dallas, Texas 75209	W	L	\$ 75,684.00	23.80%	\$ -	\$ -
Notes:									
							0.00%		



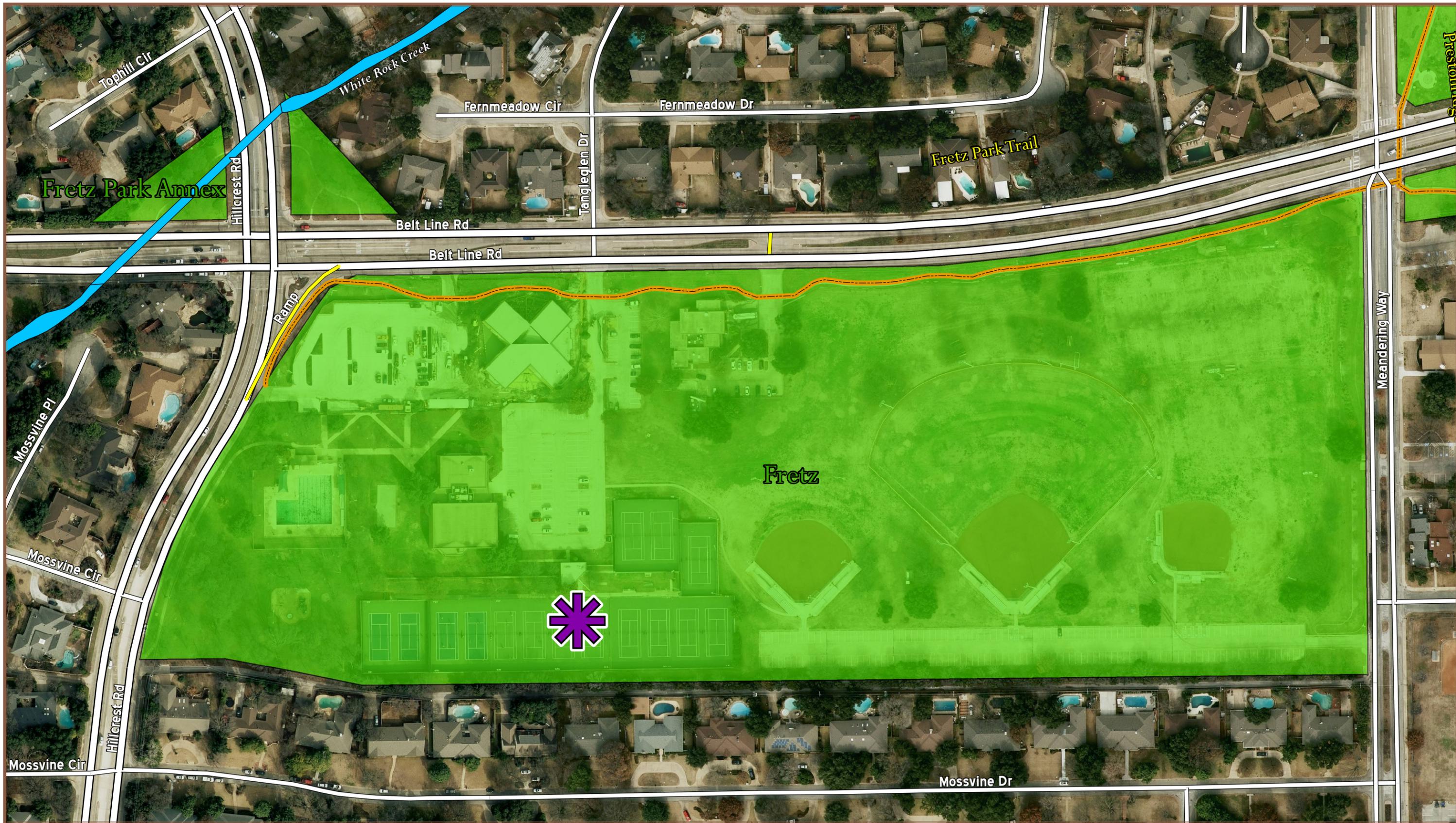
0 200 400 800 1,200 Feet
April 21, 2016



Fair Oaks Tennis Center
(7501 Merriman Pkwy)

Mapsco
26 R

District
10



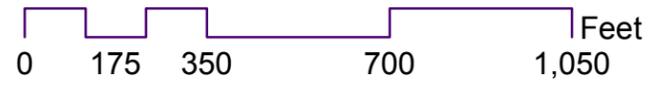
April 21, 2016



Fretz Tennis Center (6998 Belt Line Road)

Mapsco
15 H

District
11



April 21, 2016

Kiest Tennis Center
(2324 W Kiest Blvd)

Mapsc0
53 Z

District
4



April 21, 2016

L.B. Houston Tennis Center
(11225 Luna Rd)

Mapsco
22 J

District
6

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: May 11, 2016

COUNCIL DISTRICT(S): 14

DEPARTMENT: Park & Recreation

CMO: Louise Elam, 214-670-5275

MAPSCO: 35-X

SUBJECT

Authorize a contract with Henneberger Construction, Inc., lowest responsible bidder of two, for renovation of historic roque courts at Robert E. Lee Park located at 3400 Turtle Creek Boulevard – Not to exceed \$353,682 – Financing: 2006 Bond Funds (\$322,682) and 2003 Bond Funds (\$31,000)

BACKGROUND

On January 8, 2016, two bids were received for renovations at Robert E. Lee Park. This item authorizes award of the construction contract to Henneberger Construction, Inc. for the Base Bid and Alternate Nos. 1C, 1E and 1F, with a total contract amount of \$353,681.93.

The following chart illustrates Henneberger Construction, Inc.'s contractual activities with the City of Dallas for the past three years:

	<u>PWT</u>	<u>DWU</u>	<u>PKR</u>
Projects Completed	0	0	4
Change Orders	0	0	6
Projects Requiring Liquidated Damages	0	0	0
Projects Completed by Bonding Company	0	0	0

This project requires full-year operating and maintenance funding in the amount of \$1,500.

ESTIMATED SCHEDULE OF PROJECT

Began Design October 2014
Completed Design October 2015
Begin Construction June 2016
Complete Construction July 2017

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

The Park and Recreation Board authorized advertisement for bids on December 20, 2012.

The Park and Recreation Board deferred this item on March 10, 2016.

The Planning and Design Committee will reconsider this item for further consideration on April 21, 2016 and will present a recommendation to the Park and Recreation Board on the same day.

This item is scheduled for City Council approval on May 11, 2016.

FISCAL INFORMATION

2006 Bond Funds - \$322,681.93
2003 Bond Funds - \$31,000.00

M/WBE INFORMATION

See attached.

ETHNIC COMPOSITION

Henneberger Construction, Inc.

White Male	2	White Female	1
Hispanic Male	8	Hispanic Female	0
Black Male	0	Black Female	0
Other Male	0	Other Female	0

BID INFORMATION

The following two bids were received and opened on January 8, 2016:

*Denotes the successful bidder

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate Nos. 1C, 1E and 1F**</u>	<u>Total Bid</u>
*Henneberger Construction, Inc. 8928 Fairglen Drive Dallas, Texas 75231	\$321,191.17	\$32,490.76	\$353,681.93
Wall Enterprises	\$641,700.00	\$84,100.00	\$725,800.00

**Alternate No. 1C - provides for installation of drinking fountain and bottle filler.

**Alternate No. 1E - provides for installation of existing fountain electrical control box relocation.

**Alternate No. 1F - provides for installation of landscape tree downlighting.

OWNER

Henneberger Construction, Inc.

Cynthia Henneberger, President

MAP

Attached

Anastacio, Vhee

From: Williams, Regina T.
Sent: Monday, April 04, 2016 8:23 AM
To: Anastacio, Vhee
Cc: Parker, Lisa
Subject: FW: BID APPROVAL HENNEBERGER CONSTRUCTION LEE PARK 33.79

BUSINESS INCLUSION AND DEVELOPMENT PLAN SUMMARY

PROJECT: Authorize a contract with Henneberger Construction, Inc., lowest responsible bidder of two, for renovation of historic roque courts at Robert E. Lee Park located at 3400 Turtle Creek Boulevard – Not to exceed \$353,682 – Financing: 2006 Bond Funds (\$322,682) and 2003 Bond Funds (\$31,000)

Henneberger Construction, Inc. is a local, non-minority firm, has signed the "Business Inclusion & Development" documentation, and proposes to use the following sub-contractors.

PROJECT CATEGORY: Construction

LOCAL/NON-LOCAL CONTRACT SUMMARY

	<u>Amount</u>	<u>Percent</u>
Total local contracts	\$353,681.93	100.00%
Total non-local contracts	\$0.00	0.00%
TOTAL CONTRACT	\$353,681.93	100.00%

LOCAL/NON-LOCAL M/WBE PARTICIPATION

Local Contractors / Sub-Contractors

<u>Local</u>	<u>Certification</u>	<u>Amount</u>	<u>Percent</u>
Poole Excavation	BMDB00031Y0716	\$114,022.00	32.24%
Texas Sand & Gravel	WFDB64950N0416	\$5,500.00	1.56%
Total Minority - Local		\$119,522.00	33.79%

Non-Local Contractors / Sub-Contractors

None

TOTAL M/WBE CONTRACT PARTICIPATION

	<u>Local</u>	<u>Percent</u>	<u>Local & Non-Local</u>	<u>Percent</u>
African American	\$114,022.00	32.24%	\$114,022.00	32.24%
Hispanic American	\$0.00	0.00%	\$0.00	0.00%
Asian American	\$0.00	0.00%	\$0.00	0.00%
Native American	\$0.00	0.00%	\$0.00	0.00%
WBE	\$5,500.00	1.56%	\$5,500.00	1.56%
Total	\$119,522.00	33.79%	\$119,522.00	33.79%



**CITY OF DALLAS
CONTRACTOR'S AFFIDAVIT
SCHEDULE OF WORK AND ACTUAL PAYMENT FORM**

Project Name: Lee Park Roque Courts

Bid/Contract # _____

Instructions:

Column 1 List type of work to be performed by Prime and 1st tier subcontractors

Column 2 www.bids.dallascityhall.org ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.

Column 5 List ethnicity of firm(s) owner as B=African American; H=Hispanic, I=Asian Indian, N=Native American.

Column 6 N=Non-local (Outside Dallas county limits)

Column 7 Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.

Column 10. Indicate payments during current pay period

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)	
parking and bridges		WFDBNC2005116368 Texas Sand & Gravel	Kaye Nimitz, P.O. Box 2158 Mansfield, TX 76063, 817-225-0055	W	L	\$ 5 500.00	1.6%			
site improvements		BMDB00031Y0716 Pool Excavation	Keith Poole, 4915 S. Lamar, Dallas, 75215 469-254-5778	B	L	\$ 114 022.00	32.2%			
retention		Henneberger Construction, Inc	Dwight Henneberger, 8928 Fairglan Drve, Dallas, TX 75231, 214-341-2562	W	L	\$ 234 159.93	66.2%			
[Note Totals and Percentages will automatically calculate.]						Total Bid Amount:	\$ 353,681.93	100%	\$ -	\$ -

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Printed Name:

Cynthia Henneberger

Company Name:

Henneberger Construction, Inc

Date: March 16, 2016



April 21, 2016

Robert E. Lee Park (3400 Turtle Creek Blvd)

Mapsco
35 X

District
14

KEY FOCUS AREA: Culture, Arts and Recreation and Educational Enhancements

AGENDA DATE: April 27, 2016

COUNCIL DISTRICT(S): 14

DEPARTMENT: Park & Recreation

CMO: Louise Elam, 214-670-5275

MAPSCO: 45-L

SUBJECT

Authorize preparation of a development, operation, and maintenance agreement with Dallas Hartford, L.L.C. (Dallas Hartford) for the development, operation, and maintenance of parkland at Federal Plaza located at 1900 Federal Street (Exhibit A) – Financing: No cost consideration to the City

BACKGROUND

This action will authorize a development, operation, and maintenance agreement with Dallas Hartford for the renovation, operation, and maintenance of Federal Plaza located at 1900 Federal Street.

On March 26, 2014 City Council, by resolutions #14-0526 and #14-0527, approved a development agreement with and expenditure of TIF funds for Dallas Hartford, such funds being supportive of redevelopment of the City Center TIF District. In addition to a minimum private investment of \$5,000,000 in the redevelopment of the 400 North St Paul Street Hartford Building, an Urban Design Peer Review Panel (UDPRP), appointed by the City Manager, required Dallas Hartford to:

- a. Include the adjacent park (Federal Plaza) in the project scope.
- b. Create linkages between the park and the renovated building, through selection of materials, lighting, landscaping, and a shade structure.
- c. Consider the potential impact of the future trolley alignment on design of the park and the public area adjacent to the building.

Such recommendations by UDPRP, and expenditure of TIF funds, are consistent with TIF Project requirements for development and redevelopment for improvement to a space for public benefit, such as City parks, open space, trails, or cultural facilities.

BACKGROUND (CONTINUED)

The agreement with the Park Board will be subject to the following terms:

1. The term is for 20 years.
2. Dallas Hartford at its own cost, is responsible for the development of the design, plans, and specifications for the improvements to be made to the park (Exhibit B). Dallas Hartford will submit the design to the Park and Recreation Department for review and approval prior to commencement of construction.
3. Dallas Hartford at their own cost, is responsible for the operation, maintenance, and repair of the park during the term of the agreement.
4. Dallas Hartford will manage the design and construction through its own consultants and contractors and will be responsible for all permits and other approvals. All consultants and contractors are required to provide insurance that is consistent with what is required by City consultants and contractors.
5. The City of Dallas will retain the right to require Dallas Hartford to modify the improvements if and when necessary to maintain public safety of the parkland.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

City Council approved a development agreement with Dallas Hartford to reimburse eligible project costs by Council Resolution No. 14-0526.

City Council approved reimbursement to Dallas Hartford from TIF funds by Council Resolution No. 14-0527.

The Park and Recreation Board will deferred this item on April 7, 2016.

The Planning and Design Committee will reconsider this item for further consideration on April 21, 2016 and will present a recommendation to the Park and Recreation Board on the same day.

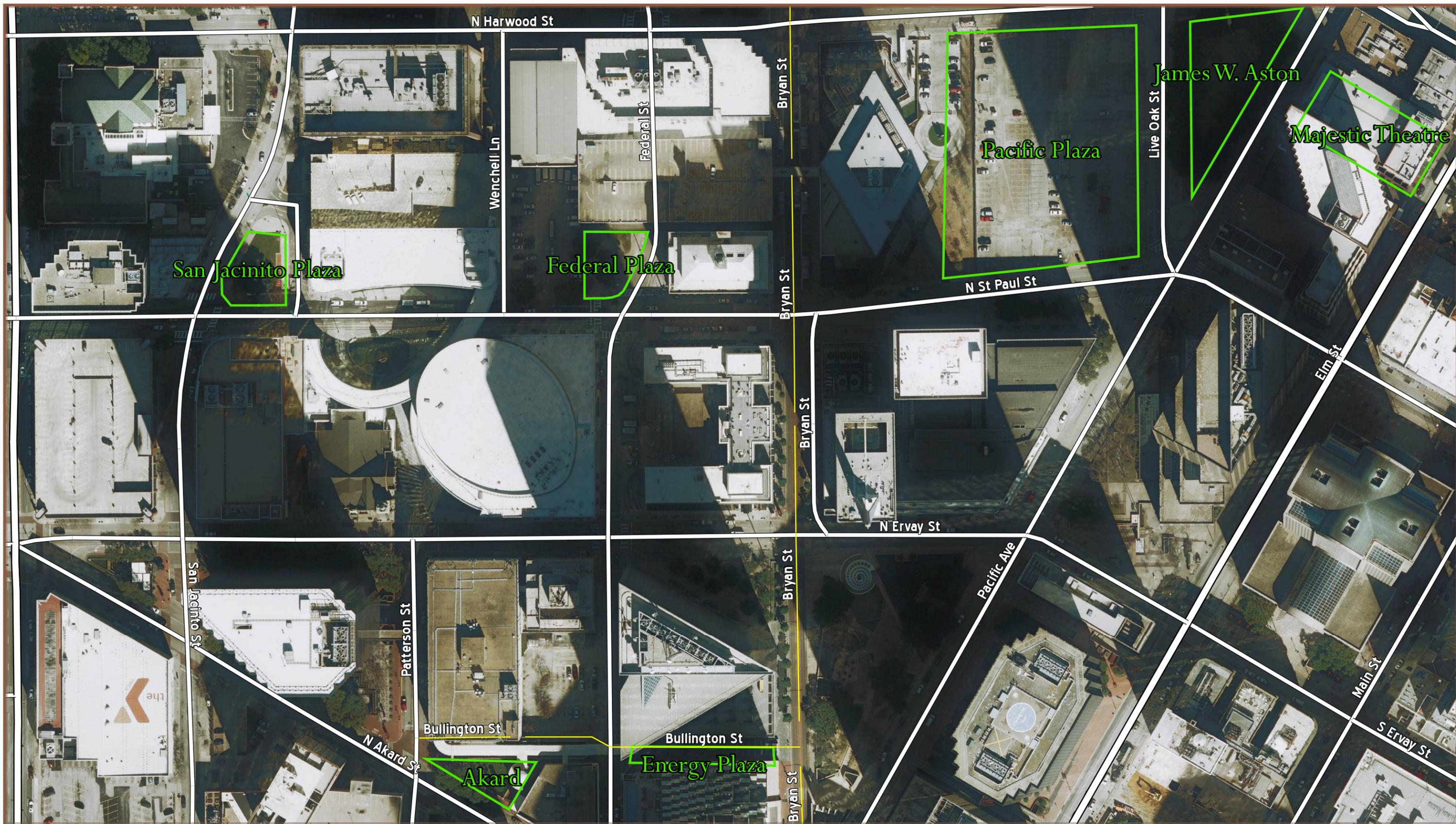
This item will be scheduled for City Council approval on April 27, 2016.

FISCAL INFORMATION

No cost consideration to the City.

MAP

Attached



0 65 130 260 390 Feet



March 10, 2016

Federal Plaza

Exhibit A
page 1 of 2



March 10, 2016

Federal Plaza

Exhibit A
page 2 of 2



October 30, 2013

REVISION:
 November 16, 2015

Exhibit B

Park Improvements

Hartford Park

400 N. ST. PAUL ST. DALLAS TEXAS 75201

FLOOR PLAN / SECTIONS

A-1



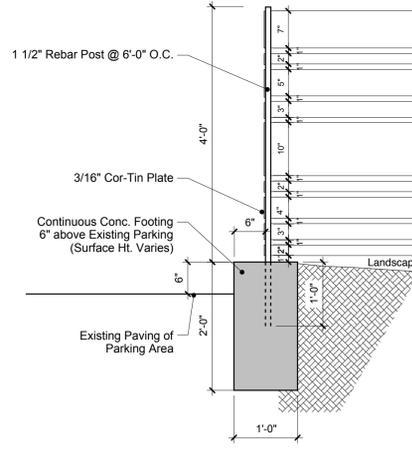
Cor-Tin Fence



Concrete - Rock Salt Finish

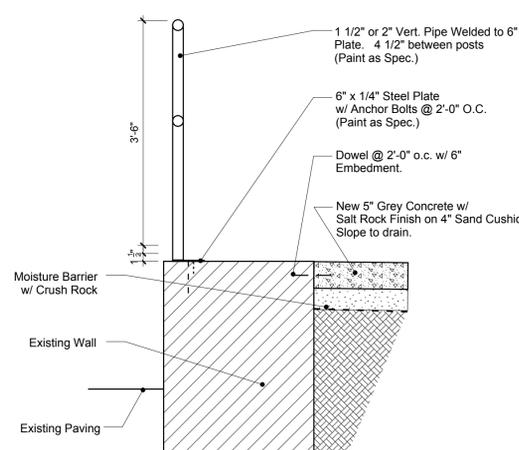
02 MATERIAL IMAGES

3/4"=1'-0"



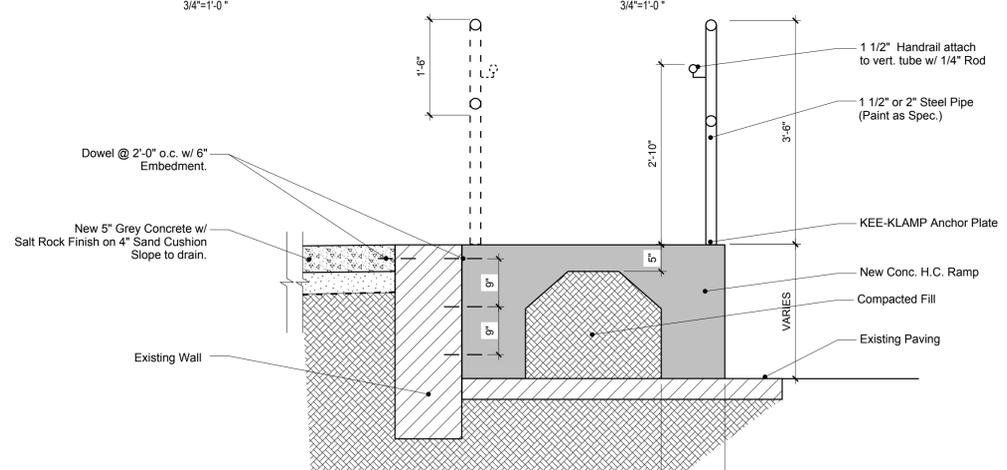
04 SECTION DETAIL

3/4"=1'-0"



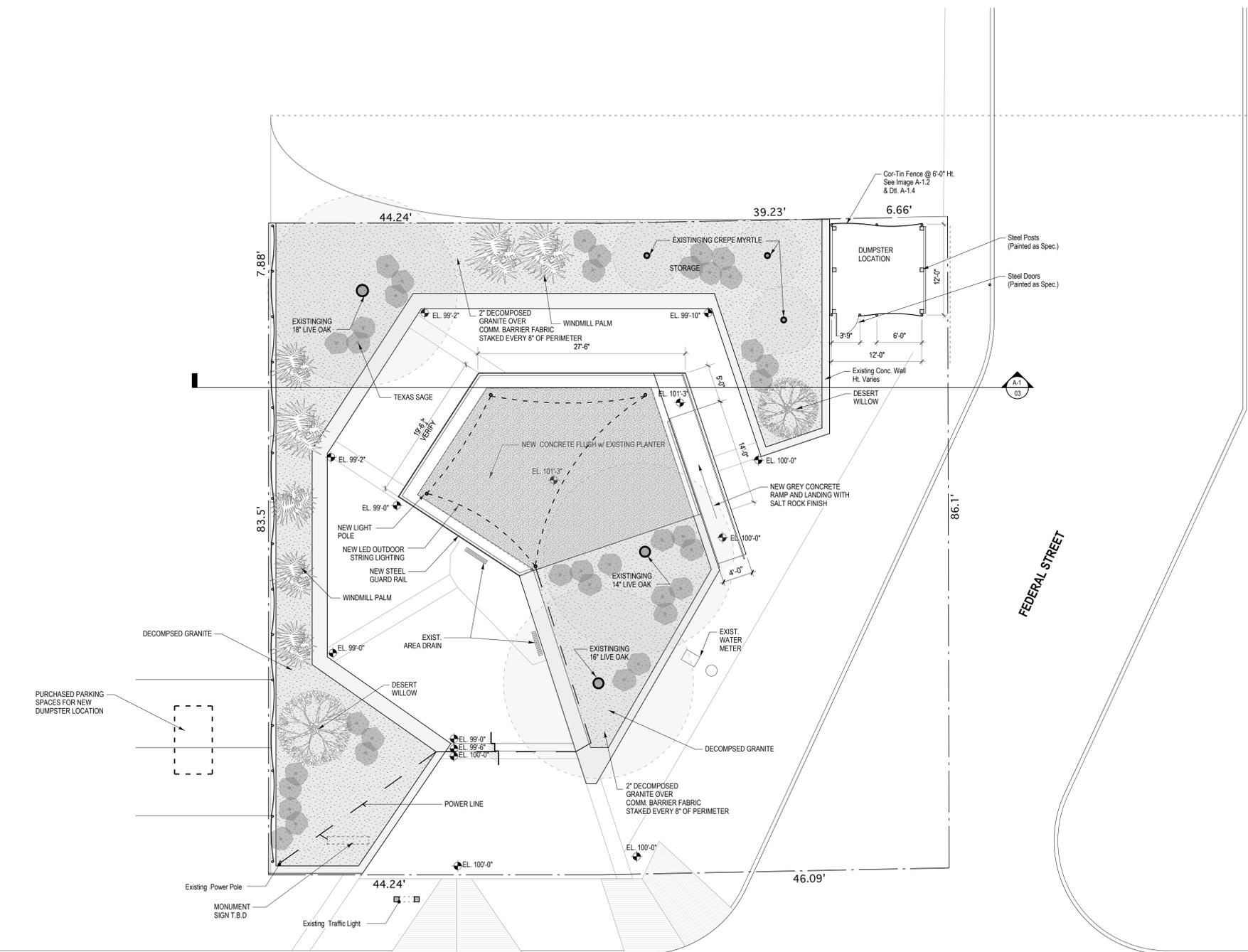
05 SECTION DETAIL

3/4"=1'-0"



06 SECTION DETAIL

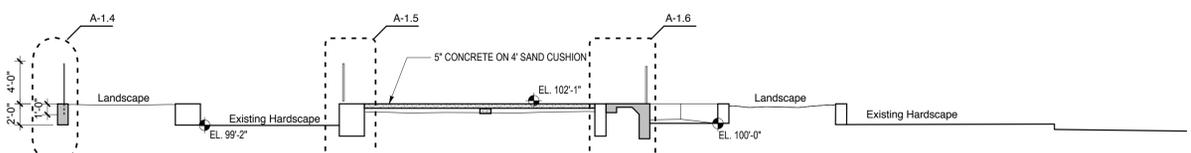
3/4"=1'-0"



ST. PAUL STREET

01 SITE PLAN

1/8"=1'-0"



03 SITE SECTION

1/8"=1'-0"



April 21, 2016

Federal Plaza (1900 Federal Street)

Mapsco
45 L

District
14

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: April 21, 2016

COUNCIL DISTRICT(S): All

STAFF: John Jenkins, 214-670-4073

SUBJECT

Adoption of the Park and Recreation Board Annual Report for Fiscal Year 2014/15 - Financing: No cost consideration to the City

BACKGROUND

Section 8-1.1 of the City Code requires each Board of the City of Dallas to submit to the City Council an annual report. A draft of the Park and Recreation Board Annual Report for the period October 1, 2014 – September 30, 2015, was provided to the full Board at the April 7, 2016 board meeting, for review. The Park and Recreation Board is being requested to authorize submission of the Park and Recreation Board Annual Report to the City Council.

FISCAL INFORMATION

No cost consideration to the City.

STAFF RECOMMENDATION

Staff recommends approval.

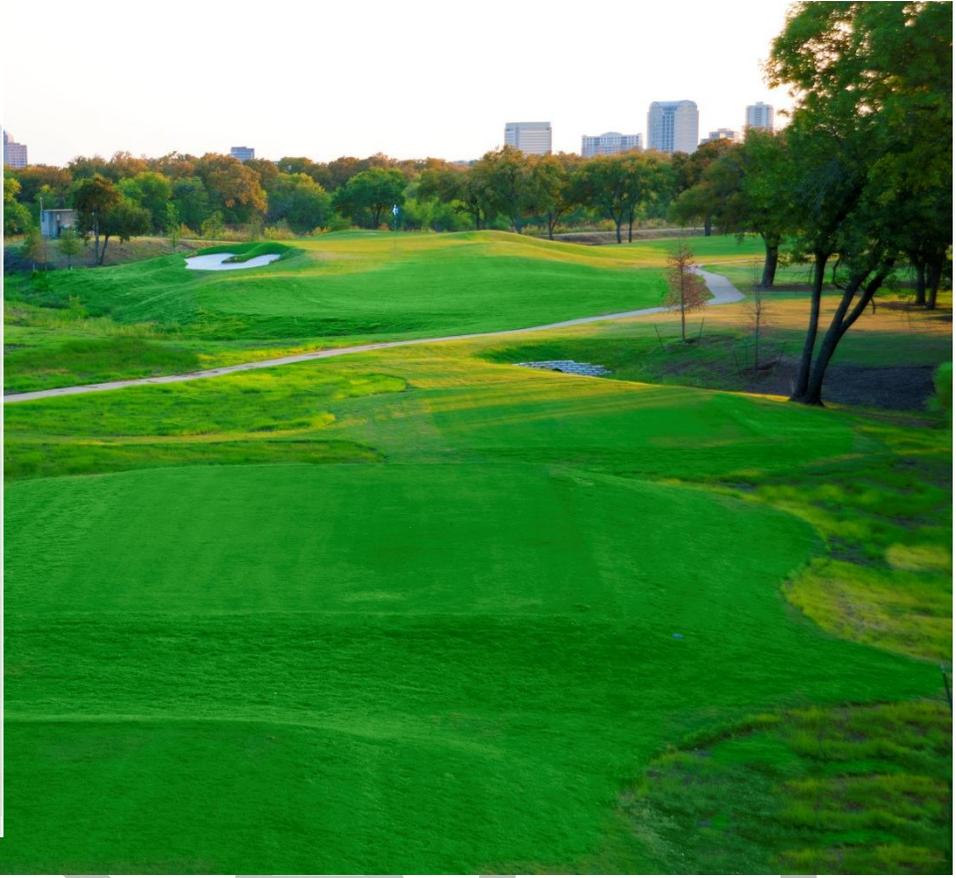
ATTACHMENT

2014/15 Draft Park and Recreation Board Annual Report

Park and Recreation Board

Annual Report FY 2014-2015

October 1, 2014 – September 30, 2015



City of Dallas

Park and Recreation Board
Established by Dallas City Charter,
Chapter XVII in 1905

Park and Recreation Department
1500 Marilla Street, Ste. 6FN
Dallas, TX 75201
(214) 670-4100
dallasparks.org

Park and Recreation Board

Place 15, Max W. Wells, President
Council District 1, Barbara A. Barbee
Council District 2, Jesse Moreno, Vice President
Council District 3, Jean F. Milligan
Council District 4, Matthew L. Houston
Council District 5, Yolanda F. Williams
Council District 6, Celina Barajas
Council District 7, Tiffinni A. Young
Council District 7, Sean Johnson
Council District 8, Gail Terrell, Vice President
Council District 8, Raquel Rollins
Council District 9, Gerald Worrall III
Council District 9, Becky Rader
Council District 10, Robin Moss Norcross
Council District 11, Amy W. Monier
Council District 12, Rodney Schlosser
Council District 13, Lawrence S. Jones
Council District 14, Paul Sims

TABLE OF CONTENTS

	<u>Page</u>
Park and Recreation Board Jurisdiction/Authorization	3
Park and Recreation Board Members	3
Vision	3
Mission	3
Values/Guiding Principles	4
Park and Recreation Board Meetings	4
Park and Recreation Board Actions/Authorizations	4
FY 2014-2015 Accomplishments	5
Facility Openings	5
Subcommittees	6
Ad Hoc Committees	6
Liaison Organizations	7
Park and Recreation Board Programs	7
Awards and Recognitions	8
Public and Private Partnerships	8
Budget	9
Programs and Activities (with highlights)	10-18
Park and Recreation Board Initiatives for FY 2015-2016	19-21

DRAFT

Park and Recreation Board Jurisdiction/Authorization

The Park and Recreation Board is a quasi-legislative Board established in 1905 by the Dallas City Charter, Chapter XVII.

Revisions to the City of Dallas Charter created a Park and Recreation Department to be administered by the Park and Recreation Director under the supervision of the Park and Recreation Board. The Board has fifteen members, the number equal to the number of members on the City Council. Each City Council member and the Mayor appoint a person to the Park Board. The Mayor appoints the Park Board President from among the confirmed Park Board members, subject to ratification by a majority of the City Council. The Park and Recreation Board members have jurisdiction over the control, management and maintenance of the public parks of the city, with power to acquire, in the name of the city, land for park purposes.

Park and Recreation Board Members

Place 15	Max W. Wells, President
Council District 1	Barbara A. Barbee
Council District 2	Jesse Moreno, Vice President
Council District 3	Jean F. Milligan
Council District 4	Matthew L. Houston
Council District 5	Yolanda F. Williams
Council District 6	Celina Barajas
Council District 7	Tiffinni A. Young
Council District 7	Sean Johnson – member since January 22, 2015
Council District 8	Gail Terrell, Vice President
Council District 8	Raquel Rollins – member since March 16, 2015
Council District 9	Gerald Worrall III
Council District 9	Becky Rader – member since September 3, 2015
Council District 10	Robin Moss Norcross
Council District 11	Amy W. Monier
Council District 12	Rodney Schlosser
Council District 13	Lawrence S. Jones
Council District 14	Paul Sims

Vision (A Renaissance Plan–2002)

Our vision is for Dallas to be a premier Park and Recreation system in the United States.

Mission (A Renaissance Plan–2002)

- Recover the quality and prestige of the Dallas Park System
- Regain the confidence and enthusiasm of our citizens
- Reposition the Dallas Park and Recreation Department as a recognized state and national leader

Values/Guiding Principles (*A Renaissance Plan–2002*)

- Provide all citizens with quality programs and access to safe and well-maintained park facilities throughout Dallas, while protecting and managing the Department’s natural resources and implementing the citizens’ vision for quality recreational amenities.
- Provide consistent standards in the design, construction, operations and maintenance of park facilities including historic parks and the delivery of core program services.
- Provide citizens with opportunities for choice-driven levels of recreational experiences that are sustainable through effective pricing, thus creating lifetime customers.
- Design and develop signature park facilities and programs that generate operating revenue and maximize tax dollars for developing consistent standards for neighborhood and community parks.
- Establish and expand effective, equitable partnerships that maximize the City’s investment and resources as it applies to the delivery of park facilities and program services.

Park and Recreation Board Meetings

The Park and Recreation Board holds regular meetings on the first and third Thursdays of each month (July recess in accordance with Council Resolution 90-2673). The Board held nineteen meetings during the fiscal year; one meeting was cancelled and one special called meeting took place.

Park and Recreation Board Actions/Authorizations

The Park and Recreation Board considered actions and authorizations and provided their recommendations to the City Council.

• Construction Contract Awards	26
• Permits	14
• Funding/Misc. Agreements	10
• Usage/Miscellaneous	4
• Change Orders	4
• Plans and Specifications	8
• Land Acquisition	2
• Dedication/Donor Recognition	3
• Administrative Contract Awards	2
• Development/Maintenance/Misc. Agreements	7
• Public Art Projects	2
• Concessions	6
• Fees Authorization	4
• Public Hearings	4
• Purchases	<u>6</u>
TOTAL	102

FY 2014-2015 Accomplishments

Highlights for the year include

- Implemented the 2013 Downtown Parks Master Plan Update with announcement of \$35M gift from Parks for Downtown Dallas for future bond program funding
- Completed Aquatics Facilities Master Plan
- Developed the department's Strategic Plan and first Business Plan
- Opened two newly-renovated recreation centers: Cummings and Pleasant Oaks
- Provided summer camps at 71 locations; programs consisted of traditional camp programs in recreation centers, CDBG summer camps and Send a Kid to Camp locations
- Coordinated with Office of Emergency Management and Federal Emergency Management Agency to assess and report damage to park property due to flooding
- Launched Ungerboeck automated event management software and database
- Developed a Senior Services Division
- Completed the South Central Park pavilion and playground
- Increased system wide swim attendance by 19%
- Welcomed an estimated 1,300,000 visitors to Recreation Centers and Youth Services programs
- Programmed 74 Esplanade events and activities at Fair Park attracting 512,000 visitors
- Dallas Zoo reported 1M visitors
- Completed the water-wise redesign of the Young Street medians
- State Fair of Texas recorded its most successful fair in its history with coupon sales of \$52 million
- Completed Economic Impact Study and Benchmarking Study of Parks
- Installed Eco-Counter systems at 10 trails to record number of trail users
- Hosted Kids Court tennis event in observance of the 50th anniversary of the 1965 Davis Cup Tie played at Samuell-Grand Tennis Center
- Developed 8 miles of new hike and bike trails bringing the total network to 143 miles; 15 additional miles under construction

Facility Openings

The Park and Recreation Board provided recommendations pertaining to the design of recreation amenities and facilities to the City Council. The Board proudly supported and welcomed newly built and renovated facilities.

- Cummings Recreation Center Renovation
- Pleasant Oaks Recreation Center Renovation
- Trinity Strand Trail Grand Opening
- White Rock Lake Dog Park renovation
- Joppa Park Sprayground opening
- Lake Highlands Trail opening
- Bicycle Rental Station at Fair Park opening
- White Rock Creek Trail opening

Subcommittees

Administration and Finance Committee

This subcommittee is responsible for providing recommendation to the full board and oversight of items pertaining to the financial, administrative and policy-making functions of the Park and Recreation Department. The Administration and Finance Committee held 16 meetings.

The committee consisted of Jean F. Milligan, Chair; Tiffinni A. Young, Vice Chair; Rodney Schlosser, Interim Vice Chair; Celina Barajas; Barbara Barbee; Matthew L. Houston; Lawrence S. Jones; Sean Johnson and Raquel Rollins.

Planning and Design Committee

This subcommittee is responsible for providing recommendation to the full board and oversight of items pertaining to engineering, architectural, consultant and construction contracts, land acquisition, sale of park land, park development and master plans, development and inter-local agreements. The Planning and Design Committee held 17 meetings.

The committee consisted of Gerald Worrall III, Chair; Robin Moss Norcross, Vice Chair; Amy W. Monier; Jesse Moreno; Paul Sims; Gail Terrell and Yolanda F. Williams.

Ad Hoc Committees

Employee Hearing Tribunal

The Tribunal provides the final ruling for employees who appeal disciplinary actions which resulted in a demotion or discharge. No employee hearing tribunals were held in fiscal year 2014-2015.

The committee consisted of Rodney Schlosser, Chair; Robin Moss Norcross, Vice Chair; Jean F. Milligan and Jesse Moreno (Alternate).

Policy Review Committee

This ad hoc committee is responsible for reviewing existing Park Board policies and making updates, revisions and/or changes as necessary. The Committee held five meetings and reviewed 19 policies.

The committee consisted of Jesse Moreno, Chair; Matthew L. Houston; Robin Moss Norcross; Paul Sims; Gerald Worrall III and Tiffinni A. Young.

Recreation Facilities Strategic Planning Committee

This ad hoc committee is responsible for providing recommendations to the full board and oversight of items to guide the strategic planning for recreational facilities, including aquatic facilities and recreation centers. The Recreation Facilities Strategic Planning Committee held eight meetings.

The committee consisted of Lawrence S. Jones, Chair; Jesse Moreno; Robin Moss Norcross; Gail Terrell and Tiffinni A. Young.

Liaison Organizations

Park and Recreation Board members serve as liaisons with partner organizations and nurture these partnerships throughout the year by providing stipends, attending their Board meetings, supervising their design and construction efforts and coordinating our services to be compatible and relevant to the citizens of Dallas. The organizations and Board members assigned as liaisons are listed below.

Cedar Ridge Preserve/Audubon Dallas	<i>Vacant</i>
Cultural Affairs Commission	Amy W. Monier
Dallas Arboretum and Botanical Society	Gerald Worrall III
Dallas Zoological Society	Matthew L. Houston
Downtown Dallas, Inc./Downtown Parks	Robin Moss Norcross
Friends of Fair Park	Jesse Moreno, Tiffinni A. Young
Friends of Oak Cliff Parks	Barbara A. Barbee
Friends of the Katy Trail	Rodney Schlosser
Lee Park/Arlington Hall Conservancy	Rodney Schlosser
Send a Kid to Camp	Celina Barajas, Gail Terrell
State Fair of Texas	Max W. Wells, Tiffinni A. Young
Texas Discovery Gardens	Jean F. Milligan
Trinity Commons Foundation	Lawrence S. Jones
Trinity River Audubon Center	Matthew L. Houston
White Rock Conservancy	Gerald Worrall III
White Rock Lake Foundation	Gerald Worrall III
For the Love of the Lake	Gerald Worrall III
Woodall Rodgers Park Foundation	Paul Sims

Park and Recreation Board Programs

There are two programs initiated by the Park and Recreation Board that continue to grow due to the continual support of the Board.

- Send a Kid to Camp
 - Send a Kid to Camp kick-off held at Kiest Park
 - Attendance for the seven-week program was 29,750 at 17 camp sites across the city with annual campaign donations reaching \$34,007
- “It’s My Park Day”
 - October 25, 2014: 1,228 volunteered for 67 beautification activities
 - April 18, 2015: 1,826 volunteered for 83 beautification activities

Awards and Recognitions

Many of the Department's programs, services and facilities were recognized this year by National, State and local industry professionals. The awards and recognitions are listed below.

Awards

- Klyde Warren Park – Urban Open Space Award, Urban Land Institute
- Elm Fork Athletic Complex (MoneyGram Soccer Park) – Municipal Excellence Award, Texas Municipal League
- Cottonwood Trail – CLIDE Award, North Central Texas Council of Governments (NCTCOG)
- Bahama Beach Waterpark – Wave Review Awards for Best TV Commercial and Best Brochure, World Waterpark Association

Recognitions

- Tree City USA Recognition, Arbor Day Foundation
- Cedar Crest Golf Course - # 9 of the Top 28 Economy Courses, Dallas Morning News
- Stevens Park Golf Course – # 1 rating in 2015 as Best Classic Course, Golf Digest
- Stevens Park Golf Course - # 12 in State of Texas courses, Golf Week
- Luna Vista Golf Course - # 7 of the Top 25 Economy Courses, Dallas Morning News

Public and Private Partnerships

A core value of the Park and Recreation Board is to provide services and facilities through equitable partnerships in order to maximize the City's investments and resources.

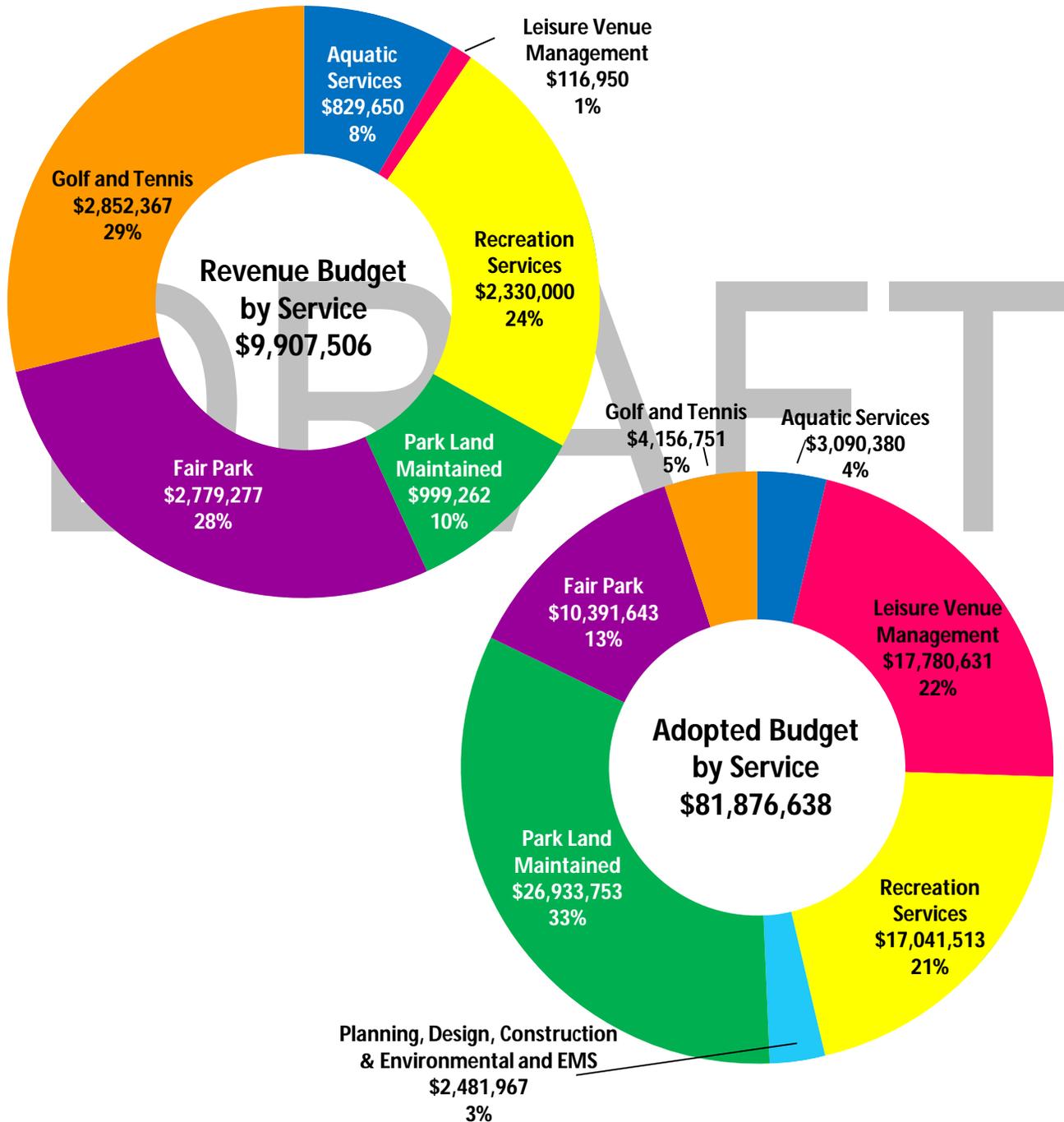
Partnerships with key projects or programs during FY 2014-2015

- Texas Rangers Foundation donated \$40,000 to conduct the Jr. RBI program for 1,400 participants and the RBI program for 16 teams and 168 participants
- Dallas Independent School District (DISD) expanded the DISD Youth Sports Initiative program to 78 elementary schools and 22 middle schools with over 4,095 participants
- United States Tennis Association (USTA) Community Partner grant of \$1,500 received
- Dr. Pepper Snapple Group continued the "Let's Play" teen baseball league at Jaycee Zaragoza Recreation Center, donated over \$20,000 and served 124 participants
- Lee Park/Snyder Union Ramp installed in conjunction with the Lee Park and Arlington Hall Conservancy (over 1.1 million in private funding from Mrs. Snyder in memory of her late husband)
- National Recreation and Park Association (NRPA) awarded \$34,000 in grants
 - \$4,000 for Walk with Ease Wellness program
 - \$30,000 for Out of School Time (MyFi) program

Budget

The Park and Recreation Board provides input to the Park and Recreation Department staff throughout the budget preparation process and supports the Department budget presented to the City Council.

FY 2014-2015 General Fund Expense and Revenue Budgets



Programs and Activities

The Boards' Values/Guiding Principles have been supported and realized through the following Departmental programs and activities.

Capital Management

This program provides capital management services for the Department's infrastructure including site and facility master planning, land acquisition, and project management of the design and construction projects that significantly enhance the City's neighborhood parks and recreation facilities, trails and aquatics facilities as well as the City's signature park destinations including the Dallas Zoo, Dallas Arboretum, Fair Park and the Trinity River Corridor.

Program highlights for the year include the following

- Completed Aquatics Facilities Master Plan
- Opened two newly-renovated recreation centers: Cummings and Pleasant Oaks
- Completed the South Central Park pavilion and playground
- Installed exercise stations at Exall Park
- Finalized Briscoe Carpenter Livestock Center site package
- Completed Kiest Park Loop Trail
- Developed 8 miles of new hike and bike trails bringing the total network to 143 miles; 15 additional miles under construction
- Completed trail improvements at White Rock Lake East Lawther Trail from Mockingbird Point to Big Thicket
- Installed Eco-Counter systems at 10 trails to record number of trail users
- Prepared John Carpenter Plaza Schematic Design Phase
- Completed the water-wise redesign of the Young Street medians
- Installed trail amenities package at Kiestwood Trail
- Completed Hillcrest Park Site development, loop trail
- Constructed Ferguson Park Softball Complex
- Completed design for Bachman Lake Phase III Trail Development from Webb Chapel to Denton Drive (along Shorecrest)
- Installed ADA ramp and staircase at Snyder Plaza to Lee Park connection at Katy Trail
- Completed Exline Recreation Center upgrades
- Finalized Master Plan Phase II from Preston Road to Walnut Hill DART Station at Northaven Trail
- Accomplished parking improvements at Fretz Park
- Completed Valley View Park (West) Northern Extension Trail and Trailhead
- Concluded structural assessment and foundation repairs at Arlington, Janie C. Turner, Marcus and Kleberg Rylie Recreation Centers
- Completed White Rock Lake Dog Park renovation
- Finalized Singing Hills Recreation Center site package

Programs and Activities (continued)

The Park and Recreation Department was not included in the 2012 Bond Program; however, the Department manages several construction projects, listed below, for other departments.

- Bachman Lake, Phase III
- Elmwood Parkway
- Flag Pole Hill Trail Improvements
- Lake Highlands Trail, Phase II
- Runyon Creek Greenbelt Trail
- Timberglen Trail
- Trinity Strand Trail, Phase II

Fair Park

Fair Park is among the City's signature parks that generates operating revenue and maximizes tax dollars. The 277 acre park is a premier event and festival destination in the City of Dallas, hosting diverse cultural offerings, sporting events, annual festivals and first class entertainment. The staff coordinates with six museums and hundreds of event promoters to ensure the citizens have access to festivals, special exhibits, private functions, soccer games, football games, concerts, musicals, antique and art shows as well as host the State Fair of Texas.

Program highlights for the year include the following

- Welcomed 5,059,339 visitors who enjoyed 1,400 events
- Exceeded \$3.6M in revenues for Fair Park Administration programs and events
- Hosted 26,000 fans to the Cotton Bowl for the 2nd Annual *Zaxby's Heart of Dallas Bowl*
- Sponsored major events, such as, *Bicycle Rental Stations* opening in November; *Tree Lighting* and *Laser Light Show* in December; *Holiday DeLights* and *Movie Nights* in December; *Fair Park Spring Break* in March; *Job Fair* in March; *Dog Bowl* in May; *Fair Park Sparks* in May; *Fair Park Fourth* in July; *Dallas 7/4 Run* in July and *MyFi Summer Bash* in July
- Hosted more than 175 major events and continued implementation of the Mayor's Fair Park Vision and Strategies by introducing 75 new family-friendly programs, activities and events that featured free weekday special interest activities, such as, Project Sew, Fair Park Cabaret Series, Historic Fair Park Tours, Food Truck Frenzy, seasonal movies, music and cultural events
- Drew over 100,000 visitors to major events sponsored by Fair Park
- Launched Ungerboeck automated event management software and database
- Welcomed 179 youth soccer teams from the U.S. and 39 international countries for the *Dallas Cup* that created a local economic impact of \$12M
- Drew 93,000 game fans to the *Red River Rivalry* featuring the Texas Longhorns and Oklahoma Sooners that resulted in an economic impact of \$50M

Programs and Activities (continued)**Park Maintenance Services**

The Board's guiding principle to provide all citizens access to safe and well maintained park facilities as well as protecting and managing the Department's natural resources is achieved through Park Maintenance Services. The Dallas Park System is comprised of 23,331 acres of parkland in 381 parks, which are maintained according to specified service levels for mowing, litter pickup and removal, athletic field preparation, trail grooming and playground inspections. Caring for the Department's most visible asset, this division is positively impacting the quality of life for the citizens of Dallas every day.

Program highlights for the year include the following

- Initiated Citywide Forestry pilot program to deploy strike teams citywide
- Mowed 130,095 acres of park land
- Removed 1,437,868 acres of litter from park properties
- Inspected 4,164 playgrounds and repaired 2,117 pieces of playground equipment
- Installed 464 new park furnishings (grills, trash cans, benches, bleachers and picnic tables)
- Created 42 new Partnership Agreements and renewed 9 Agreements
- Renovated 62 athletic fields
- Captured 11,021 volunteer hours with a dollar value of \$229,082
- Maintained 143 miles of trails and striped 34,320 linear feet of trails
- Participated in *It's My Park Day*, *Oak Cliff Earth Day*, *National Night Out*, *Get Up! Get Moving* at Kiest Park, *Davis Cup Tie 50th Anniversary Event* and *Work Day* at Kiest Park with Congressman Marc Veasey
- Hosted 9 ribbon-cuttings/grand openings and worked 37 special events (set-up/take-down/logistics)
- Installed 4,565 cubic yards of fibar in playgrounds
- Performed 101 major creek cleanings
- Conducted 2,598 pavilion power washing services
- Striped a total of 25 parking lots which included 1,574 parking spaces
- Installed 649 dome posts
- Implemented new Horticulture Program which was responsible for the construction and planting of nine new ornamental flower beds and the renovation of 22 existing ornamental flower beds
- Installed 21 new water fountains, 11 new irrigation systems and repaired 613 irrigation systems

Programs and Activities (continued)**Recreation Services**

A core value of the Park and Recreation Board is to provide citizens with quality recreation programs in the City's facilities and alternate locations such as schools, open parks and apartment complexes. The Park and Recreation Department operated 39 recreation centers located in neighborhoods throughout Dallas. The recreation centers are actively programmed by professional staff to provide citizens with opportunities to pursue lifelong physical, social, educational, arts and leisure interests. Providing programs in locations other than the City's recreation centers allows the department to reach children through sports, arts, after-school and summer programs in low-income neighborhoods that might not otherwise be served.

Program highlights for the year include the following

- Welcomed 1,313,214 visitors to the recreation centers; over 8,500 programs offered for youth, seniors and adults
- Offered after-school programs at 42 recreation centers and Community Development Block Grant (CDBG) programs at 20 DISD schools with over 8,000 registrations
- Provided summer camps for youth ages 6 through 12 at 71 sites including 17 Send a Kid to Camp (SAKTC) sites and 12 CDBG sites and 42 recreation centers
- Continued Internship Program with universities to develop quality recreation professionals and increase pool of applicants for recreation center staffing
- Expanded MyFi program to 52 locations with over 4,958 children signing up to participate
- Continued to produce annual community events
 - Egg Hunts held city-wide for over 3,600
 - *Senior Mother's Day Luncheon* honored 500 mothers
 - *MyFi Summer Bash* held at Fair Park
 - *Send a Kid to Camp Kick-off* held June 26, 2015 in collaboration with *Dallas Youth Olympic Day*
 - *Boo-vies in the Park* events held at Kiest, Walnut Hill and Samuell-Grand
 - *Boo-vie Bash* was moved to City Hall plaza and included carnival games, food trucks, bounce houses, zip lines and mini train rides for 1,000 participants
- Unveiled *Fun Zone* at Lake Highlands North Recreation Center
- Awarded the first Summer Camp Scholarships to 50 youth across the city
- Held the second "7/4 Run" secure over \$9,000 in funds for Summer Camp Scholarships

Programs and Activities (continued)**Volunteer Services**

Volunteerism provides both a recreational choice for citizens and cost effective service delivery options for the Department. The Department relies on volunteers to assist with many important tasks and services throughout the year. Volunteers are rigorously screened and trained to provide a high level of service and interface with the patrons.

Program highlights for the year include the following

- 245,569 volunteer hours contributed at a value of \$5,746,322 (\$23.40/hr.); a 24% increase in volunteer hours compared to FY 2013-2014
- Conducted 3,396 background checks/screenings resulting in 68 volunteer denials due to previously committed violent crimes

Urban Forestry

With over 18,000 urban tree canopy acres, Dallas Park and Recreation is the steward of the nation's largest urban forest. The Urban Forestry Division is tasked with maintaining healthy and sustainable trees, removing and replacing aging and declining trees and increasing the tree population. The Division provides education and awareness through the Citizen Foresters program and community tree planting activities.

Program highlights for the year include the following

- Coordinated or participated in the planting of 457 trees, including community tree planting and volunteer tree planting events and the tree mitigation program
- 6,065 trees were pruned/maintained

Facility Services

This program provides routine maintenance to the infrastructure including lighting, concrete work, playground repair, plumbing and fence repair.

Program highlights for the year include the following

- Completed 9,724 work orders
- Renovated existing pavilion at White Rock Lake Stone Tables, Phase I
- Added parking space and walk with ramp for ADA access at Willie Mae Butler Sprayground
- Removed old and installed new pavilion at Pueblo Park
- Constructed two ADA parking spots and installed concrete with new elevations to help with poor drainage at Reverchon Park
- Removed existing and installed new ground flag pole lights at the Perry entrance of Fair Park
- Constructed and striped a parking lot with a connecting sidewalk and installed nine additional security lights with poles at K. B. Polk Recreation Center

Programs and Activities (continued)**Aquatics**

Through the Aquatics division, the Board delivers diverse, quality recreational experiences to the citizens of Dallas. The division manages seventeen community swimming pools, Bahama Beach family water park and Bachman indoor pool. The aquatics staff is also responsible for year-round water safety education which is provided through elementary schools and recreation centers and provides specialized training and job opportunities for 225 teens and young adults.

Program highlights for the year include the following

- Generated 123,701 visits to community pools
- Conducted 3,629 two-week swim classes during the summer season at community pools
- Held five swim meets throughout the city with 405 registered swimmers participating each week
- Attracted 59,344 patrons to Bahama Beach Waterpark
- Hosted the *DFW Lifeguard Challenge* at Bahama Beach
- Increased Dallas Aquatics Facebook followers to 894 and Bahama Beach to 5,963 fans
- Provided special event programming
 - Annual *Community Pool Splash Day*
 - 5th Annual *Cardboard Boat Races*
 - Annual *World's Largest Swim Lesson*
 - *Dive-in Movie* series at community pools and Bahama Beach
 - *Dog Day Afternoon* swim for dogs and their owners
 - *Father's Day* at Bahama Beach
 - Halloween Carnival and Haunted House at Bachman Recreation Center
- Participated in community outreach
 - Job fairs
 - Water safety presentations
 - Information booths
 - Red Cross lifeguard training and Water Safety Instructor courses
 - *Learn-to-Swim* scholarship program
 - Aquatics summer guide distribution
 - *Red Cross Centennial Apartment Swim Lesson Program*

Athletics and Reservations

Citizens have the opportunity to freely engage with the park system through the Athletics and Reservations division. Among the Department's assets are athletic fields, park sites, trails, picnic pavilions and rental facilities that are managed through a reservation system to insure that the facilities are available to the many user groups through a fair and open process. Through reserving parks, athletic fields and other facilities such as picnic pavilions, for large events, or small family get-togethers, the Department can reliably provide clean and prepared facilities to individuals and user groups.

Programs and Activities (continued)

Program highlights for the year include the following

- Redesigned athletic reservation forms and client documents
- Streamlined office responsibilities to enhance customer experiences
- Began implementation of the Lean 6 Sigma business philosophy, creating detailed processes for special event applications and athletic reservations
- Created sales campaigns for booking department's White Rock Lake rental facilities (Winfrey Point and Big Thicket) that led to increased customer bookings
- Enhanced financial and fiscal practices through weekly monitoring and reporting of reservations fees

Special Services - Golf Courses, Tennis Centers and Gun Ranges

The Board provides the opportunity for choice-driven recreational experiences and maximizes partnership opportunities through these specialty recreation facilities. The citizens of Dallas have access to six eighteen-hole golf courses, four driving range practice facilities, five tennis centers and two gun ranges within the City limits. These high quality facilities are maintained by City forces and the programs are managed through contracts with professional operators. This service provides the best of facility stewardship and entrepreneurial expertise to these specialized recreational programs.

Program highlights for the year include the following

- Drew participants who played 195,401 rounds of golf on the City's six courses (course closures due to flooding in 2015 impacted business)
- Held 18 high school tournaments held at golf courses in cooperation with the Dallas Independent School District
- Closed Luna Vista Golf Course for 64 days due to major flood event but reopened only three weeks after access to property was granted with no loss of greens
- Involved 7,534 participants in junior Golf and Tennis programs
- Attracted over 80 tennis players who competed in a Davis Cup style tournament to commemorate the 50th Anniversary of the Davis Cup Tie played at Samuell-Grand Tennis Center
- Held *Kids Court* tennis event in observance of the 50th anniversary of the 1965 Davis Cup Tie played at Samuell-Grand Tennis Center where over 1,500 youth across nine tennis centers participated in tennis instruction and learning lessons
- Drew 103,685 participants to our tennis centers
- Conducted training, practice and competitions at the gun ranges with 73,995 participants (over 60 days of closure due to flooding affected participation)

Programs and Activities (continued)**Environmental Management System and Environmental Compliance**

Managing the Environmental Management System (EMS) and ensuring environmental compliance for this large Department requires continuous monitoring through internal inspections, assessments, audits, training and documentation. This program provides for the continued management of the Department's EMS and an environmental compliance program as required by the EPA Consent Decree.

Program highlights for the year include the following

- Completed 325 compliance assessments and/or inspections
- Exceeded goal of offering 100 EMS, regulatory and Stormwater classes by having 213 classes
- 70% reduction in non-conformances from ISO 14001 audits
- Employees completed 2,848 hours of required training

Marketing/Public Engagement Services

Informing the citizens of the programs, facilities and services offered through the Park and Recreation Department is a priority of the Park and Recreation Board. The department resources for marketing are limited, but through partnerships and strategic use of limited resources, the department secures advertising and public announcements through a variety of outlets.

Program highlights for the year include the following

- Generated media coverage for events/programs and media sponsorships with estimated value of \$437,802
- Led communications workshops attended by 75 employees on what's news/what's not publicity ideas, photography tips, marketing to senior adults, department procedures for responding to media requests, basic print/on-camera media interview suggestions and internal procedures to request marketing/public engagement assistance
- Enhanced the overall social media activities, making the department's website, www.dallasparks.org, more user friendly to increase traffic on all social media platforms resulting in a 24% increase in Facebook likes and a 14% increase in Twitter followers
- Coordinated the department's participation in the Dallas Convention and Visitors Bureau's *Big D Holiday* integrated marketing campaign to promote Fair Park as a holiday tourist destination

Programs and Activities (continued)**Administration and Business Services**

Managing and being accountable for the Department's resources is a core value of the Park and Recreation Board. The resources include information and technology systems, city funds, revenue received, infrastructure and employees. Insuring the City and State laws are followed when managing purchasing processes, paying vendors timely and accurately and receiving and depositing department revenue correctly are important aspects of the program. This division is also accountable for inventorying the capital assets and hiring, training and supervising all of the employees according to laws, administrative directives and policies of the City.

Program highlights for the year include the following

- Developed departmental annual operating budget of \$85.6M for FY 2015-2016
- Finalized contracts for the Eco-Counting (people-counting) System for trails and an Automated Light System for athletic fields
- Made 13,479 deposits and tracked the revenue to the appropriate revenue source
- Processed 899 requisitions, conducted 23 internal audits, completed 21 capital construction project audits, processed and executed 386 Administrative Actions and paid 8,848 invoices for goods and services
- Processed 402 contracts through the City Attorney's Office
- Employed 773 employees year-round; employed an additional 677 seasonal employees
- Held five departmental job fairs (largest at Fair Park with 3,000+ attendees)
- Established Employee Advisory Council (EAC)
- Processed 46 unemployment claims, 508 position requisitions, 1,432 payroll actions, 620 payroll change actions, 61 supervisor change actions, 42 work schedule change actions, 185 payroll adjustments, 94 mini payroll checks (mid-payroll) and 71 exceptional pay request packets
- Established Exceptional Salary Hiring Matrix
- Conducted 104 training sessions and four seasonal New Employee Orientation presentations
- Managed 57 contracts with golf courses, tennis centers, concessions, outdoor programs and other sources and conducted 122 audits and 355 inspections pertaining to contracts
- Completed 179 open records requests within legal guidelines
- Employees attended Lean Six Sigma training and began review of three processes: New Employee Onboarding, Athletic Field Reservation and League Usage and reduction of Equipment In-Shop Work Time

Park and Recreation Board Initiatives for FY 2015-2016

The Park and Recreation Board is committed to serving the citizens of Dallas by continuing to provide management oversight through policies and legislative actions for the city's parks and recreation facilities, programs and services. The Board has identified initiatives for the coming year which are listed below.

Parkland: Ensure adequate park land to accommodate future growth.

- Initiate plan to identify open space for future land acquisition and identify potential sites for future neighborhood parks
- Create level of service standards for parkland as part of comprehensive plan update

Trails: Continue to implement the "trail circuit" to create a more connected and active community.

- Develop partnership with Circuit Trail Conservancy (CTC) to expand Dallas Hike and Bike network by 50 miles
- Electronic People-Counting System
- Planning and Design Division Capital Projects

Recreation Programming: Use a community service area approach to better leverage recreation center resources and enhance delivery of recreation programming.

- Recreation Services Five Year Plan - develop major maintenance and equipment replacement schedules with budget projections

Fiscal Sustainability: Create a more financially sustainable park system.

- Fair Park/Mayor's Fair Park Task Force – review and evaluate recommendations of Mayor's Fair Park Task Force (MFPTF) with Park and Recreation Board; initiate implementation of recommendations from MFPTF
- Involve Park and Recreation Board in process of developing proposed budget
- Develop and present FY2016-17 Budget
- Manage improvements on department golf courses
- Aquatics Master Plan – finalize and identify sites and funding for implementation
- Fair Park Vision and Strategies – implement initiatives

Economic Development: Promote the synergy between parks and economic development to enhance the recreational experience.

- Develop strategies to enhance value that parkland brings to Dallas

Trinity River: Collaborate on the realization of the vision for the Trinity River corridor as Dallas' premier signature park.

- Planning and Design Division Capital Projects
- Hire urban biologist

Park and Recreation Board Initiatives for FY 2015-2016 (continued)**Partnerships: Build and strengthen partnerships to create a more sustainable park system.**

- National Recreation and Park Association (NRPA) - pursue Gold Medal and future Congress
- Southwest Park and Recreation Training Institute (SWPRTI)
- Dallas Fort Worth Park Directors (DFW)
- Texas Recreation and Parks Society (TRAPS)
- Presentations to national organizations
- Presentations to local groups
- Improve Park Security
- Federal and State lobbying partnership with City of Dallas' Intergovernmental Services Department
- Nurture existing partnerships
- Identify new partnership opportunities to leverage city funding, programs and services

Communication: Improve marketing and communication to enhance park operations and user satisfaction.

- Public Engagement Team
- Social Media/Website development
- Enhance communication strategies
- Initiate Comprehensive Marketing Plan

Interpretation: Promote interpretation and education of the historic, cultural, and natural resources in parks.

- Planning and Design Division Capital Projects

Design: Emphasize design excellence and sustainability in parks and facilities.

- Planning and Design Division Capital Projects
- Capital Needs Inventory – update and prepare for next bond program

Sustainability: Elevate the environmental profile of the park system.

- Park Maintenance Five-Year Plan – develop major maintenance and equipment/fleet replacement schedules with budget projections
- Develop land maintenance guidelines; especially for blackland prairie
- Maintain and improve forestry in park system

Safety: Build and strengthen partnerships to create a more sustainable park system.

- Park Rangers
- Dallas Police Department Partnership

Park and Recreation Board Initiatives for FY 2015-2016 (continued)

Staff Resources: Ensure that staff capabilities match department needs.

- Department Re-Organization - use best practices to address retirements and attrition; hire and promote new staff
- Leadership development
- Employee hiring
- Employee diversity training
- Employee assessment/survey
- Employee Advisory Committee (EAC)
- Employee Training - promote and implement to promote efficiency
- Establish directives for standardization of best practices
- CAPRA Accreditation
- Park and Recreation Board Policies – review and update

DRAFT

MEMORANDUM



DATE: April 15, 2016

TO: Max W. Wells, President, and
Members of the Dallas Park and Recreation Board

SUBJECT: April 21, 2016 Park and Recreation Board Briefings

On Thursday, April 21, 2016, the following briefings will be presented to the Dallas Park and Recreation Board:

- Circuit Trail Conservancy:
Louise Elam, Interim Assistant Director, Park and Recreation Department
- 2017 Bond Program Briefing 1: Introduction and Technical Criteria:
Louise Elam, Interim Assistant Director, Park and Recreation Department
- Dallas Zoo: Update and Look Forward:
Gregg Hudson, President and CEO, Dallas Zoo and Children's Aquarium at Fair Park

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script, reading "Willis C. Winters".

Willis C. Winters, FAIA, FAAPRA, Director
Park and Recreation Department