



**City of Dallas**

# **PARK AND RECREATION BOARD AGENDA**

**THURSDAY, JUNE 16, 2016  
JAYCEE ZARAGOZA RECREATION CENTER  
3114 CLYMER STREET  
DALLAS, TEXAS 75212  
214-670-4078**

**8:30 am: Administration and Finance Committee  
8:00 am: Planning and Design Committee  
9:00 am: Park and Recreation Board**

## **DIRECTIONS TO:**

**Jaycee Zaragoza Recreation Center, 214-670-6188**

**3114 Clymer Street, Dallas, Texas 75212**

**(MAPQUEST)**

## **FROM DOWNTOWN DALLAS**

**-Take I-30 W**

**-Take Cockrell Hill Rd, EXIT 39**

**-Stay straight onto Frontage Rd**

**-Turn right onto Chalk Hill Rd**

**-Turn left onto Singleton Rd**

**-Turn right onto Clymer St**

**ARRIVE AT: 3114 Clymer Street, Dallas, Texas**  
**Jaycee Zaragoza Recreation Center is on the right.**

**MEMORANDUM**

RECEIVED

2016 JUN 10 PM 3:48



**DATE:** June 10, 2016

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board:  
Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair  
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

**SUBJECT:** Notice of Meeting – Thursday – June 16, 2016 – 8:30 a.m.  
Jaycee Zaragoza Recreation Center – 3114 Clymer Street – Dallas, Texas 75212

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A meeting of the Administration and Finance Committee of the Dallas Park and Recreation Board is scheduled on Thursday, June 16, 2016 at Jaycee Zaragoza Recreation Center, 3114 Clymer Street, Dallas, Texas 75212 at 8:30 a.m.

**AGENDA**

**ACTION ITEMS**

**PARK BOARD AGENDA ITEM NO. 3** – Tokalon Park (9) – Consider an alcohol permit request for Al See, representing the Lakewood Neighborhood Association, to serve alcohol at their 4<sup>th</sup> of July party at Tokalon Park located at 7100 Tokalon Drive, on Monday, July 4, 2016, from 8:00 a.m. – 12:00 p.m. – Estimated Revenue: \$360

**PARK BOARD AGENDA ITEM NO. 4** – Reverchon Park (2) – Consider an alcohol permit request for Ashley Webb, Omnitracs Company, to serve alcohol at the Omnitracs Company Team Building Event to be held at Reverchon Park located at 3505 Maple Avenue, on Friday, June 24, 2016 from 10:00 a.m. – 7:00 p.m. – Estimated Revenue: \$520

**NON-ACTION ITEM**

1. Park Partnership Policy Review and Recommendation

  
Dawna M. Ray, Secretary  
Park and Recreation Board

- c: Dallas Park and Recreation Board Members  
Willis C. Winters, Director, Park and Recreation Board  
John D. Jenkins, Deputy Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary



**DATE:** June 10, 2016

**TO:** Members of the Administration and Finance Committee of the Dallas Park and Recreation Board:  
Rodney Schlosser, Chair; Raquel A. Rollins, Co-Chair  
Barbara A. Barbee, Lawrence S. Jones, Jesse Moreno, Susan Rader, Marlon Rollins

**SUBJECT:** Notice of Meeting – Thursday – June 16, 2016 – 8:30 a.m.  
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"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

*"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."*

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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**"A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting."**

**MEMORANDUM**

RECEIVED



**DATE:** June 10, 2016

2016 JUN 10 PM 3:49

**TO:** Members of the Planning and Design Committee of the Dallas Park and Recreation Board:  
Amy W. Monier, Chair, Sean Johnson, Co-Chair  
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart, Yolanda F. Williams

**SUBJECT:** Notice of Meeting – Thursday – June 16, 2016 – 8:00 a.m.  
Jaycee Zaragoza Recreation Center – 3114 Clymer Street – Dallas, Texas 75212

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A meeting of the Planning and Design Committee of the Dallas Park and Recreation Board is scheduled on Thursday, June 16, 2016 at Jaycee Zaragoza Recreation Center, 3114 Clymer Street, Dallas, Texas 75212 at 8:00 a.m.

**AGENDA**

**ACTION ITEM**

**PARK BOARD AGENDA ITEM NO. 5** – Park Maintenance District 6 (10) – Consider proceeding with advertisement for construction procurement for a new service center, repairs and improvements to an existing warehouse shed for the Park Maintenance District 6 located at 10770 Bekay Sreet – Estimated Cost: \$1,539,036 – Financing: 2006 Bond Funds

**NON-ACTION ITEM**

1. Proposed Dallas Park and Recreation Board Plaque and Interpretive Signage Policy (continued)

A handwritten signature in cursive script that reads "Dawna M. Ray".  
Dawna M. Ray, Secretary  
Park and Recreation Board

- c: Dallas Park and Recreation Board Members  
Willis C. Winters, Director, Park and Recreation Department  
Louise Elam, Interim Assistant Director, Park and Recreation Department  
Christine Lanners, Assistant City Attorney  
Rosa A. Rios, City Secretary

**MEMORANDUM – PAGE 2**



**DATE:** June 10, 2016

**TO:** Members of the Planning and Design Committee of the Dallas Park and Recreation Board:  
Amy W. Monier, Chair; Sean Johnson, Co-Chair  
Celina Barajas, Lawrence P. Hochberg, Paul Sims, Robb P. Stewart,  
Yolanda F. Williams

**SUBJECT:** Notice of Meeting – Thursday – June 16, 2016 – 8:00 a.m.  
Jaycee Zaragoza Recreation Center – 3114 Clymer Street – Dallas, Texas  
75212

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"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

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**"A quorum of the Dallas Park and Recreation Board may attend this Dallas Park and Recreation Board Sub-Committee meeting."**

**MEMORANDUM**

RECEIVED

2016 JUN 10 PM 3:49

CITY SECRETARY  
DALLAS, TEXAS



**DATE:** June 10, 2016

**TO:** Max W. Wells, President, and  
Members of the Dallas Park and Recreation Board

**SUBJECT:** Notice of Regular Meeting – Thursday – June 16, 2016 – 9:00 a.m.  
Jaycee Zaragoza Recreation Center – 3114 Clymer Street – Dallas, Texas  
75212

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A Regular Meeting of the Dallas Park and Recreation Board is scheduled on Thursday, June 16, 2016 at Jaycee Zaragoza Recreation Center, 3114 Clymer Street, Dallas, Texas 75212 at 9:00 a.m. A copy of the agenda is attached.

  
Dawn M. Ray, Secretary  
Park and Recreation Board

- c: Barbara A. Barbee, Park Boardmember, Council District 1
- Jesse Moreno, Vice President, Council District 2
- Marlon Rollins, Park Boardmember, Council District 3
- Lawrence P. Hochberg, Park Boardmember, Council District 4
- Yolanda F. Williams, Park Boardmember, Council District 5
- Celina Barajas, Park Boardmember, Council District 6
- Sean Johnson, Park Boardmember, Council District 7
- Raquel A. Rollins, Park Boardmember, Council District 8
- Susan Rader, Park Boardmember, Council District 9
- Robb P. Stewart, Park Boardmember, Council District 10
- Amy W. Monier, Park Boardmember, Council District 11
- Rodney Schlosser, Park Boardmember, Council District 12
- Lawrence S. Jones, Park Boardmember, Council District 13
- Paul Sims, Park Boardmember, Council District 14
- Willis C. Winters, Director, Park and Recreation Department
- John D. Jenkins, Deputy Director, Park and Recreation Department
- Christine Lanners, Assistant City Attorney
- Rosa A. Rios, City Secretary

**DALLAS PARK AND RECREATION BOARD AGENDA**  
**JAYCEE ZARAGOZA RECREATION CENTER**

**3114 CLYMER STREET**  
**DALLAS, TEXAS 75212**

**THURSDAY, JUNE 16, 2016**  
**(9:00 A.M.)**

RECEIVED

2016 JUN 10 PM 3:49

CITY SECRETARY  
DALLAS, TEXAS

**MEETINGS:**

8:30 am: Administration and Finance Committee

8:00 am: Planning and Design Committee

9:00 am: Park and Recreation Board

(Public Speakers sign in by 8:30 a.m.)

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1. Speakers
2. Approval of Minutes of the June 2, 2016 Park and Recreation Board Meeting

**CONSENT AGENDA (ITEMS 3-5)**

**ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS**

3. Tokalon Park (9) – Authorize an alcohol permit request for Al See, representing the Lakewood Neighborhood Association, to serve alcohol at their 4<sup>th</sup> of July party at Tokalon Park located at 7100 Tokalon Drive, on Monday, July 4, 2016, from 8:00 a.m. - 12:00 p.m. – Estimated Revenue: \$360
4. Reverchon Park (2) – Authorize an alcohol permit request for Ashley Webb, Omnitrac Company, to serve alcohol at the Omnitrac Company Team Building Event to be held at Reverchon Park located at 3505 Maple Avenue, on Friday, June 24, 2016 from 10:00 a.m. - 7:00 p.m. – Estimated Revenue: \$520

**PLANNING AND DESIGN COMMITTEE – PLANS AND SPECIFICATIONS**

5. Park Maintenance District 6 (10) – Authorize proceeding with advertisement for construction procurement for a new service center, repairs and improvements to an existing warehouse shed for the Park Maintenance District 6 located at 10770 Bekay Street – Estimated Cost: \$1,539,036 – Financing: 2006 Bond Funds

**NON-ACTION ITEM**

6. Recent Police Activity in the Park System:  
Rick Watson, Deputy Chief, Dallas Police Department

**BRIEFING**

7. 2017 Bond Program Briefing 2: Needs Inventory:  
Louise Elam, Interim Assistant Director, Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 2**  
**JAYCEE ZARAGOZA RECREATION CENTER, 3114 CLYMER STREET**  
**DALLAS, TEXAS 75212**  
**THURSDAY, JUNE 16, 2016**  
**(9:00 A.M.)**

**WORK SESSION (10:00 a.m. – 11:00 a.m.)**

8. Proposed Management Agreement with Fair Park Texas Foundation:  
Willis Winters, Director, Park and Recreation Department

**OTHER/NON-ACTION ITEMS**

9. FY16/17 Budget Update:  
John Jenkins, Deputy Director, Park and Recreation Department
  10. Trinity Standing Wave Update:  
Louise Elam, Interim Assistant Director, Park and Recreation Department
  11. Committee Reports
  12. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park
  13. Staff Announcements – Upcoming Park and Recreation Department Events
  14. Next Park and Recreation Board Regular Meeting: Thursday, August 4, 2016
  15. Adjournment
- 11:30 A.M.: SEND A KID TO CAMP KICK-OFF

**DALLAS PARK AND RECREATION BOARD AGENDA – PAGE 3**  
**JAYCEE ZARAGOZA RECREATION CENTER, 3114 CLYMER STREET**  
**DALLAS, TEXAS 75212**  
**THURSDAY, JUNE 16, 2016**  
**(9:00 A.M.)**

A closed session may be held if the deliberation on any agenda item concerns one of the following:

1. Contemplated or pending litigation or matters where legal advice is requested of the City Attorney. Section 551.071 of Texas Open Meetings Act (T.O.M.A.)
2. The purchase, exchange, lease or value of real property, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.072 of the T.O.M.A.
3. A contract for a prospective gift or donation to the City, if the deliberation in an open meeting would have a detrimental effect on the position of the City in negotiations with a third person. Section 551.073 of the T.O.M.A.
4. Personnel matters involving the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear a complaint against an officer or employee. Section 551.074 of the T.O.M.A.
5. The deployment, or specific occasions for implementation of security personnel or devices. Section 551.076 of the T.O.M.A. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.
6. Deliberations regarding Economic Development negotiations. Section 551.087 of the T.O.M.A.

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Regular Meeting: Max W. Wells, President, presiding

Present: Max W. Wells, President; Jesse Moreno, Vice President; Celina Barajas, Barbara A. Barbee, Lawrence Hochberg, Sean Johnson, Lawrence S. Jones, Amy W. Monier, Susan Rader, Marlon Rollins, Raquel A. Rollins, Rodney Schlosser, Paul Sims, Robb P. Stewart, Yolanda F. Williams – 15

Absent: None

Agenda Item 1. No speakers.

Agenda Item 2. A motion by Amy Monier, seconded by Barbara Barbee, for approval of minutes of the May 19, 2016 Park and Recreation Board Meeting, was carried. The vote was unanimous.

### **CONSENT AGENDA (ITEMS 3-8)**

#### **ADMINISTRATION AND FINANCE COMMITTEE – MISCELLANEOUS**

Agenda Item 3. Fair Park (7) – A motion by Rodney Schlosser, seconded by Raquel Rollins, to authorize a one-year agreement with the Dallas Wind Symphony, now known as Dallas Winds, for use of the Band Shell at Fair Park located at 1465 First Avenue – Estimated Revenue: \$1,000, was carried. The vote was unanimous.

#### **BACKGROUND**

The Dallas Wind Symphony has used the Band Shell at Fair Park for concerts, office space, and temporary storage and display of museum exhibits since 1993. The Park Board initially approved a five-year agreement with two one-year options for use of the Band Shell on September 16, 2004. Since that time the Board has authorized five one-year agreements, the current which will expire on September 30, 2016.

During the 2014-2015 season, the Dallas Wind Symphony performed at Fair Park Fourth and Dog Bowl. The Dallas Wind Symphony also performed at the Fair Park Sparks! and the Fair Park Fourth events to support efforts of Fair Park Administration and Friends of Fair Park.

The Dallas Wind Symphony wishes to enter into a one-year agreement with the City of Dallas in accordance with the following deal points:

1. Term of the agreement will be from October 1, 2016 to September 30, 2017.
2. City will provide office space and non-exclusive use of the Band Shell for the purpose of conducting concerts by the Dallas Wind Symphony.
3. Dallas Wind Symphony shall provide a minimum of three performances at Fair Park during the term of this agreement and schedule such in a manner which shall not conflict with other Fair Park activities.
4. City will retain all parking and food and beverage concession revenues.
5. City shall be responsible for all the utilities including electricity, gas, water and sanitation services.
6. Dallas Wind Symphony accepts that this agreement is subject to the contract between State Fair of Texas Association Inc. and the City of Dallas.
7. Dallas Wind Symphony accepts the Premises in its current condition and agrees to return the Premises to the same condition at the conclusion of the Agreement.

8. Dallas Wind Symphony shall be responsible for acquiring all equipment needed to facilitate its operation.
9. Dallas Wind Symphony will provide monthly attendance reports to Fair Park Administration by the 5<sup>th</sup> of each month during the term of the contract.
10. Dallas Wind Symphony shall exercise every necessary precaution for the safety of the Premises and the protection of any and all persons or property located adjacent to or making passage through the Premises.
11. Dallas Wind Symphony shall pay for telephone services, office equipment and all personnel necessary to operate and maintain the Premises during the Term of this Agreement.
12. Dallas Wind Symphony shall establish office hours of operation subject to Director's approval.
13. Dallas Wind Symphony shall be responsible for the supervision of its staff (including any volunteers).
14. Dallas Wind Symphony shall be responsible for all security inside the Premises and the Director reserves the right to determine whether a particular event requires security services. In addition, City will not be liable for any loss or damage sustained by Dallas Wind Symphony in the execution of this Agreement.
15. Dallas Wind Symphony agrees to acknowledge City for its support in all appropriate printed materials and electronic media. City reserves the right to approve, in whole or in part, the form of such acknowledgements which Dallas Wind Symphony proposes to include in any printed and electronic materials.
16. Dallas Wind Symphony shall commence, defend and settle in good faith such legal actions or proceedings concerning the maintenance and operation of the Premises as are necessary or required in the opinion of the Dallas Wind Symphony, without involving the City and at no cost or liability to the City.
17. Dallas Wind Symphony understands that Director's approval may be necessary for approving any plans and specifications (including modifications) before starting construction on any improvements to the Premises.
18. Dallas Wind Symphony shall maintain or cause to be maintained all necessary license, permits and authorizations for the operation of the Premises.
19. Dallas Wind Symphony shall comply with all applicable Park and Recreation Board policies, city ordinances and other laws.
20. Dallas Wind Symphony shall conduct its operations in a clean, orderly and responsible manner, and shall comply at all times with existing ordinances and laws.
21. Dallas Wind Symphony shall provide all required insurance for fire, commercial liability, accident and injury and shall indemnify the City and name the City as an additional insured.
22. Dallas Wind Symphony agrees that the City may assign this contract.

Park and Recreation Board consideration of this agreement with the Dallas Wind Symphony is being requested.

#### **FISCAL INFORMATION**

The City of Dallas will retain all parking and food and beverage revenues, less sales tax. Estimated Revenue is \$1,000.

Agenda Item 4. Park and Recreation Department (All) – A motion by Rodney Schlosser, seconded by Lawrence Jones, to authorize a recommendation to the Dallas City Council to amend Chapters 32 and 41 of the Dallas City Code to prohibit smoking on park grounds, with limited exceptions, was carried. The vote was unanimous.

## **DEFINITIONS.**

In this Chapter:

- (1) PARK PROPERTY means any property under the control and jurisdiction of the City of Dallas Park and Recreation Board.
- (2) PARTNER means any entity that contracts with the city for the operation, maintenance, or management of a park.

## **SMOKING PROHIBITED.**

- (a) General Rule. A person commits an offense if he smokes or lights any burning tobacco products, including, but not limited to, cigars, cigarettes, hookahs, cigarillos, and pipers on park property.
- (b) Exceptions. It is a defense to prosecution if the person was smoking in a location that was not an indoor or enclosed area, as that term is defined in this chapter, and that was:

- (1) a golf course, if the location was:
  - (i) between the tee box of the first hole and the end of the green of the 18<sup>th</sup> hole;
  - (ii) on the driving range; or
  - (iii) on the outdoor patio.
- (2) the Elm Fork Shooting Range; or
- (3) a partner site, if pursuant to the terms of a contract that has been fully executed by the partner and the third party on or before the effective date of this ordinance.

## **BACKGROUND**

Chapter 41 of the Dallas City Code generally prohibits smoking (1) in any indoor enclosed area in the City; (2) within 15 feet of any entrance to an indoor or enclosed area in the City and (3) in any area designated as nonsmoking by the owner, operator, or person in control of the area and marked with a no smoking sign complying with Section 41-3. The current code does not prohibit smoking outdoors in parks.

On November 6, 2014, the Park and Recreation Board was briefed on proposed changes to the smoking ordinance that would include a ban on smoking outdoors on park property. The briefing included information on benefits, potential challenges and peer and area city comparisons. Staff was directed by the Park and Recreation Board to continue research and to prepare proposed recommendations, changes, and exceptions for consideration by the Administration and Finance Committee of the Park and Recreation Board.

The Committee has discussed the proposed changes over the past year with input from staff. After discussion with the committee and stakeholders, staff recommended an amendment to Chapter 41 of the Dallas City Code that would make it an offense for anyone to smoke on park property, with the following exceptions:

1. Allow partners, Fair Park tenants and special events to designate smoking areas based on criteria developed by the Park and Recreation Department.
2. Allow smoking on golf courses.
3. Allow smoking on park property by actors during filming or theatrical performances as permitted by the Office of Special Events.

On February 18, 2016, the Administration and Finance Committee discussed the exceptions and voted 4-3 to recommend to the Park and Recreation Board an outright ban on smoking outdoors on park property with no exceptions.

On March 10, 2016, the Park and Recreation Board deferred this item and sent the item back to the Administration and Finance Committee for further review.

On May 19, 2016, after further discussion, the Administration and Finance Committee recommended moving forward with a voting action item for the Committee on June 2, 2016, an amendment to Chapter 41 of the Dallas City Code that would make it an offence for anyone to smoke on park property, with the following exceptions:

1. Golf courses between the tee box of the 1<sup>st</sup> hole and the end of the green of the 18<sup>th</sup> hole, driving range and open portion of outdoor patios.
2. The Elm Fork Shooting Range.
3. Grandfathering existing contracts between partners and third parties for 12 months from the date of implementation (Dallas Arboretum, Lee Park and Arlington Hall Conservancy).

### **FISCAL INFORMATION**

This action has no cost consideration to the City.

Agenda Item 5. Fair Park (7) – A motion by Rodney Schlosser, seconded by Raquel Rollins, to authorize a Resolution of the City of Dallas Park and Recreation Board supporting application for the designation of Fair Park located at 3809 Grand Avenue, as a cultural district as deemed by the Texas Commission on the Arts – Financing: No cost consideration to the City, was carried. The vote was unanimous.

### **BACKGROUND**

The Texas Commission on the Arts (TCA) can designate cultural arts district in cities as authorized by House Bill 2208 of the 79<sup>th</sup> Legislature. Cultural districts can increase business, generate activity, attract tourists, stimulate cultural and economic activities, and help support community revitalization.

In January 2016, the City Manager's Office received a notice from the Honorable State Representative Helen Giddings office about the Texas Commission on the Arts Cultural Districts Designation Program. It was suggested that the City consider applying to have Fair Park become a designated Cultural District, which could open up some funding streams for capital improvements, economic development, and programming. The City of Dallas submitted a non-binding letter of intent to submit prior to the January 30, 2016 deadline. The final application filing deadline is June 15, 2016.

The goal of the TCA cultural arts program is to recognize outstanding community cultural efforts across the state in an effort to promote cultural tourism opportunities for designated places and bring audiences to the community. Those receiving a cultural district designation are able to apply for Arts Respond project support grants that comply with the priority areas of Texas government (education, health and human services, economic development, criminal justice and public safety, and natural resources and agriculture) from TCA to support activity that takes place in the cultural district.

Fair Park has been a gathering place for people for more than a hundred and thirty years and it was the Texas Centennial of 1936 that launched its permanence on the Dallas landscape. In addition to its current cultural institutions, many of Dallas' cultural institutions had their beginnings at Fair Park to include the Dallas Museum of Art, the Perot Museum of Nature and Science, the Dallas Symphony, the Dallas Opera, and numerous theater groups.

Fair Park has the largest collection of Art Deco architecture in the United States and extensive public art. In addition to its cultural institutions, the Park annually hosts large events such as Earth Day Texas, North Texas Irish Festival, KwanzaaFest, the Taste of Dallas, Fair Park Fourth, the Diwali Mela Festival, Festival de Mayo, the State Fair of Texas, and the Zaxby's Heart of Dallas Bowl at the Cotton Bowl.

Securing designation as a cultural district would invigorate a new level of vibrancy for the Park's future with all cultural institutions and events being encouraged to actively support, promote and help maintain activities and events in said district.

The Park and Recreation Board are requested to adopt a resolution supporting application for the designation for Fair Park as a cultural district as deemed by the Texas Commissions of the Arts.

**FISCAL INFORMATION**

No cost consideration to the City.

**PLANNING AND DESIGN COMMITTEE – CONTRACT AWARDS**

Agenda Item 6. Singing Hills Recreation Center (8) – A motion by Amy Monier, seconded by Robb Stewart, to authorize a contract with MART, Inc., best value proposer of four, for a new recreation center at Singing Hills Recreation Center located at 6805 Patrol Way – Not to exceed \$4,470,001 – Financing: Park and Recreation Program Funds (\$500,000), Capital Construction Funds (\$900,000), 2006 Bond Funds (\$147,082), and General Obligation Commercial Paper Funds (\$2,922,919), was carried. The vote was unanimous.

**WHEREAS**, on March 25, 2016, four proposals were received for a new recreation center at Singing Hills Recreation Center located at 6805 Patrol Way; and

<u>Proposer's</u>	<u>Base Price</u>	<u>Alter. Nos. 1, 2b and 7**</u>	<u>Total Price</u>	<u>Scores</u>
MART, Inc.	\$4,272,000	\$198,000	\$4,470,000	4,217.25
J.C. Commercial, Inc.	\$4,600,777	\$214,000	\$4,814,777	4,204.12
DENCO CS Corporation	\$6,006,568	\$162,929	\$6,169,497	2,784.70
3i Contracting, LLC			***Withdraw	

\*\*Alternate No. 1 - provides for installation of LED lighting in lieu of conventional lighting.

\*\*Alternate No. 2b - provides for installation of fitness equipment.

\*\*Alternate No. 7 - provides for installation of epoxy resin terrazzo flooring in lieu of polished concrete.

\*\*\*3i Contracting, LLC withdrew their proposal.

Note: The best and final offer from MART, Inc. for Base Price and Alternate Nos. 1, 2b and 7 was for \$4,470,000.

**WHEREAS**, it has been determined that acceptance of the best and final offer from MART, Inc., in an amount not to exceed \$4,470,000 is the best value for the City of Dallas.

**Now, Therefore,**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the City Manager is hereby authorized to enter into a contract with MART, Inc. for a new recreation center at Singing Hills Recreation Center, in an amount not to exceed \$4,470,000.

**SECTION 2.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to execute a contract with MART, Inc., after approval as to form by the City Attorney.

**SECTION 3.** That the Chief Financial Officer is hereby authorized to disburse the amount not to exceed \$4,470,000 to MART, Inc., as follows:

Park and Recreation Program Fund Fund 0395, Department PKR, Unit 5012 Object 4720, Activity PK09, Program PK06T281 CT-PKR16019552, Commodity 91200, Vendor 500027	\$68,000.00
Park and Recreation Program Fund Fund 0395, Department PKR, Unit 5012 Object 4310, Activity PK09, Program PK06T281 CT-PKR16019552, Commodity 91200, Vendor 500027	\$432,000.00
Capital Construction Fund Fund 0671, Department PKR, Unit T281, Object 4310 Activity RFSI, Program PK06T281, CT-PKR16019552 Commodity 91200, Vendor 500027	\$900,000.00
(2006) Park and Recreation Facilities Improvement Fund Fund BT00, Department PKR, Unit T281, Object 4310 Activity RFSI, Program PK06T281, CT-PKR16019552 Commodity 91200, Vendor 500027	\$62,349.04
(2006) Park and Recreation Facilities Improvement Fund Fund 9T00, Department PKR, Unit T281, Object 4310 Activity RFSI, Program PK06T281, CT-PKR16019552 Commodity 91200, Vendor 500027	\$84,732.60
(2006) General Obligation Commercial Paper Fund Unit 4T00, Department PKR, Unit T281, Object 4310 Activity RFSI, Program PK06T281, CT-PKR16019552 Commodity 91200, Vendor 500027	<u>\$2,922,918.36</u>
Total amount not to exceed	\$4,470,000.00

**SECTION 4.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

**PLANNING AND DESIGN COMMITTEE – MISCELLANEOUS**

Agenda Item 7. Park and Recreation Department (All) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize approval of a Memorandum of Understanding with the Trust for Public Land (TPL) in order to implement the proposed Smart Growth for Dallas program – Financing: No cost consideration to the City, was carried. The vote was unanimous.

**WHEREAS**, the City Charter provides the Park and Recreation Board jurisdiction over the control, management and maintenance of the public parks of the City; and

**WHEREAS**, the City Charter requires that the City Council shall approve any agreement which exceeds one year in duration; and

**WHEREAS**, due to the new growth and development continuing to accelerate across the city, and particularly in southern Dallas, there is an urgent need to identify and protect the city's most important natural assets for the benefit of future generations; and

**WHEREAS**, the City has identified the Trust for Public Land (TPL), a 501(c)(3) non-profit organization, as a medium to facilitate this urgent need; and

**WHEREAS**, the TPL is an organization that works across the country to create parks and protect land for people, ensuring healthy, livable communities for generations to come; and

**WHEREAS**, the TPL's *Climate-Smart Cities* initiative helps cities meet the challenges posed by climate change through academic research, GIS-planning and analysis, and demonstration projects; and

**WHEREAS**, the TPL proposes to create a *Smart Growth for Dallas* program that builds on the *Climate-Smart Cities* framework to help Dallas prioritize its future investments in parks, open space, and green infrastructure; and

**WHEREAS**, the proposed *Smart Growth for Dallas* program utilizes a GIS-based analytical framework and on-the-ground community engagement to identify preferred geographic locations for these future investments, optimized for a set of economic, social, and ecological objectives; and

**WHEREAS**, the proposed program will provide the City of Dallas with the following benefits: community engagement to gather data from the public about parks, open space, and green infrastructure in Dallas; GIS-based analysis and mapping of Dallas to identify priority areas for multi-benefit parks, open space, and green infrastructure as they relate to economic, social, and ecological outcomes; a report identifying high-priority parcels for new investments in parks, open space, and green infrastructure; an interactive GIS-based decision support tool capable of running custom queries to identify priority parcels; and a feasibility study for a demonstration project that puts the program's findings into action; and

**WHEREAS**, the TPL will endeavor to secure private funding for the proposed program and is not seeking financial support from the city; and

**WHEREAS**, the City of Dallas Park and Recreation Board supports the propositions that parks, open space, and green infrastructure provide economic, social, and ecological benefits; and that there is a need for identifying opportunities and prioritizing future investments in parks, open space, and green infrastructure; and

**WHEREAS**, the City of Dallas Park and Recreation Board passed a resolution supporting the partnership with the City of Dallas and the Trust for Public Land on December 3, 2015.

**NOW, THEREFORE,**

**DRAFT**

**BE IT RESOLVED BY THE PARK AND RECREATION BOARD AND THE CITY COUNCIL OF THE CITY OF DALLAS:**

**SECTION 1.** That the President of the Park and Recreation Board and the City Manager are hereby authorized to enter into a Memorandum of Understanding with the Trust for Public Land in order to implement the proposed *Smart Growth for Dallas* program that meets the needs and goals articulated above.

**SECTION 2.** That this resolution shall take effect immediately from and after its passage in accordance with the provisions of the Charter of the City of Dallas, and it is accordingly so resolved.

Agenda Item 8. Pacific Plaza (14) – A motion by Amy Monier, seconded by Rodney Schlosser, to authorize the preparation of a development agreement with Pacific Plaza, LLC for schematic design of Pacific Plaza located at 401 North Harwood Street – Financing: No cost consideration to the City, was carried. The vote was unanimous

#### **BACKGROUND**

This item will authorize an agreement with Pacific Plaza, LLC, which was formed by and wholly owned by Parks for Downtown Dallas, formerly known as The Belo Foundation, for the purpose of developing a schematic design for Pacific Plaza in downtown Dallas.

As part of the 2004 *Downtown Parks Master Plan* Pacific Plaza was identified for development as one of the downtown parks network. In 2013 the City updated the *Downtown Parks Master Plan* with funding provided by The Decherd Foundation and Maureen H. and Robert W. Decherd. This plan identified Pacific Plaza, along with Carpenter Park, West End Plaza, and Harwood Park, as four priority parks in downtown Dallas for design and construction. The plan envisioned Pacific Plaza as "...a place of respite, a companion park to Carpenter Park, and a release valve to the heavy use of Main Street Garden."

The agreement allows Pacific Plaza, LLC to provide services for the creation of a schematic design for Pacific Plaza. The agreement will be subject to the following terms:

1. The agreement expires upon completion of the schematic design and the Director of Park and Recreation's acceptance and approval of the schematic design.
2. The City shall not be responsible for any of the costs associated with the design.
3. Pacific Plaza, LLC shall have reasonable access to the park to facilitate creation of the schematic design.
4. Pacific Plaza, LLC shall contract with SWA Group, a landscape architecture, planning and urban design firm, for fulfillment of all Pacific Plaza, LLC obligations.

### **FISCAL INFORMATION**

No cost consideration to the City.

### **BRIEFINGS**

Agenda Item 9. Audit of Fair Park Business Partners Oversight presented by John Jenkins, Deputy Director, Park and Recreation Department.

Agenda Item 10. State Fair of Texas Contract Briefing presented by Daniel Huerta, Assistant Director, Park and Recreation Department.

### **WORK SESSION (11:00 a.m. – 12:00 p.m.)**

Agenda Item 11. Proposed Management Agreement with Fair Park Texas Foundation presented by Willis Winters, Director, Park and Recreation Department.

### **OTHER/NON-ACTION ITEMS**

Agenda Item 12. FY2016/17 Budget Update presented by John Jenkins, Deputy Director, Park and Recreation Department.

Agenda Item 13. Trinity Standing Wave Update presented by Louise Elam, Interim Assistant Director, Park and Recreation Department.

Agenda Item 14. Committee Reports: Yolanda Williams, Chair, Marketing Committee.

Agenda Item 15. Park and Recreation Board Members Liaison Reports: Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Lee Park and Arlington Hall Conservancy, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, The Woodall Rodgers Park Foundation/Klyde Warren Park:

Celina Barajas: Send A Kid to Camp Kick Off.  
Barbara Barbee: Kidd Springs Park Dallas Symphony Orchestra.  
Jesse Moreno: Santa Fe Trail Expansion Ribbon Cutting.  
Sean Johnson: William Blair, Jr. Park BioBlitz.  
Yolanda Williams: Urbandale Park Ribbon Cutting.

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events:

Oscar Carmona: Santa Fe Trail Extension Ribbon-Cutting and Urbandale Park Ribbon-Cutting.  
Daniel Huerta: Fair Park Events and Pools open on June 3, 2016.  
Willis Winters: June 16, 2016 Park Board meeting at Jaycee Zaragoza Recreation Center.

**OTHER/NON-ACTION ITEMS**

Agenda Item 17. President Wells announced the next Park and Recreation Board regular meeting on Thursday, June 16, 2016.

Agenda Item 18. President Wells adjourned the Board meeting at 1:53 p.m.

Dawna M. Ray, Secretary  
Park and Recreation Board

Max W. Wells, President  
Park and Recreation Board

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

DRAFT

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** June 16, 2016

**COUNCIL DISTRICT(S):** 9

**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT:**

Authorize an alcohol permit request for Al See, representing the Lakewood Neighborhood Association, to serve alcohol at their 4<sup>th</sup> of July party at Tokalon Park located at 7100 Tokalon Drive, on Monday, July 4, 2016, from 8:00 a.m. – 12:00 p.m. - Estimated Revenue: \$360

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Sec.32-11.2(3) to approve alcohol consumption on park property. A request has been made by Al See, with the Lakewood Neighborhood Association, to serve alcohol from 8:00 a.m. to 12:00 p.m. at the July 4<sup>th</sup> party being held at Tokalon Park (7100 Tokalon) on Monday, July 4, 2016. The event will include music, vendors, food, and beverage. The estimated attendance is 200.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all the conditions to include Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and restricting alcohol consumption to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$250 alcohol permit fee, \$110 special event fee and a \$450 refundable damage/cleanup deposit. Estimated Revenue is \$360.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this item on June 16, 2016 and will present its recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** June 16, 2016  
**COUNCIL DISTRICT(S):** 2  
**STAFF:** Daniel Huerta, 214-670-8483

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**SUBJECT**

Authorize an alcohol permit request for Ashley Webb, Omnitracs Company, to serve alcohol at the Omnitracs Company Team Building Event to be held at Reverchon Park located at 3505 Maple Avenue, on Friday, June 24, 2016 from 10:00 a.m. – 7:00 p.m. - Estimated Revenue: \$520

**BACKGROUND**

The Park and Recreation Board has the authority by City Code Section 32-11.2(3) to approve alcohol consumption on park property. Ashley Webb, with Omnitracs Company, is requesting to serve alcohol from 10:00 a.m. – 7:00 p.m. at a Company Team Building Event, to be held at Reverchon Park, located at 3505 Maple Avenue, on Friday, June 24, 2016. The event, with an estimated attendance of 300, will include the serving of beer and wine. Park and Recreation Board approval of alcohol permit is requested.

The Alcoholic Beverage Permit Conditions document has been given to the event organizers who will be required to meet all of the conditions to include (1) Naming the City of Dallas as an Additional Insured as specified by the City's Risk Management Office and (2) alcohol consumption will be restricted to a designated enclosed area staffed by Dallas Police.

**FISCAL INFORMATION**

Event organizers will pay a \$250 alcohol permit fee, \$270 special event fee and a \$450 refundable cleanup deposit. Estimated Revenue is \$520.

**COMMITTEE ACTION**

The Administration and Finance Committee will consider this request on June 16, 2016 and will present its recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

**STAFF RECOMMENDATION**

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD  
AGENDA SHEET**

**DATE:** June 16, 2016  
**COUNCIL DISTRICT(S):** 10  
**STAFF:** Louise Elam, 214-670-4103  
**MAPSCO:** 28-A, E

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**SUBJECT**

Authorize proceeding with advertisement for construction procurement for a new service center, repairs and improvements to an existing warehouse shed for the Park Maintenance District 6 located at 10770 Bekay Street - Estimated Cost: \$1,539,036 – Financing: 2006 Bond Funds

**BACKGROUND**

GSR Andrade Architects has completed the bid documents for a new service center, repairs and improvements for the Park Maintenance District 6 Service Center.

**Base Bid**

- Construct new service center building
- Demolition of an existing structure
- Repairs and improvements to the existing warehouse shed to include: structural, electrical, roofing and fire sprinkler system

**Alternates**

- LED fixtures in lieu of fluorescent fixtures in existing warehouse shed, new painting at all surfaces of existing shed, replace/install all metal roofing panels with prefinished metal roofing on existing warehouse shed
- New lockers in lieu of relocating existing lockers
- Accordion folding partition
- Prefabricated canopy system to connect new building and existing shed
- Electrical assist in lieu of manually operated overhead doors
- Vinyl wall covering to main corridor area

Authorize proceeding with advertisement for construction procurement for a new service center, repairs and improvements to an existing warehouse shed for the Park Maintenance District 6 located at 10770 Bekay Street - Estimated Cost: \$1,539,036 – Financing: 2006 Bond Funds - June 16, 2016 – Page 2

**BACKGROUND** (Continued)

**Schedule**

- Began Design March 2015
- Completed Design June 2016
- Begin Construction October 2016
- Complete Construction May 2017

This project requires associated new operating and maintenance funding in the amount of \$30,922.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Planning and Design Committee will consider this item on June 16, 2016 and will present a recommendation to the Park and Recreation Board on the same day. This item does not require City Council approval.

**FISCAL INFORMATION**

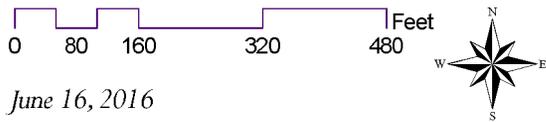
2006 Bond Funds - \$1,539,036

**STAFF RECOMMENDATION**

Staff recommends approval.

**MAP**

Attached



June 16, 2016

Park Maintenance District 6 Service Center  
(10770 Bekay Street)

Mapsco  
28 A,E

District  
10

**MEMORANDUM**



**DATE:** June 10, 2016

**TO:** Max W. Wells, President, and  
Members of the Dallas Park and Recreation Board

**SUBJECT:** June 16, 2016 Park and Recreation Board Briefing

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On Thursday, June 16, 2016, the following briefing will be presented to the Dallas Park and Recreation Board:

- 2017 Bond Program Briefing 2: Needs Inventory:  
Louise Elam, Interim Assistant Director, Park and Recreation Department

Should you have any questions, please contact me at 214-670-4071.

A handwritten signature in cursive script that reads "Willis C. Winters".

Willis C. Winters, FAIA, FAAPRA, Director  
Park and Recreation Department