



DALLAS PARK AND RECREATION BOARD AGENDA

THURSDAY, APRIL 7, 2022
DALLAS CITY HALL
1500 MARILLA STREET, ROOM 6FN
DALLAS, TEXAS 75201
214-670-4078

8:30 am: Administration and Finance Committee 6FN –
Videoconference/ in person

8:30 am: Planning and Design Committee, Room – **CANCELLED**
Videoconference/ in person

10:00 am: Park and Recreation Board, Room 6FN-
Videoconference/ in person

RECEIVED

2022 MAR-31 PM1:50

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Robb P. Stewart, Chair
Maria Hasbany, Vice Chair
Calvert Collins-Bratton
Timothy W. Dickey
Bo Slaughter
Lorena Tule-Romain

Public Notice

2 2 0347

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FN / Videoconference
THURSDAY, APRIL 7, 2022
(8:30 A.M.)

This meeting will be held by videoconference and in the 6FN Conference room at City Hall.

Public are encouraged to attend the meeting virtually via the link below. City Hall is available for those wishing to attend the meeting in person following all current pandemic-related public health protocols

Link: <https://bit.ly/3DnQ5wD>

Password: pWH4FfWa37d

CONSENT ITEMS

1. Park Board Policy Athletic Field Use – Youth (All) - Authorize approval of the Park Board Policy: Athletic Field Use Policy: Youth – Financing: No cost consideration to the City **(committee only item)**
2. Equipment Purchase (All) - Authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations)

ITEM FOR INDIVIDUAL CONSIDERATION

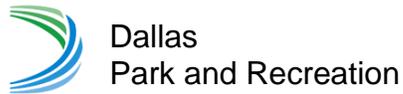
3. Reverchon Interlocal Agreement (2) - Authorize a twenty-year Interlocal Agreement with the Dallas Independent School District for the joint development, operation, and use of Reverchon Park Baseball Field – Financing: No cost consideration to the City (this action, see Fiscal section for future costs) **(committee considered on March 24, 2022)**

DISCUSSION ITEMS

FCD Supplemental Contract – John Lawrence, Assistant Director
Encroachment Policy – M. Renee Johnson, Assistant Director
Partnership Match Funding Policy – Ryan O'Connor, Assistant Director

ITEM FOR CONSIDERATION AFTER BRIEFING

4. Park Board Policy Partnership Match (All) - Authorize a Policy that establishes approval authority and award requirements for the partnership match policy – Financing: No cost to the City **(committee only item)**



DALLAS PARK AND RECREATION BOARD
ADMINISTRATION AND FINANCE COMMITTEE
DALLAS CITY HALL Room 6FN / Videoconference
THURSDAY, APRIL 7, 2022
(8:30 A.M.)

FUTURE DISCUSSION ITEMS

Business Partner Audit Update – John Lawrence, Assistant Director

Handgun Prohibition Notice for Meetings of Governmental Entities

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"De acuerdo con la sección 30.06 del código penal (ingreso sin autorización de un titular de una licencia con una pistola oculta), una persona con licencia según el subcapítulo h, capítulo 411, código del gobierno (ley sobre licencias para portar pistolas), no puede ingresar a esta propiedad con una pistola oculta."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

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RECEIVED

2022 MAR-31 PM1:50

**CITY SECRETARY
DALLAS, TEXAS**



Dallas
Park and Recreation

Lane Conner, Chair
Fonya Mondell, Vice Chair
Harrison Blair
JR Huerta
Rudy Karimi
Jeff Kitner
Daniel Wood

Public Notice

2 2 0348

POSTED CITY SECRETARY
DALLAS, TX

DALLAS PARK AND RECREATION BOARD
PLANNING AND DESIGN COMMITTEE
DALLAS CITY HALL Room 6FN / VIDEOCONFERENCE
THURSDAY APRIL 7, 2022
(8:30 A.M.)

CANCELLED

Handgun Prohibition Notice for Meetings of Governmental Entities

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RECEIVED

2022 MAR-31 PM1:50

CITY SECRETARY
DALLAS, TEXAS



Dallas
Park and Recreation

Public Notice

2 2 0349

**AGENDA
DALLAS PARK AND RECREATION BOARD
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, APRIL 7, 2022 10:00 A.M.**

POSTED CITY SECRETARY
DALLAS, TX

Arun Agarwal, President (District 15)

- | | |
|----------------------------------------|--------------------------------------|
| JR Huerta, District 1 | Bo Slaughter, District 8 |
| Fonya Naomi Mondell, District 2 | Maria Hasbany, District 9 |
| VACANT, District 3 | Robb P. Stewart, District 10 |
| Harrison Blair District 4 | Jeff Kitner, District 11 |
| Lorena Tule-Romain, District 5 | Lane Conner, District 12 |
| Timothy W. Dickey, District 6 | Calvert Collins-Bratton, District 13 |
| Daniel Wood, Vice President District 7 | Rudy Karimi, District 14 |
-

This meeting will be held by videoconference and in the 6FN Conference Room at City Hall.

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Link: <https://bit.ly/3tUs9Om>

Password: cmJGkca4E35

Members of the public wishing to Speak in accordance with speaker guidelines should register at <https://www.dallasparks.org/107/Park-and-Recreation-Board> before 12 pm Wednesday, April 6, 2022

1. Public Speakers (on any business)
2. Approval of Minutes of the March 10, 2022 Park and Recreation Board Meeting

CONSENT AGENDA (3-5)

ADMINISTRATION AND FINANCE

3. Equipment Purchase (All) - Authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations)

PLANNING AND DESIGN

4. Crockett Dog Park Art Installation (2) - Authorize a site approval for a new public art installation at Crockett Dog Park, located at 501 Carroll Avenue – Financing: No cost consideration to the City.
5. Jaycee Zaragoza Art Installation (6) - Authorize site approval for a new public art installation at Jaycee Zaragoza Recreation Center located at 3114 Clymer Street - Financing: No cost consideration to the City

DALLAS PARK AND RECREATION BOARD – PAGE 2
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY APRIL 7, 2022 10:00 A.M

ITEMS FOR INDIVIDUAL CONSIDERATION

6. Brimer Bill (All) - Authorize **(1)** the inclusion of eligible Fair Park facilities into the November 2022 election proposition pursuant to Chapter 334 of the Texas Local Government Code, commonly called the Brimer Bill for the expansion of the Kay Bailey Hutchison Convention Center (KBHCC) venue project; and **(2)** the approval of eligible Fair Park facilities for future Brimer Bill funding – Financing: No cost consideration
7. Hi-Line Connector Trail (2,6) - Authorize a construction services contract for the construction of the Hi-Line Connector Trail – The Fain Group, Inc. lowest responsive and responsible bidder of six – Not to exceed \$11,531,424.84 – Financing: Circuit Trail Connector Fund (\$8,000,000.00), Circuit Trail Conservancy Fund (\$3,531,424.84)
8. Lake Highlands Trail (10) - Authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project form Harry S Moss Park located at 7601, Greenville Avenue – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77)
9. Reverchon Interlocal Agreement (2) - Authorize a twenty-year Interlocal Agreement with the Dallas Independent School District for the joint development, operation, and use of Reverchon Park Baseball Field – Financing: No cost consideration to the City (this action, see Fiscal section for future costs)

BRIEFINGS

10. Smart Growth for Dallas – Christina Turner-Noteware, Assistant Director
11. Urban Forestry Taskforce – M. Renee Johnson, Assistant Director

UPDATE

12. Budget Update – Rachael Berry, Interim Assistant Director

DISCUSSION

- Review the Park Board Rules 5-person memo process and the Park Naming Policy

DALLAS PARK AND RECREATION BOARD – PAGE 3
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DALLAS, TEXAS 75201
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OTHER/NON-ACTION ITEMS

13. Park and Recreation Board Members Liaison Reports: Arts and Culture Advisory Committee, Audubon Dallas/Cedar Ridge Preserve, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas Inc./Downtown Parks, Friends of Bachman Lake, Friends of Fair Park, The Friends of Katy Trail, Friends of Northaven Trail, Friends of Preston Ridge Trail, Friends of Santa Fe Trail, Send a Kid To Camp, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Loop (Circuit Trail), The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Park Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park
14. Staff Announcements – Upcoming Park and Recreation Department Events
15. Next Park Board meeting (virtual), 10:00 am Thursday, April 21, 2022
16. Adjournment

DALLAS PARK AND RECREATION BOARD – PAGE 4
DALLAS CITY HALL Room 6FN - VIDEOCONFERENCE
1500 MARILLA STREET
DALLAS, TEXAS 75201
THURSDAY, APRIL 7, 2022 10:00 A.M

A closed executive session may be held if the discussion of any of the above agenda items concerns one of the following:

1. seeking the advice of its attorney about pending or contemplated litigation, settlement offers, or any matter in which the duty of the attorney to the City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act. [Tex. Govt. Code §551.071]
2. deliberating the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.072]
3. deliberating a negotiated contract for a prospective gift or donation to the city if deliberation in an open meeting would have a detrimental effect on the position of the city in negotiations with a third person. [Tex. Govt. Code §551.073]
4. deliberating the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing. [Tex. Govt. Code §551.074]
5. deliberating the deployment, or specific occasions for implementation, of security personnel or devices. [Tex. Govt. Code §551.076]
6. discussing or deliberating commercial or financial information that the city has received from a business prospect that the city seeks to have locate, stay or expand in or near the city and with which the city is conducting economic development negotiations; or deliberating the offer of a financial or other incentive to a business prospect. [Tex Govt. Code §551.087]
7. deliberating security assessments or deployments relating to information resources technology, network security information, or the deployment or specific occasions for implementations of security personnel, critical infrastructure, or security devices. [Tex. Govt. Code §551.089]

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Regular Meeting: Arun Agarwal, President, presiding

Present: Arun Agarwal, President; Daniel Wood, Vice-President; Harrison Blair, Calvert Collins-Bratton, Lane Conner, Timothy W. Dickey, Maria Hasbany, JR Huerta, Rudy Karimi, Jeff Kitner, Fonya Naomi Mondell, Bo Slaughter, Lorena Tule-Romain – 13

Absent: Robb Stewart – 1

Vacant: District 3

This was a virtual meeting held via Cisco Webex and in person in the 6FN conference room. The public were able to view the Open Session meeting on the internet. The public were also able to attend in person.

President Agarwal called the meeting to order at 10:00 a.m.

Agenda Item 1. Speakers – The following people registered to speak. Some of the speakers might no longer have been available or connected when it was their turn to speak.

Councilwoman Carolyn King Arnold – Name change for Cummings Recreation Center

Toska Medlock – Name change for Cummings Recreation Center

Willie Mae McIver – Name change for Cummings Recreation Center

Clinton Haley – Skateparks

Agenda Item 2. Minutes - A motion by Bo Slaughter, seconded by Lorena Tule-Romain, to approve the minutes of the February 10, 2022 Park and Recreation Board meeting was carried by unanimous vote.

SPECIAL RECOGNITION

- Special Recognition of Jimmie Poindexter for his 33 years of service and dedication to the City and Park and Recreation Department.

Mr. Poindexter was present and received recognition from Director Jenkins and Chair Agarwal.

- Special Recognition of Leong Lim for his 21 years of service and dedication to the Park and Recreation Department

Mr. Lim was present and received recognition from Director Jenkins and Chair Agarwal.

- Special Recognition of Keith Burnett for his 26 years of service and dedication to the City and Park and Recreation Department

Mr. Burnett was present and received recognition from Director Jenkins and Chair Agarwal.

CONSENT AGENDA (3-5)

ADMINISTRATION AND FINANCE

Agenda Item 3. Interlocal Agreement (All) – A motion by Bo Slaughter, seconded by Lorena Tule-Romain, to authorize the approval of a three-year interlocal Agreement between City of Dallas and Grand Prairie Independent School District (GPISD) for the purpose of providing transportation services - Not to exceed \$810,000 - Financing: Current Funds, was carried by a unanimous vote.

Agenda Item 4. Management Agreement (6) - A motion by Bo Slaughter, seconded by Lorena Tule-Romain, to authorize a Supplemental Agreement to amend Sections 5.1, 8.1, 9.4, 9.8, 9.22, and Exhibit C of the management agreement between the City of Dallas and FCD Management, LLC who manages the Soccer Park at Elm Fork – Financing: No cost consideration to the City (committee considered this item on February 10, 2022), was carried by a unanimous vote.

PLANNING AND DESIGN

Agenda Item 5. Willie B Johnson Recreation Center (10) – A motion by Bo Slaughter, seconded by Lorena Tule-Romain, to authorize dedication plaque for the addition of Senior Center, Technology Center, Gymnasium and Parking Lot Expansion at Willie B. Johnson Recreation Center located at 12225 Willowdell Drive – Financing: No cost consideration to the City, was carried by a unanimous vote.

ITEMS FOR INDIVIDUAL CONSIDERATION

President Agarwal considered Agenda item 10 first.

Agenda Item 6. Runyon Creek Greenbelt (8) – A motion by Bo Slaughter, seconded by Calvert Collins-Bratton, to authorize a public hearing to be held on April 27, 2022, pursuant to Chapter 26 of the Texas Parks and Wildlife Code, to receive comments on the proposed use of a portion of Runyon Creek Greenbelt, totaling approximately 9,166 square feet (0.21 acres) of land, located at 1900 East Camp Wisdom Road, by Dallas Water Utilities for the construction of a 21-inch wastewater line to connect to existing wastewater lines - Financing: No cost consideration to the City, was carried by a unanimous vote.

Agenda Item 7. Friendship Park (10) – A motion by Robb Stewart, seconded by Maria Hasbany, to authorize a twenty-year, no cost, lease agreement with the City of Garland, for a tract of land (12600 Hornbeam Drive) containing approximately 217,800 square feet (5.0 acres) to be managed, operated, and maintained by the City of Dallas as part of Friendship Park, located at 12700 Hornbeam Drive – Financing: No cost consideration to the City, was carried by a unanimous vote.

Agenda Item 8. White Rock Hills Park (9) – A motion by Maria Hasbany, seconded by Robb Stewart, to authorize the installation of a sponsorship plaque in recognition of the contributions from the Ferguson Road Initiative at the new White Rock Hills Park development project, located at 2229 Highland Park Road. – Financing: No cost consideration to the City, was carried by a majority vote.

Director Jenkins explained to the Board the reason this item was on the agenda was because the current Plaque Policy does not mention sponsorship plaque, and staff would be updating the policy and bringing recommendations to the Board in the future.

Voting in **favor**: JR Huerta, Fonya Mondell, Harrison Blair, Lorena Tule-Romain, Tim Dickey, Daniel Wood, Maria Hasbany, Robb Stewart, Lane Conner, Jeff Kitner, Calvert Collins-Bratton, and Arun Agarwal.

Voting **against**: Rudy Karimi

Agenda Item 9. Judge Charles R. Rose (8) – A motion by Bo Slaughter, seconded by Daniel Wood, to authorize (1) supplement to the Development and Funding agreement with The Trust for Public Land to extend the term of the agreement for construction of phase 1 of Judge Charles R. Rose Community Park located at 3200 Simpson Stuart Road; and (2) transfer of grant funds to The Trust for Public Land for construction costs of phase 1 of Judge Charles R. Rose Community Park – Not to exceed \$1,000,000.00 – Financing: Simpson Stuart Park Fund, was carried by unanimous vote.

Agenda Item 10. Cummings Recreation Center Name Change (5-Person Memo) (4) – a motion by Harrison Blair, seconded by Bo Slaughter, to authorize proposed name change for Cummings Recreation Center to the Hiawatha Williams Recreation Center – Financing: see fiscal section, was carried by a majority vote.

Each Board member was given an opportunity to speak.

Robb Stewart made a motion to amend the original motion to put a moratorium on renaming of facilities and parks until the Board reconsiders the Park Naming Policy. The motion failed.

Voting in **favor**: Robb Stewart, Maria Hasbany, Arun Agarwal

Voting **against**: JR Huerta, Fonya Mondell, Harrison Blair, Lorena Tule Romain, Tim Dickey, Daniel Wood, Bo Slaughter, Lane Conner, Jeff Kitner, Rudy Karimi

Absent when vote Taken: Calvert Collins-Bratton

The Board considered the original motion.

Voting in **favor**: JR Huerta, Fonya Mondell, Harrison Blair, Lorena Tule-Romain, Tim Dickey, Daniel Wood, Bo Slaughter, Lane Conner, Jeff Kitner,

Voting **against**: Maria Hasbany, Robb Stewart, Calvert Collins-Bratton, Arun Agarwal

At 11:50pm Chair Agarwal called for a 40-minute recess.

At 12:32pm Chair Agarwal reconvened the meeting.

BRIEFINGS

Agenda Item 11. Tennis Management Operations – John Lawrence, Assistant Director

Mr. Lawrence introduced Kevin Redburn – Senior Park Manager.

Mr. Lawrence and Mr. Redburn presented and were available for questions and feedback from the Board.

Agenda Item 12. Branching Out Program – M. Renee Johnson, Assistant Director

Ms. Johnson introduced Mr. Chris McMaster – City Forester.

Mr. Johnson and Mr. McMaster both presented and were available for questions.

Agenda Item 13. Summer Aquatics Preview – ~~Crystal Ross, Deputy Director~~ John Lawrence, Assistant Director

Mr. Lawrence introduced Robin Steinshnider – Superintendent.

Mr. Lawrence and Ms. Steinshnider presented and were available for questions and feedback from the board.

WORKSHOP

Agenda Item 14. 2024 Bond Program – tools used to create a prorated lists – Christina Turner-Noteware, Assistant Director

Mr. Turner-Noteware presented and was available for questions and feedback from the Board. Mr. Jared White – Manager, was also available to answer questions.

OTHER/NON-ACTION ITEMS

Agenda Item 15. The Park and Recreation Board Members liaison reports regarding Audubon Dallas/Cedar Ridge Preserve, Cultural Affairs Commission, Dallas Arboretum and Botanical Society, Dallas Zoological Society, Downtown Dallas, Inc./Downtown Parks, Friends of Fair Park, The Friends of Katy Trail, Friends of Preston Ridge Trail, Senior Affairs Commission, State Fair of Texas, Texas Discovery Gardens, The Trinity Commons Foundation, Trinity River Audubon Center, Turtle Creek Association, Turtle Creek Conservancy, The Woodall Rodgers Park Foundation/Klyde Warren Park were as follows:

Board announcements:

Maria Hasbany announced the dog park at Klyde Warren Park was now open.

Fonya Mondell announced that the Reverchon Round Up event that was held on March 5, 2022 had over 200 volunteers to beautify the park.

Bo Slaughter advocated for Fair Park First and more tree planting events for parks.

Tim Dickey announced that Fair Park First hosted an event at the Natural History Museum where a preview of the park design was unveiled.

Rudy Karimi announced the All Trails Group would have their next bike ride on April 1, 2022 and their next meeting would be March 24, 2022 at the Santa Fe Trail.

Agenda Item 16. Staff Announcements – Upcoming Park and Recreation Department Events.

NONE

Agenda Item 17. Next Park Board meeting. The next Park Board meeting will be Thursday, April 7, 2022 at 10:00 a.m.

Agenda Item 18. President Agarwal adjourned the Board meeting at 2:56 pm.

Anthony M. Becker, Secretary
Park and Recreation Board

Arun Agarwal, President
Park and Recreation Board
Date: _____

NOTE: For more information on discussion of any issue heard during this meeting, refer to the tape recording retained in the Park Department's Central File.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

DATE: April 7, 2022

COUNCIL DISTRICT: All

STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations)

BACKGROUND

This purchase will be used to facilitate new equipment installations, general maintenance and repair services at various facilities by multiple divisions within the Park and Recreation Department.

The JLG X430AJ Compact Crawler Boom Lift features low weight and rubber tracks that will allow for accessibility to a variety of job sites both indoors and out. They are environmentally friendly with standard AC power, gas or an optional lithium-ion electrical system that does not produce emissions.

In addition, the Compact Crawler Boom Lift is capable of climbing slopes with ease due to its tracked wheel carriage and its narrow chassis allows for access through gates, yards, standard doorways and public buildings.

Due to its low weight, rubber tracks and narrow chassis, this JLG X430AJ Compact Crawler Boom Lift will allow staff to service recreation centers as well as golf and tennis centers without damaging flooring within the facilities, while being able to access standard doorways, which cannot be done with other pieces of equipment.

The Texas Association of School Boards (BuyBoard) cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

Authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations) – Page 2

MWBE INFORMATION

In accordance with the City's Business Inclusion and Development (BID) Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

MWBE INFORMATION (continued)

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$126,450.00	CO-OP	N/A	N/A	N/A
<ul style="list-style-type: none"> • This Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements (CO-OPs). 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing	<ul style="list-style-type: none"> • Cooperative Purchasing Agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices • Cooperative Purchasing is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Kirby-Smith Machinery, Inc.	8505 S. Central Expressway Dallas, TX 75241.	\$126,450.00

OWNER

Kirby-Smith Machinery, Inc.

John Arapidis, President

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

This item has no prior action.

Authorize the purchase of a JLG X430AJ Compact Crawler Boom Lift for new equipment installation, general maintenance and repair services for the Park and Recreation Department from Kirby-Smith Machinery, Inc. in the amount of \$126,450.00 through the Texas Association of School Boards (BuyBoard) cooperative agreement – Total award not to exceed \$126,450.00 - Financing: Current Funds (subject to annual appropriations) – Page 3

FISCAL INFORMATION

\$126,450 – Financing: Current Funds (subject to annual appropriations)

COMMITTEE ACTION

The Administration and Finance committee will consider this item April 7, 2022 and present its recommendation to the full Park and Recreation Board on the same day.

This item has been tentatively scheduled for City Council consideration on April 27, 2022. The Office of Procurement Services is coordinating the Council item on our behalf.

STAFF RECOMMENDATION

Staff recommends approval of this equipment purchase.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 7, 2022

COUNCIL DISTRICT: 2

STAFF: Trent Williams, (214) 670-1807
Kay Kallos, (214) 670-3281

SUBJECT

Authorize a site approval for a new public art installation at Crockett Dog Park, located at 501 Carroll Avenue – Financing: No cost consideration to the City.

BACKGROUND

The Public Art Program of the City of Dallas Office of Arts and Culture will request the submission of qualifications from artists or artist teams to design, fabricate and install a work of public art at Crockett Dog Park in Council District 2. Public Art designs will depict canine themes to be located in between designated areas for large and small dogs.

ESTIMATED SCHEDULE OF PROJECT

Request for Qualifications	Fall 2022
Artist Selection	Spring 2023
Project Completion	Spring 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARD, COMMISSIONS)

On January 12, 2021, the Public Art Committee recommended support of the 2021 Public Art Annual Plan including Crockett Dog Park in Council District 2.

On January 21, 2021 the Arts and Culture Advisory Commission approved the 2021 Public Art Annual Plan including planning for Crockett Dog Park in Council District 2.

On March 2, 2021 the Public Art Committee recommended support of the initiation of planning for Crockett Dog Park in Council District 2.

On January 11, 2022 the Public Art Committee recommended support of the 2022 Public Art Annual Plan including planning for Crockett Dog Park in Council District 2.

On January 20, 2022 the Arts and Culture Advisory Commission approved the 2022 Public Art Annual Plan including planning for Crockett Dog Park in Council District 2.

COMMITTEE ACTION

The Planning and Design committee does not meet on April 7, 2022, therefore; this item will be considered by the full Park and Recreation Board.

This item does not require Council action.

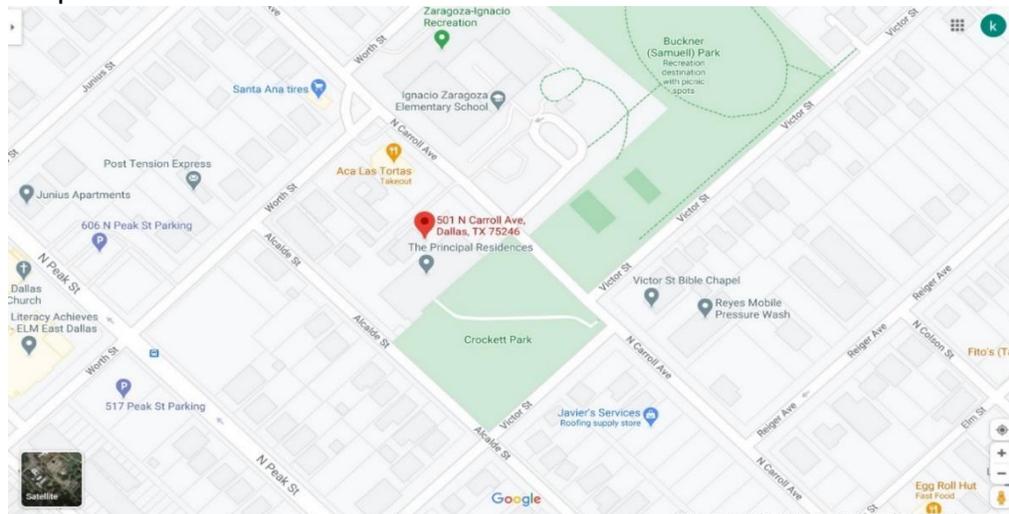
STAFF RECOMMENDATION

Staff recommends approval of the new public art location.

ATTACHMENTS

MAP

Proposed Site



**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: April 7, 2022

COUNCIL DISTRICT: 6

STAFF: Trent Williams (214) 670-1807
Kay Kallos, (214) 670-3281

SUBJECT

Authorize site approval for a new public art installation at Jaycee Zaragoza Recreation Center located at 3114 Clymer Street - Financing: No cost consideration to the City

BACKGROUND

The proposed location is a greenspace at the parking lot entrance to the recreation center where it will be highly visible by visitors to the recreation center. The location image is attached.

On June 7, 2018 the Park Board approved \$101,491.00 from 2006 Bond Funds for a public artwork to be located at Jaycee Zaragoza Recreation Center.

Community meetings were held on October 23, 2019, February 11 and 24, 2020 to announce the development of the project and to solicit community input.

SCOPE OF PROJECT

The scope of the project:

- Artwork must welcome visitors to the recreation center
- Artwork should be informed by the history of the neighborhood. This diverse neighborhood has a dense Latinx population with a history of military service, a legacy of community activism and the residents pride themselves on the sacrifice families have made for their family and community.
- Artwork must require little or no maintenance,
- Be free of safety hazards

DRAFT TIMELINE

June 2022	Call for Artists
September 2022	Contract Approval
October 2022	Contract Award
Fall 2023	Project Completion

SELECTION METHOD

Artist's Call to pre-qualified artists-qualifications to include established professional artwork record and ability to execute the scope of the artwork on time and on budget. Artist teams are encouraged.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 6, 2018 the Public Art Committee recommended planning for Jaycee Zaragoza Recreation Center located at 3114 Clymer St, Dallas, Texas 75212.

On March 22, 2018 the Arts and Culture Advisory Commission approved planning for the Jaycee Zaragoza Recreation Center located at 3114 Clymer St, Dallas, Texas 75212.

On June 7, 2018, Park Board approved a public art allocation from the 2006 Bond Program of \$101,491 for Jaycee Zaragoza Recreation Center.

On November 6, 2018 the Public Art Committee recommended the initiation of a public art project for the Jaycee Zaragoza Recreation Center located at 3114 Clymer St, Dallas, Texas 75212.

On November 15, 2018 the Arts and Culture Advisory Commission approved initiation of the Jaycee Zaragoza Recreation Center located at 3114 Clymer St, Dallas, Texas 75212.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

The Planning and Design committee does not meet on April 7, 2022; therefore, the Park and Reaction board will consider this item.

This item does not require Council action.

STAFF RECOMMENDATION

Staff recommends approval of the public art location

SITE LOCATION MAP

Proposed art location in ORANGE:



**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 7, 2022

COUNCIL DISTRICT(S) Citywide

STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize **(1)** the inclusion of eligible Fair Park facilities into the November 2022 election proposition pursuant to Chapter 334 of the Texas Local Government Code, commonly called the Brimer Bill for the expansion of the Kay Bailey Hutchison Convention Center (KBHCC) venue project; and **(2)** the approval of eligible Fair Park facilities for future Brimer Bill funding – Financing: No cost consideration

BACKGROUND

Senate Bill 2181, which took effect on September 1, 2021, amends Chapter 334 of the Texas Local Government Code, commonly called the Brimer Bill, to allow the City to issue bonds to be paid through a 2% hotel occupancy tax (HOT) increase at all Dallas hotels to acquire, construct, and improve a venue project that is an amphitheater, arena, exhibit hall, music hall, or stadium at Dallas' Fair Park if the facility is specifically listed in the ballot proposition for a venue project for the expansion of an existing qualifying convention center facility. A proposition to use HOT revenue to expand the capacity and convention center services of the KBHCC and improve certain qualifying Fair Park facilities is being reviewed and considered by the City Council as a proposition item on the November 2022 ballot.

Before taking effect, the proposition to increase hotel occupancy taxes by 2% to further fund the expansion of the KBHCC requires: (1) that the venue project and financing methods be approved by a resolution of the Dallas City Council; (2) a determination from the Comptroller that the proposed funding arrangement will not have a significant negative impact on state revenue; and (3) approval by a majority of City of Dallas qualified voters. As a result of Senate Bill 2181, if authorized by the voters, the City could authorize no more than 20% of Brimer HOT revenues from a convention center facility expansion venue project towards a qualifying venue project at Fair Park. While the law authorizes the use of HOT revenue for qualifying facilities at Fair Park designated as a "venue project, under Texas Local Government Code, Section 334.041(f), it also prohibits the City from using revenue derived from property taxes to construct, operate, maintain, or renovate a qualifying venue project unless a majority of voters authorize using a portion of property tax revenue to finance a qualifying venue project.

BACKGROUND CONT'D

The current estimate for potential funding sourced by the proposed 2% HOT increase over 30 years is estimated at \$1.5B, of which Fair Park could receive approximately \$300M (20% of \$1.5B). Under the Local Government Code, Chapter 334, as amended by Senate Bill 2181, the following categories of Fair Park facilities are eligible for designation as a venue project: stadiums, coliseums, arenas, exhibition facilities, and music halls. Staff proposes that the Board recommend the following Fair Park facilities as part of the venue project to be included in the November 2022 ballot proposition:

- Cotton Bowl, a stadium
- Coliseum, an arena
- Band Shell, a music hall
- Automotive Building, an exhibit hall
- Centennial Building, an exhibit hall
- Food and Fiber Building, an exhibit hall
- Music Hall, a music hall

If the City's voters approve the November 2022 proposition to increase the HOT by 2% and use such revenues to upgrade and expand convention center capacity and services, those Fair Park facilities listed in the ballot proposition will be ineligible for ad valorem tax funds, such as general fund tax revenues and general obligation bonds (voted or non-voted).

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 9, 2021 and February 10, 2022, Park Board was briefed on the recently passed SB 2181 that amended Chapter 334 of the Local Government Code to expand uses of the funding.

FISCAL INFORMATION

No cost consideration

COMMITTEE ACTION

This item does not require Council approval.

STAFF RECOMMENDATION

Staff recommends approval

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 7, 2022

COUNCIL DISTRICT(S): 2, 6

STAFF: Christina Turner-Noteware, (214) 671-7966

SUBJECT

Authorize a construction services contract for the construction of the Hi-Line Connector Trail – The Fain Group, Inc. lowest responsive and responsible bidder of six – Not to exceed \$11,531,424.84 – Financing: Circuit Trail Connector Fund (\$8,000,000.00), Circuit Trail Conservancy Fund (\$3,531,424.84)

BACKGROUND

This action will authorize a construction services contract for the Hi-Line Connector Trail along Victory and Hi Line between the Katy Trail and Trinity Spine Trail to The Fain Group, Inc. for the Base Bid and Alternate Numbers 1, 7, 8, 9, 10, 12, 16, 17, 18, 19, 23, and 24. This project was included in the 2017 Bond Program.

The scope of work includes the construction of a trail connecting the Katy Trail and the Trinity Spine Trail along Victory and Hi Line Drive.

The following chart illustrates The Fain Group, Inc's contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TRN</u>
Projects Completed	2	0	2	0
Active Projects	0	0	1	0
Change Orders	1	0	6	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

This project is being completed in partnership with the Circuit Trail Conservancy (CTC), who was allotted partnership funds in the 2017 Bond Program to design and construct portions of The Loop trail throughout the City of Dallas.

ESTIMATED SCHEDULE OF PROJECT

Begin Construction June 2022
Complete Construction August 2024

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 23, 2021, City Council authorized the Chief Financial Officer to disburse funds to the Circuit Trail Conservancy (CTC) and/or its affiliates (Vendor # VS97236) in an amount not to exceed \$11,562,124.00 for design and construction of the North Victory segment of the Hi Line Connector Trail Project located in the Victory Sub-district of the Sports Arena TIF District by Resolution 21-1155.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
Circuit Trail Connector Fund	\$8,000,000.00	\$0.00	\$0.00
Circuit Trail Conservancy Fund	\$3,531,424.84	\$0.00	\$0.00
Total	\$11,531,424.84	\$0.00	\$0.00

M/WBE INFORMATION

This project has Federal funding, which requires the use of TxDOT’s DBE Program in lieu of the City’s M/WBE Program. DBE participation on this contract is as follows:

Contract Amount	Category	DBE Goal	DBE%	DBE \$
\$11,531,424.84	Construction	9.0%	10.22%	\$1,178,942.40
This contract exceeds the M/WBE goal.				

Note: The DBE Goal of 9.0% was set by TxDOT for this project. This contract meets the DBE goal.

PROCUREMENT INFORMATION

The following six bids were received and opened on December 3, 2021:

*Denotes successful bidder

Bidders	Base Bid	Alternate Numbers 1, 7, 8, 9, 10, 12, 16, 17, 19, 23, 24**	Total Bid
The Fain Group, Inc.* 1616 N. Sylvania Ave. Fort Worth, TX 76111	\$9,412,424.84	\$2,119,000.00	\$11,531,424.84
Gadberry Construction ***			
Gilbert May ***			

(dba Phillips May Corporation)

Ragle, Inc.***

North Rock Construction***

HQS Construction, LLC***

***Non-responsive

**Alternate No. 1 – Additional Pole Lights along Victory Avenue West

**Alternate No. 7 – Alternate Curb Ramp Truncated Dome Specification

**Alternate No. 8 – Additional Accent Lighting Scope

**Alternate No. 9 – Additional Accent Lighting Scope

**Alternate No. 10 – Additional Accent Lighting Scope

**Alternate No. 12 – Power Pedestal Upgrade

**Alternate No. 16 – Additional Accent Lighting Scope

**Alternate No. 17 – Additional Accent Lighting Scope

**Alternate No. 18 – Additional Accent Lighting Scope

**Alternate No. 23 – Alternate Curb Ramp Truncated Dome Specification

**Alternate No. 24 – Overhead Utilities Placed Below Grade

COMMITTEE ACTION

The Planning and Design Committee does not meet on April 7, 2022; therefore, this item will be considered by the full Park and Recreation Board.

This item will be scheduled for City Council approval on April 27, 2022.

STAFF RECOMMENDATION

Staff recommends approval.

OWNER

The Fain Group, Inc.

Larry Fraizer, President

MAP

Attached



CITY OF DALLAS
Small Business Center – Business Inclusion and Development
Ethnic Workforce Composition Report (BID-FRM-627)

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please **DO NOT** use the “Enter” key.)

Company name: The Fain Group, Inc.

Address: 2500 Great Southwest Pkwy, Fort Worth, TX 76106

Bid #: CSJ NO: 0918-47-296

Telephone Number: 817 - 927 - 4388 Ext.

Email Address: lfrazier@faingp.com

Please complete the following sections based on the ethnic composition of the (location) entity in the address line above.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial	8	3	7	2	1		1	1		
Professional										
Technical										
Office/Clerical	1	1					1	1		
Skilled	22						22			
Semiskilled	20						20			
Unskilled	4						4			
Seasonal										
Totals:	55	4	7	2	1		48	2		
# of employees living in Dallas:	14									
Total % of employees living in Dallas			25%							



Officer's Signature

Larry Frazier

Typed or Printed Name

President

Title

02/15/22

Date



CITY OF DALLAS
Small Business Center - Business Inclusion and Development
Contractor's Affidavit - Schedule of Work and Actual Payment (BID-FRM-213)

Project Name: HI LINE CONNECTOR TRAIL Bid/Contract #: CSJ 0918-47-293

Instructions:

- Column 1: List type of work to be performed by Prime and 1st tier subcontractors.
- Column 2: City of Dallas Vendor Number for Prime and Subcontractors/Suppliers (If none, register online: www.bids.dallascityhall.org). ALL Prime and Subcontractors/Suppliers must be registered with the City of Dallas.
- Column 3: List name of firm; MWBE Certification Number (if applicable).
- Column 4: List firm(s); contact name; address; telephone number.
- Column 5: List ethnicity of firm(s) owner as B=African American; H=Hispanic; I=Asian Indian; N=Native American; P=Asian Pacific; W=Woman; NON=other than MWBE.
- Column 6: Indicate firm's location as L=local (within Dallas county limits); N=Non-local (Outside Dallas county limits).
- Column 7: Indicate dollar amount of value of work for the Prime contractor, subcontractors, and suppliers.
- Column 8: Indicate percentage of total contract amount.
- Column 9: Indicate total payments to date.
- Column 10: Indicate payments during current pay period.

Type of Work [1]	City of Dallas Vendor Number [2]	Name of Firm & MWBE Certification (if Applicable) [3]	Contact Name Address, City, State, Zip & Tel. Number [4]	Type of Firm [5]	L or N [6]	Value of Work (\$) [7]	Percent (%) [8]	Payments to Date (\$) [9]	Payment this Period (\$) [10]
SWPPP		EROSION CONTROL MANAGEMENT	TODD MASSEY 972-816-0527 1206 S BORDER AVE. APT 643 WESLACO, TX 78596	W	N	\$ 47,784.85	0.41%		
Notes:									
BARRICADES		BUYERS BARRICADES	COLE BENTON 817-535-3939 7409 BAKER BLVD. RICHLAND HILLS, TX 76118	W	N	\$ 121,324.00	1.05%		
Notes:									
STRIPING		ROAD MASTER STRIPING, LLC	MIGUEL LOEZA 903-326-4530 1301 SE MCKINNEY STREET RICE, TX 75155	H	N	\$ 58,337.00	0.51%		
Notes:									
ELECTRIC		INTEGRATED ROADWAY SERVICES, INC.	DAVID MIRTAHERI 214-352-1937 11300 KLINE DRIVE. DALLAS, TX 75229	NON	L	\$ 3,807,756.35	33.02%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (if Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
UTILITIES		FM UTILITIES, LLC	FRANSICO MATA 469-716-3697 4911 REDBIRD TRAIL MIDLOTHIAN, TX 76065	H	N	\$ 132,510.00	1.15%		
Notes:									
CONCRETE SUPPLIER		BURNCO TEXAS, LLC	RIGOBERTO SALAS 214-537-7100 8505 FREEPORT PKWY IRVING, TX 75063	NON	N	\$ 467,982.00	4.06%		
Notes:									
LANDSCAPE		BRIGHTVIEW LANDSCAPE	TRAVIS TURGEON 214-288-5247 11439 DENTON DRIVE DALLAS, TX 75229	NON	L	\$ 684,409.36	5.94%		
Notes:									
PAVERS		A&A CONSTRUCTION	HECTOR GARCIA 817-267-2757 P.O. BOX 202212 ARLINGTON, TX 76006	H	N	\$ 152,937.90	1.33%		
Notes:									
GENERAL CONTRACTOR		THE FAIN GROUP	LARRY FRAZIER 817-927-4388 2500 GREAT SOUTHWEST FORT WORTH, TX 76106	NON	N	\$ 5,138,500.73	44.56%		
Notes:									

Type of Work	City of Dallas Vendor Number	Name of Firm & M/WBE Certification (If Applicable)	Contact Name Address, City, State, Zip & Tel. Number	Type of Firm	L or N	Value of Work (\$)	Percent (%)	Payments to Date (\$)	Payment this Period (\$)
Electrical		Duran Industries	Richard Duran 972-238-7122 504 Business Pkwy Richardson, Tx 75081	W	L	\$ 919,882.65	7.98%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Notes:							0.00%		
Total Bid Amount:						\$ 11,531,424.84	100.00%	\$	\$

[Note: Totals and Percentages will automatically calculate.]

The undersigned intends to enter into a formal agreement with the subcontractors listed, conditioned upon being awarded the City of Dallas contract. If any changes are made to this list, the Prime contractor must submit to the City for approval a revised schedule with documented explanations for the changes and the Change of M/WBE Subcontractor Form. Failure to comply with this provision could result in termination of the contract, sanctions against the Prime contractor, and/or ineligibility for future City contracts.

Officer's Signature:  Title: President

Printed Name: Larry Frazier Date: February 16, 2022

Company Name: The Fain Group, Inc.



Disadvantaged Business Enterprise (DBE)
Duran Industries, Inc

Duran Industries, Inc

has filed with the Agency an Affidavit as defined by NCTRCA Disadvantaged Business Enterprise (DBE) 49 CFR Part 26 and is hereby certified to provide service(s) in the following areas:

NAICS 423610: ELECTRICAL APPARATUS AND EQUIPMENT, WIRING SUPPLIES, AND RELATED EQUIPMENT MERCHANT WHOLESALERS
NAICS 423720: PLUMBING SUPPLIES MERCHANT WHOLESALERS

This Certification commences January 7, 2021 and supersedes any registration or listing previously issued. This certification must be updated annually by submission of an Annual Update Affidavit. At any time there is a change in ownership, control of the firm or operation, notification must be made immediately to the North Central Texas Regional Certification Agency for eligibility evaluation.

Issued Date: January 7, 2021
CERTIFICATION NO. HMDB29852N0122



Elicia Mitchell

Certification Administrator



City of Dallas

Project Information Sheet Construction/Architectural and Engineering

Construction Award
Amount: \$11,531,424.84

Change Order

CO Amount:
Overall Amount:

Professional Services Contract
Amount:

Supplemental Agreement
SU Amount:
Overall Amount:

Architectural and Engineering
Amount:

Department :Park and Recreation Department

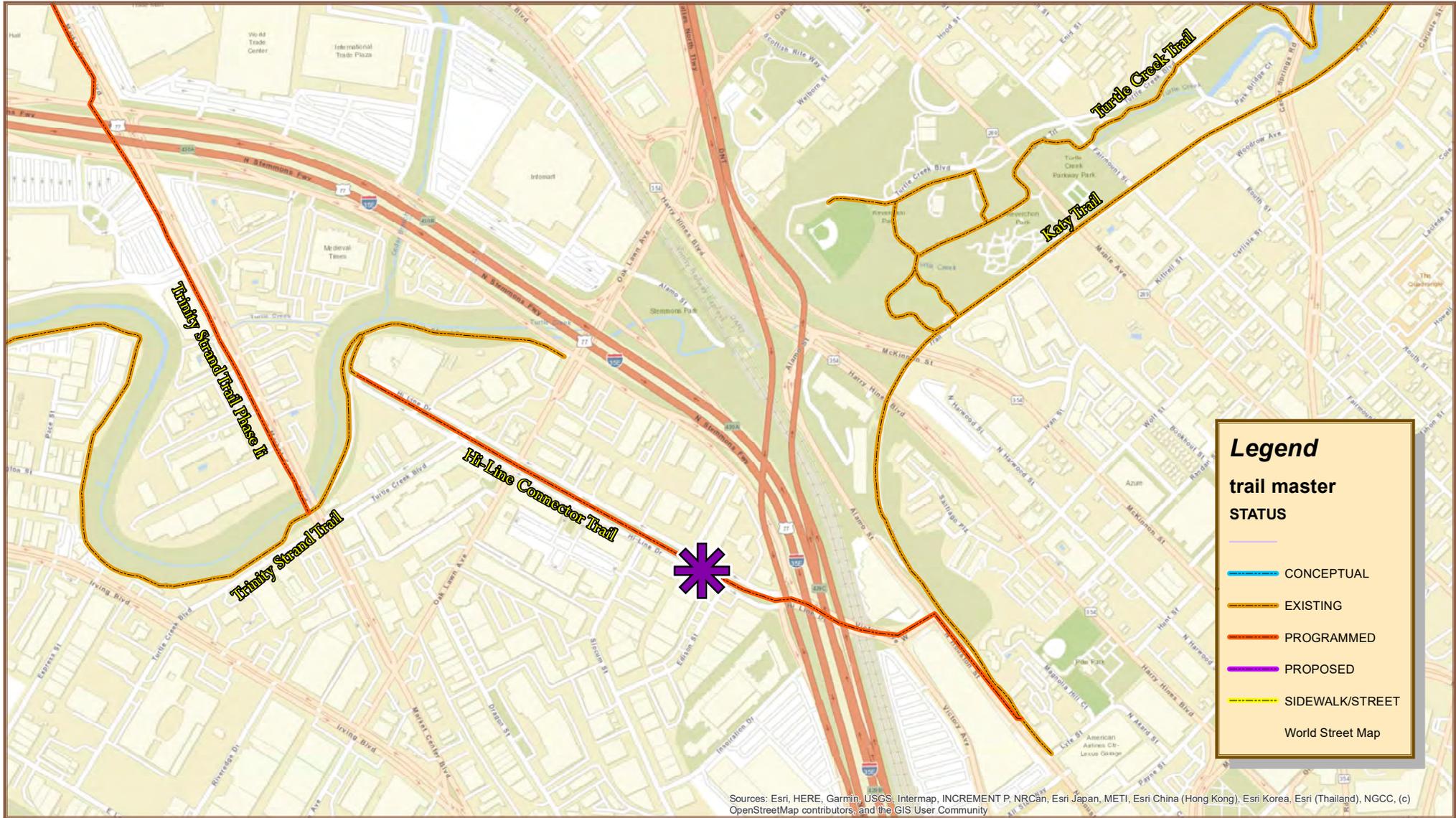
Proposed Agenda Date: 4/17/22

Project Name: Hi Line Connector Trail
Contract Number: PKR-2022-0018371
Encumbrance Number:

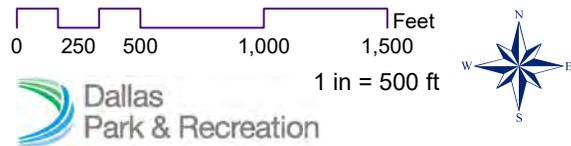
Scopes of Work: Construction of a trail from Katy Trail to the Trinity Strand Trail

Project Manager: John Reynolds
Contact Person: John Reynolds
Phone: 214-670-5454
Email: john.reynolds@dallascityhall.com

Contacted Intent to Award On: 4/17/22
Prime Contractor/Consultant: The Fain Group
Contact Person: Travis Bell
Phone: 817-927-4388
Email: tbell@faingp.com



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community



Hi-Line Connector Trail

(Katy Trail to Trinity Strand Trail)

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET**

AGENDA DATE: April 7, 2022

COUNCIL DISTRICT(S): 10

STAFF: Christina Turner-Noteware, (214) 671-7966

SUBJECT

Authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project form Harry S Moss Park located at 7601, Greenville Avenue – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77)

BACKGROUND

This action will authorize a construction services contract with RoeschCo Construction, Inc. for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project. Phase 2A connects Arbor Park to the existing White Rock Creek Trail at Harry Moss Park; Phase 2B connects Arbor Park to the existing Lake Highlands Trail Phase 1; and the Lake Highlands Trail Northern Extension provides a safe route to schools and connects the Lake Highlands Trail Phase 1 at Lake Highlands High School to the Lake Highlands DART Station at Walnut Hill Lane.

The scope of work includes a 12-foot wide multi-use trail from the existing White Rock Creek Trail at Harry S Moss Park to Arbor Park, continuing from Arbor Park to the existing Lake Highlands Trail, new signalization with pedestrian/cycling enhancements at Abrams Road and approximately 800 linear feet of concrete boardwalk.

In July 2017, the City of Dallas was notified of an award for the Transportation Alternatives Set-Aside (TA Set-Aside) Program funding from the North Central Texas Council of Governments in the amount of \$4,079,294.00 for Lake Highlands Trail Phases 2A and 2B and Safe Routes to School TA Set-Aside Program funding in the amount of \$1,597,200.00 for the Lake Highlands Trail Northern Extension. The TA Set-Aside Program funding is being utilized for construction.

Authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77)

BACKGROUND (continued)

The following chart illustrates RoeschCo Construction, Inc.’s contractual activities with the City of Dallas for the past three years:

	<u>PBW</u>	<u>DWU</u>	<u>PKR</u>	<u>TRN</u>
Projects Completed	0	0	2	0
Active Projects	0	0	1	0
Change Orders	0	0	4	0
Projects Requiring Liquidated Damages	0	0	0	0
Projects Completed by Bonding Company	0	0	0	0

ESTIMATED SCHEDULE OF PROJECT

Begin Construction May 2022
 Complete Construction May 2023

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On August 1, 2019, the Park and Recreation Board authorized an Advance Funding Agreement with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-206, CFDA No. 20.205) to accept funding for construction of the Lake Highlands Trail Phase 2A/2B and Lake Highlands Trail Northern Extension Project, in the amount of \$8,263,490.00.

On August 28, 2019, City Council authorized an Advance Funding Agreement with the TxDOT for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-206, CFDA No. 20.205) to accept funding for construction of the Lake Highlands Trail Phase 2A/2B and Lake Highlands Trail Northern Extension Project, in the amount of \$8,263,490.00, by Resolution No. 19-1278.

On April 16, 2020, the Park and Recreation Board was cancelled, the Park and Recreation Board President, Park Board Members and Councilmember for District 10 agreed to have this item go directly to City Council for consideration.

On May 13, 2020, City Council authorized to rescind Resolution No. 19-1278, previously approved on August 28, 2019, for an Advance Funding Agreement (AFA) with the Texas Department of Transportation (TxDOT) for a Transportation Alternatives Set-Aside Program Project (Agreement No. CSJ 0918-47-206, CFDA No.20.205) to accept funding for construction of the Lake Highlands Trail Phase II-A and II-B, and Lake Highlands Northeastern Extension in the amount of \$8,263,490.00, of which the Federal portion is \$5,676,494.00, TxDOT indirect costs portion is \$383,950.00 and the City of Dallas’ local match is \$2,203,403.00; to enter a new AFA with TxDOT for a Transportation Alternatives Set-Aside Program Project (Agreement CSJ No. 0918-47-206, CFDA No.20.205) for construction of the Lake Highlands Trail Phase II- and II-B, and Lake Highlands

Authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77)

Northeastern Extension in the amount of approximately \$8,340,335.00, of which the Federal portion is \$5,676,494.00, TxDOT indirect costs portion is \$ 325,601.00, and the City of Dallas Local match is \$2,2338,240.00; a portion of the required local match of \$2,338,240.00 in the amount of \$270,388.00 to be paid by warrant check to the State at the beginning of the project; and execution of the agreement including all terms, conditions, and documents required by the agreement, by Resolution No 20-0753.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
Lake Highlands Phase 2 TASA Program Fund	\$3,513,838.00	\$0.00	\$0.00
Street and Transportation Improvement Fund (2012 General Obligation Bond Funds)	\$63,143.10	\$0.00	\$0.00
Street and Transportation (A) Fund (2017 General Obligation Bond Funds)	\$733,299.63		
Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds)	\$82,016.77		
Total	\$4,392,297.50	\$0.00	\$0.00

DBE INFORMATION

This project has Federal funding, which requires the use of TxDOT’s DBE Program in lieu of the City’s M/WBE Program. DBE participation on this contract is as follows:

Contract Amount	Category	DBE Goal	DBE%	DBE \$
\$4,392,297.50	Construction	7.5%	7.6%	\$332,956.31

Note: The DBE Goal of 7.5% was set by TxDOT for this project. This contract meets the DBE goal.

PROCUREMENT INFORMATION

The following seven bids were received and opened on January 28, 2022:

*Denotes the successful bidder

Bidders

Bid Amount

*RoeschCo Construction, Inc.
9801 Camfield Avenue, Ste. 200
Frisco, Texas 75033

\$4,392,297.50

Authorize a construction services contract for the construction of the Lake Highlands Trail – Phase 2A/2B, Northern Extension Project – RoeschCo Construction, Inc., lowest responsible bidder of seven – Not to exceed \$4,392,297.50 – Financing: Lake Highlands Phase 2 TASA Program (\$3,513,838.00), Street and Transportation Improvement Fund (2012 General Obligation Bond Funds) (\$63,143.10), Street and Transportation Improvement (A) Fund (2017 General Obligation Bond Funds) (\$733,299.63), Park and Recreation Facilities (B) Fund (2017 General Obligation Bond Funds) (\$82,016.77)

A & B Construction, LLC	\$4,394,029.13
HQS Construction, LLC	\$5,082,412.68
North Rock Construction	\$4,841,652.66
Jeske Construction Company	\$6,790,250.00
Fain Group	\$5,947,837.00
Urban Infraconstruction, LLC	\$5,898,121.25

COMMITTEE ACTION

There is no Planning and Design Committee on April 7, 2022; therefore, this item will be considered by the full Park and Recreation Board.

This item will be scheduled for City Council approval on April 13, 2022.

STAFF RECOMMENDATION

Staff recommends approval.

OWNER

RoeschCo Construction, Inc.

Marcie Roeschley, President

MAP

Attached



February 28, 2022

Bryan Kayser
RoeschCo Construction
9801 Camfield Ave, Suite #200,
Frisco, Tx 75033

Project: STP 2021(958)TP
Control: 0918-47-206
County: Dallas

Dear Sir:

This office has reviewed the Disadvantaged Business Enterprise (DBE) Program documentation submitted by your company and has determined that your firm is in compliance with the DBE contract requirements. Arrangements are being made at this time to release the contract for execution by your firm. Please note, however, that this does not excuse your firm from complying with the subcontracting provisions of Item 8.8 of the Standard Specification – Subcontracting manual.

Attached for your use are copies of the DBE Monthly Report form (SMS.4903) and the DBE Final Report form (SMS.4904). The forms are to be used to report DBE payments that meet the DBE goal and for race-neutral DBE participation. The monthly reports must be sent to our office within fifteen (15) days following the end of each calendar month. Please note that should any DBE firm subcontract a portion of their contract to a non-DBE firm, the amount performed by the non-DBE firm must be reported and your firm will not receive DBE goal credit for that amount. Prior to terminating or removing a DBE subcontractor named in the attached commitment, you must have written consent from our office and any substitution of DBEs shall be subject to approval by this office. Attached for your use is a copy of the DBE Program Termination and Substitution Request form (Form 4010 and 4011).

Neglect in the submission of the report or in its tardiness may result in the withholding of subsequent monthly estimates until timely submission of the report is resumed. Your cooperation in complying with this contract provision will be appreciated. Should you have any questions, please contact.

Sincerely,

Mehul R Pithadia, Project Manager.
City of Dallas

Attachments

cc: Noraima (Nora) Perez, TxDOT District DBE Coordinator

COMMITMENT WORKSHEET-FEDERAL CONTRACT

February 22, 2022

PROJECT: STP 2021(958)TP CONTRACT-CSJ: 0918-47-206
 COUNTY: DALLAS LETTING DATE: 2/19/2022
 CONTRACT AMT: \$ 4,392,297.50
 CONTRACTOR(S): RoeschCO Construction

SUBCONTRACTOR - NAME	DBE VENDOR #	DBE CREDIT/ COMMITMENT AMOUNT	TOTAL AMOUNT	STATUS
Supreme Saw and Seal, Inc. TYPE WORK: Demo Sawcut	18080	\$ 40,000.00	\$ 40,000.00	APPROVED
Lorie Galloway Companies TYPE WORK: Masonary	27941	\$ 68,000.31	\$ 68,000.31	APPROVED
CT&S Metal Fabricators TYPE WORK: handrails	30729	\$ 220,256.00	\$ 220,256.00	APPROVED
Coronado Roadway Const. TYPE WORK: Hot Mix	28004	\$ 4,700.00	\$ 4,700.00	APPROVED

CONTRACT TOTALS

TOTAL COMMITMENT DOLLARS	\$	332,956.31
IT PERCENTAGE OF CONTRACT		7.58%
OTAL ASSIGNED GOAL DOLLARS	\$	329,422.31
. PERCENTAGES OF CONTRACT		7.50%



February 1, 2022

Mehul Pithadia
Dallas Parks and Recreation Department
1500 Marilla
Dallas, TX 75201

RE: Lake Highlands Trail Phase II-A&B – DBE Submission

Dear Mr. Pithadia

Attached are our DBE Commitment 4901 Forms for the Lake Highlands Trail Phase II-A&B project. We have included commitments from Four Subcontractors and their corresponding Company Profiles from the TXDOT DBE database.

The required DBE Goal for this project is 7.5% and the total amount we have proposed is 7.6% of our total Base Bid amount.

If there is anything else that you need, please do not hesitate to reach out to us.

Sincerely,

RoeschCo Construction



Disadvantaged Business Enterprise (DBE) Program Commitment Agreement Form

This commitment is subject to the award and receipt of a signed contract from the Texas Department of Transportation for the subject project.

Project #: Lake Highlands Trail		County: Dallas		Contract-CSJ: 0918-47-206	
Items of work to be performed (attach a list of work items if more room is required):					
Bid Item #	Item Description	Unit of Measure	Unit Price	Quantity	Total Per Item
Various	Demo Sawcut	LF	\$0.25/In-Ft	TBD	\$40,000.00
Total					\$40,000.00 ✓ NP
<p>The contractor certifies by signature on this agreement that subcontracts will be executed between the prime contractor and the DBE subcontractors as listed on the agreement form. If a DBE Subcontractor is unable to perform the work as listed on this agreement form, the prime contractor will follow the substitution/replacement approval process as outlined in the Contract DBE Special Provision.</p>					
IMPORTANT: The signatures of the prime contractor and the DBE, and the total commitment amount must always be on the same page.					
Prime Contractor:			Name/Title (please print):		
RoeschCo Construction			Bryan Kayser / Manager		
Address: 9801 Camfield Ave., Ste 200, Frisco, TX 75033			Signature:		
Phone: 469-888-4135		Fax:			
E-mail: bk@roeschco.com					
Date: 1/31/2022			Name/Title (please print):		
DBE: Supreme Saw and Seal, Inc			Miguel Sierra, President		
Vendor No. HMDB45248N0522 18080			Signature:		
Address: 3415 S. Balch Springs, TX 75180					
Phone: 972-557-9858		Fax: 972-226-2418	Date: 01/31/2022		
E-mail: miguel@ssstexas.com			Name/Title (please print):		
Subcontractor (if the DBE will be a second tier sub):			Name/Title (please print):		
Address:			Signature:		
Phone:		Fax:	Date:		
E-mail:					

The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under §§552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under §559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.

To ensure prompt and efficient handling of your project file we are requesting that all commitments to be presented to the Office of Civil Rights, using this basic format.

Business & Contact Information

BUSINESS NAME	Supreme Sawing and Seal, Inc.	
OWNER	Miguel Sierra	Vendor # 18080
ADDRESS	3415 S. Peachtree Rd. Balch Springs, TX 75180-2610	Map This Address
PHONE	972-557-9858	
FAX	972-226-2418	
EMAIL	miguel@ssstexas.com	
COUNTY	Dallas (TX)	

Certification Information

CERTIFYING AGENCY	North Central Texas Regional Certification Agency
CERTIFICATION TYPE	DBE - Disadvantaged Business Enterprise
CERTIFIED BUSINESS DESCRIPTION	Concrete Sawing and Core Drilling; Machine Tool (Metal Cutting Types) Manufacturing; Commercial and Institutional Building Construction

Commodity Codes

Code	Description
NAICS 236220	Commercial and Institutional Building Construction
NAICS 333517	Machine Tool Manufacturing

Additional Information

WORK DISTRICTS/REGIONS	All work districts/regions
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Disadvantaged Business Enterprise (DBE) Program Commitment Agreement Form

Form SMS.4901
(Rev. 06/08)
Page 1 of 1

This commitment is subject to the award and receipt of a signed contract from the Texas Department of Transportation for the subject project.

Project #: Lake Highlands Trail		County: Dallas		Contract-CSJ: 0918-47-206	
Items of work to be performed (attach a list of work items if more room is required):					
Bid Item #	Item Description	Unit of Measure	Unit Price	Quantity	Total Per Item
4006 6016	Sound Wall (Masonry Only)	1 LS	\$4,986.50	1 LS	\$4,986.50
1002 6001	Landscape Amenity 1 (Masonry Only)	1 LS	\$8,151.81	1 LS	\$8,151.81
423 6005	Retaining Wall (Masonry Only)	1 LS	\$59,408.16	1 LS	\$54,862.00
Total					\$68,000.31 ✓ <i>NP</i>
<p>The contractor certifies by signature on this agreement that subcontracts will be executed between the prime contractor and the DBE subcontractors as listed on the agreement form. If a DBE Subcontractor is unable to perform the work as listed on this agreement form, the prime contractor will follow the substitution/replacement approval process as outlined in the Contract DBE Special Provision.</p>					
IMPORTANT: The signatures of the prime contractor and the DBE, and the total commitment amount must always be on the same page.					
Prime Contractor:			Name/Title (please print):		
RoeschCo Construction			Bryan Kayser / Manager		
Address: 9801 Camfield Ave., Ste 200, Frisco, TX 75033			Signature:		
Phone: 469-888-4135		Fax:			
E-mail: bk@roeschco.com					
Date: 1/31/2022			Name/Title (please print):		
DBE: Lorie Galloway Companies, Inc			Lorie Galloway <i>Pres.</i>		
Vendor No.: WFDB05256N0521 27941			Signature:		
Address: PO Box 1906, Boyd, TX 76023					
Phone: 817-266-3773		Fax:			
E-mail: lorie@lgcompanies.com			Date:		
Subcontractor (if the DBE will be a second tier sub):			Name/Title (please print):		
Address:			Signature:		
Phone:		Fax:	 		
E-mail:					
Date:					

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To ensure prompt and efficient handling of your project file we are requesting that all commitments to be presented to the Office of Civil Rights, using this basic format.

Business & Contact Information

BUSINESS NAME	Lorie Galloway Companies, Inc.	
OWNER	Lorie Galloway	
ADDRESS	P.O. Box 1906 Boyd, TX 76023	Vendor# 27941 Map This Address
PHONE	817-266-3773	
FAX	817-887-1570	
EMAIL	lorie@lgcompanies.com	
WEBSITE	http://www.lgcompanies.com	
COUNTY	Tarrant (TX)	

Certification Information

CERTIFYING AGENCY	North Central Texas Regional Certification Agency
CERTIFICATION TYPE	DBE - Disadvantaged Business Enterprise
CERTIFIED BUSINESS DESCRIPTION	Build Brick and Stone Walls, Install Fences

Commodity Codes

Code	Description
NAICS 238140	Masonry Contractors
NAICS 238990	All Other Specialty Trade Contractors

Additional Information

WORK DISTRICTS/REGIONS	All work districts/regions
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Disadvantaged Business Enterprise (DBE) Program Commitment Agreement Form

This commitment is subject to the award and receipt of a signed contract from the Texas Department of Transportation for the subject project.

Project #: Lake Highlands Trail		County: Dallas		Contract-CSJ: 0918-47-206	
Items of work to be performed (attach a list of work items if more room is required):					
Bid Item #	Item Description	Unit of Measure	Unit Price	Quantity	Total Per Item
450 6051	Rail (Handrail) (TY E)	LF	\$76	636	\$48,336.00
5033 6002	Removable Bollard	EA	\$500	200	\$11,000.00
4005 6002	Modular Bridge (Cable Rail Only)	LF	\$135	1,192	\$160,920
Total					220,256.00 ✓ NP

The contractor certifies by signature on this agreement that subcontracts will be executed between the prime contractor and the DBE subcontractors as listed on the agreement form. If a DBE Subcontractor is unable to perform the work as listed on this agreement form, the prime contractor will follow the substitution/replacement approval process as outlined in the Contract DBE Special Provision.

IMPORTANT: The signatures of the prime contractor and the DBE, and the total commitment amount must always be on the same page.

Prime Contractor:		Name/Title (please print):	
RoeschCo Construction		Bryan Kayser / Manager	
Address: 9801 Camfield Ave., Ste 200, Frisco, TX 75033		Signature:	
Phone: 469-888-4135	Fax:		
E-mail: bk@roeschco.com			
Date: 1/31/2022		Name/Title (please print):	
DBE: CT&S Metal Fabricators, Inc		Sayed Rizvi - President CT&S Metal Fabricators	
Vendor No.: MDB07500Y0422 30729		Signature:	
Address: 1513 Maryland Drive, Irving, TX 75061			
Phone: 972-554-9629	Fax: 972-438-9828		
E-mail: sara_rizvi@icloud.com ALI@CTANDS.COM		Date: 2/1/2022	
Subcontractor (if the DBE will be a second tier sub):		Name/Title (please print):	
Address:		Signature:	
Phone:	Fax:		
E-mail:			
Date:			

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To ensure prompt and efficient handling of your project file we are requesting that all commitments to be presented to the Office of Civil Rights, using this basic format.

Business & Contact Information

BUSINESS NAME	C T & S Metal Fabricators, Inc., DBA C. T. and S Metalworks	
OWNER	Sayed Rizvi	
ADDRESS	1513 Maryland Drive Irving, TX 75061	Map This Address
PHONE	972-554-9629	Vendor# 30729
FAX	972-438-9828	
EMAIL	sara_rizvi@icloud.com	
WEBSITE	http://www.ctands.com	
COUNTY	Dallas (TX)	

Certification Information

CERTIFYING AGENCY	North Central Texas Regional Certification Agency
CERTIFICATION TYPE	DBE - Disadvantaged Business Enterprise
CERTIFIED BUSINESS DESCRIPTION	Rails, Fences, Gates, Balcony Rails, Stairs, Pedestrian Bridges, Ladders, Canopies, Awnings, Traffic Bollards, Dumpster Gates, Railing, Pavilions, Light Structural: i.e., Columns, Beams, Bars, Joist & Decking. 1) Public Rails, TxDOT Rails, Different type rails, 2) Architectural & Structural Steel, and 3) Ornamental Metal, Signage in addition to the Fabrication Installation is completed

Commodity Codes

Code	Description
NAICS 238120	Structural Steel and Precast Concrete Contractors
NAICS 238190	Other Foundation, Structure, and Building Exterior Contractors
NAICS 332312	Fabricated structural metal manufacturing

Additional Information

WORK DISTRICTS/REGIONS	All work districts/regions
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Disadvantaged Business Enterprise (DBE) Program Commitment Agreement Form

This commitment is subject to the award and receipt of a signed contract from the Texas Department of Transportation for the subject project.

Project #: Lake Highlands Trail		County: Dallas		Contract-CSJ: 0918-47-206	
Items of work to be performed (attach a list of work items if more room is required):					
Bid Item #	Item Description	Unit of Measure	Unit Price	Quantity	Total Per Item
341 6010	D-GR HMA TY-B	TON	\$235.00	20	\$4,700.00
✓				Total	\$4,700.00 ✓ <i>NP</i>

The contractor certifies by signature on this agreement that subcontracts will be executed between the prime contractor and the DBE subcontractors as listed on the agreement form. If a DBE Subcontractor is unable to perform the work as listed on this agreement form, the prime contractor will follow the substitution/replacement approval process as outlined in the Contract DBE Special Provision.

IMPORTANT: The signatures of the prime contractor and the DBE, and the total commitment amount must always be on the same page.

Prime Contractor: RoeschCo Construction		Name/Title (please print): Bryan Kayser / Manager	
Address: 9801 Camfield Ave., Ste 200, Frisco, TX 75033		Signature: 	
Phone: 469-888-4135	Fax:		
E-mail: bk@roeschco.com			
DBE: Coronado Roadway Construction LLC		Name/Title (please print):	
Vendor No.: HMDB260251N0622 28004		Tomas Coronado	
Address: 9846 NW County Road FM 2221, Barry, TX 75102		Signature: 	
Phone: 469-688-1719	Fax:		
E-mail: tocorona@gmail.com			
Subcontractor (if the DBE will be a second tier sub):		Name/Title (please print):	
Address:		Signature:	
Phone:	Fax:		
E-mail:			
		Date:	

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To ensure prompt and efficient handling of your project file we are requesting that all commitments to be presented to the Office of Civil Rights, using this basic format.

Business & Contact Information

BUSINESS NAME	Coronado Roadway Construction, LLC	
OWNER	Tomas Coronado	
ADDRESS	9846 NW County Road FM 2221 Barry, TX 75102	Map This Address
PHONE	469-688-1719	vendor # 28004
EMAIL	tocorona@gmail.com	
COUNTY	Dallas (TX)	

Certification Information

CERTIFYING AGENCY	North Central Texas Regional Certification Agency
CERTIFICATION TYPE	DBE - Disadvantaged Business Enterprise
CERTIFIED BUSINESS DESCRIPTION	Construction Management, Engineering Services and Asphalt Removal

Commodity Codes

Code	Description
NAICS 237310	Asphalt paving (i.e., highway, road, street, public sidewalk)
NAICS 541330	Civil engineering services
NAICS 541330	Engineering consulting services

Additional Information

WORK DISTRICTS/REGIONS	All work districts/regions
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Lake Highlands Trail
Phase 2A, 2B
Northern Extension

**DALLAS PARK AND RECREATION BOARD
AGENDA SHEET**

DATE: April 7, 2022
COUNCIL DISTRICT: 2
STAFF: Ryan O'Connor, (214) 670-4124

SUBJECT

Authorize a twenty-year Interlocal Agreement with the Dallas Independent School District for the joint development, operation, and use of Reverchon Park Baseball Field – Financing: No cost consideration to the City (this action, see Fiscal section for future costs) (**committee considered on March 24, 2022**)

BACKGROUND

This item authorizes a twenty-year Interlocal Agreement (ILA) with the Dallas Independent School District (DISD) for the joint development, operation, and use of Reverchon Park Baseball Field.

After the agreement with Reverchon Park Sports and Entertainment (RPSE) to redevelop the field for professional baseball was rescinded, Park and Recreation Department staff sought other partners to assist with the restoration of the facility. The Department engaged DSGN to engage the public, develop scope of work, and prepare concepts and ultimately produce a schematic design package. Further, a Task Force comprising Park Board members, league users, historic preservationists, adjacent businesses and community members was formed to assist with vetting scope of work elements for the project. The efforts resulted in staff and the consultant team presenting concept options to the Park Board in the Fall 2021 and Winter 2022.

The deal points are modeled on existing shared facility agreements the Park and Recreation Department has with DISD including Winter Winters Park/Woodrow Wilson HS and Fair Oaks Park/Conrad High School. The deal points for the use, construction and operation and maintenance include the following:

- Park and Recreation Department Reservation Office shall administer all reservations and scheduling
- DISD shall have priority scheduling rights for baseball activities
- DISD to provide needed dates for games and practices for the upcoming semester by August 15 and November 1
- DISD agrees to use field at 2021 level with ability to increase usage by 10%
- Usage beyond a 10% increase requires mutual agreement

- Park Department recreational leagues, amateur leagues, and other users (including DISD, if needed) can make reservations on a first come first serve basis on other available dates
- Neither party shall intentionally over-reserve the field
- DISD is solely responsible for the control and supervision of its students, faculty, employees and guests whenever DISD is using the field
- DISD police shall have authority to enforce all applicable statutes, ordinances and policies within the facility
- DISD will pay to City a cash sum of not to exceed \$5,000,000 for use by the City in construction of the facilities
- City shall own all improvements
- DISD shall not make any improvements without City's written consent
- City to provide general maintenance of the field and facilities
- For seasonal/major maintenance City and DISD propose to cost share (50/50) in order to maintain a high-quality playing surface
- DISD shall have right to store personal equipment at the field in a secure storage facility
- City and DISD will assess capital improvement needs at the facility every four years
- City shall control and must approve all signage, advertising and naming involving the field including school logos
- City retains exclusive authority to generate revenues from the sale of naming rights and advertising provided that naming rights be submitted to DISD for comment and approval, which shall not be unreasonably withheld
- DISD failure to deny approval within 30 days constitutes approval
- City shall have exclusive authority to provide concessions and products in the park and retain all generated revenues
- DISD and its affiliated groups may provide refreshments and products only with written consent of City and retain those revenues during District reservations
- PTAs/booster clubs/parents groups may sell school spirit and booster type novelties as fund raisers within the field when being used by DISD
- DISD can charge admission fees and retain those revenues for any DISD game at the facility
- If facility is damaged, City shall promptly repair damaged and destroyed areas
- City and DISD shall share (50/50) in the cost to repair the damaged areas
- Each party must carry insurance or self-insurance
- Each party shall be responsible for its own acts of negligence

The estimated cost to maintain the improved field and associated amenities is \$134,909.00, which includes routine maintenance activities inside and outside the field. The seasonal or major maintenance activity cost is estimated to be \$40,000.00 per year.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

None

FISCAL INFORMATION

The estimated cost to maintain the improved field and associated amenities is \$134,909.00. The major maintenance cost is an additional \$40,000.00 per year that will be a 50/50 cost share with DISD.

COMMITTEE ACTION

The Administration and Finance Committee was briefed on the Interlocal Agreement deal points on a special called meeting on March 24, 2022.

The Administration and Finance Committee will consider and make a recommendation to the full Board on April 7, 2022.

This item is tentatively scheduled for Council consideration in May 2022.

STAFF RECOMMENDATION

Staff recommends approval.

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET
COMMITTEE ONLY**

AGENDA DATE: April 7, 2022

COUNCIL DISTRICT(S): All

STAFF: John Lawrence, (214) 670-4073

SUBJECT

Authorize approval of the Park Board Policy: Athletic Field Use Policy: Youth – Financing: No cost consideration to the City (**committee only item**)

BACKGROUND

The Park and Recreation Board establishes policies by which the Board conducts business for the City of Dallas. All policies established by the Park and Recreation Board must be consistent with the State Law, City Charter, and City of Dallas Administrative Directives.

Through Park and Recreation Board input, Park and Recreation Department staff have created a Park Board Policy identifying resource allocation towards the support of youth athletic programs within the City of Dallas for the benefit of its residents while establishing guiding principles and requirements that govern the allocation and use of the Department’s athletic fields when scheduling youth athletic activities.

The policy does not circumvent current permitting procedures as identified within the department’s *Athletic Field Reservation Directive, RES-002*.

The Park Board Policy establishes three tiers of play to be used when considering approving field reservations for youth activities, identifies a percentage of available field use hours to be made available to each tier, and establishes a priority for staff to use when considering applications for field use. The three tiers, and their associated percentage of field use is as follows:

Tier I - Community Recreation	Twenty (20) percent
Tier II – Recreational Activities	Sixty (60) percent
Tier III – Select or Competitive League Activity	Twenty (20) percent

BACKGROUND CONT'D

The Department reserves the right to allocate field usage, e.g., reservation hours, based on the needs of the Department and the community to meet Tier I and Tier II needs.

This action requests the Board to adopt the proposed Athletic Field Use – Youth Park Board Policy.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

No previous action on this item.

FISCAL INFORMATION

No cost consideration to the City.

COMMITTEE ACTION

This item was briefed to the Administration and Finance Committee on March 10, 2022.

The Administration and Finance Committee will consider this item April 7, 2022 and will present its recommendation to the Park and Recreation Board on April 21, 2022.

This item does not require Council approval.

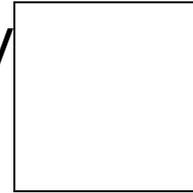
STAFF RECOMMENDATION

Staff recommends approval.

ATTACHMENTS

Proposed Athletic Field Use Policy – Youth (DRAFT)
Attachment A to the Draft Policy: Field Reservation Directive, RES-002

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth
No. 26: XX-XX-2022

1. Purpose:

City of Dallas Park and Recreation Department recognizes the benefits of providing a variety of quality recreational youth athletic programs, as they promote healthy development and a sense of community. To maximize these benefits, the Park and Recreation Department (Department), has developed this policy to identify resource allocation as it supports youth athletic programs for its residents. The Department's responsibility is to balance the use of public resources in a manner that maximizes service to the greatest number of City residents and generates optimal benefit to the overall needs of the community. This policy establishes the guiding principles and requirements that govern the allocation and use of the Department's athletic fields when scheduling youth athletic activities.

The Department provides reservable field hours for athletic activities across all Department fields during the playing season. These hours are dependent on the specific athletic activity, number of and availability of fields as determined by maintenance activities, construction, weather and/or season length.

All organized athletic activities require written permission for conducting such activities in City parks. Such activities include all athletic league play (practices and games), tournaments, organized non-league related activities including, but not limited to, camps, clinics, tryouts, training sessions and other similar activities.

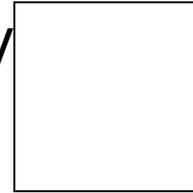
2. Priority of Use and Permitting:

Tier I – Community Recreation

The Department's primary obligation to youth athletic activities is to first serve the Department programs and that of the Dallas Independent School District (DISD) and/or other surrounding Independent School Districts (ISDs), participating in the general recreational level of play for ages six (6) to eighteen (18). Community recreational youth athletic activities are identified as those that include programming conducted by City of Dallas staff, ISDs, or other Department approved program(s) and may include, but are not limited to, recreational camps, clinics, and/or recreational play.

Youth athletic activities falling within the "primary" focus of the Department will be allocated up to 20% of field reservations per season per sport and will receive first priority when scheduling field use. This may be changed at the discretion of the Director, Park and Recreation Department based on availability of resources to offer more Tier I programming in any given season.

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth
No. 26: XX-XX-2022

Tier II – Recreational Activities

Recreational athletic activities, or Tier II youth athletic activities, are identified as those that include common public use by City of Dallas residents, recreational league play, recreational camps, clinics and other Department approved athletic activities. General recreation athletic league play meets, but not limited to, the following criteria:

- The providing organization is a member of a national sports association specific to the youth athletic program. For examples, for youth soccer, the United States Athletic Association (USAA), or other Department approved athletic association,
- The providing organization is a Texas non-profit corporation, has received tax-exempt status from the IRS, files tax returns and maintains compliance with IRS requirements as a tax-exempt entity, and is community-focused;
- Teams are formed by the organization without the use of exclusionary tryouts and participation is for the inclusion of all levels of skills and abilities;
- Teams are comprised of a minimum of 80% City of Dallas residents;
- Individual teams are coached by unpaid volunteers that may or may not have participants within the program;
- No league games are played against teams from any competitive or semi-competitive league including but not limited to, premier, select or other competitive leagues.

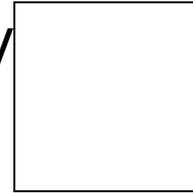
Youth athletic activities falling within Tier II focus of the Department will be allocated up to 60% of field reservations per season per sport. This may be changed at the discretion of the Director, Park and Recreation Department, based on availability of resources to offer more Tier II programming in any given season.

Tier III – Select or Competitive League Activity

Accommodations for non-residents, competitive and semi-competitive league play, private instructional activities, for-profit corporations, non-City of Dallas based organizations, competitive tryouts associated with an organized group fall within Tier III for field reservation hours allocated per season and are not the Department's primary obligation. The Department recognizes the value of select and/or competitive leagues, however accommodations for these activities will only be made available if field reservation hours are available after Tier I and Tier II needs have been met.

Youth athletic activities falling within Tier III focus of the Department will be allocated up to 20%, of field reservations per season per sport. This may be changed at the discretion of the Director, Park and Recreation Department, based on availability of resources to offer more Tier III programming in any given season.

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth
No. 26: XX-XX-2022

Note: The Department reserves the right to allocate field usage, e.g., reservation hours, based on the needs of the Department and the community to meet Tier I and Tier II needs.

3. Permit Application Process

All organized athletic activities require written permission, e.g., permitting, for conducting such activities in City parks. Such activities include all athletic league play (practices and games), tournaments, organized non-league related activities including, but not limited to, camps, clinics, tryouts, training sessions and other similar activities.

All permitting will adhere to the Department's *Athletic Field Reservation Directive, RES-002, Attachment A*.

Permits will be issued based on the above mentioned criteria and in accordance with RES-002; however, additional criteria may also be considered prior to permits being issued. These criteria include, but are not limited to, conflicts with Department sponsored events, field conditions, Department field maintenance programs, field capacity issues or other conflicts as determined by Director of Park and Recreation or designee.

4. Field Use Fees

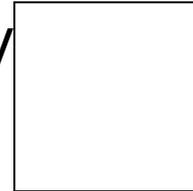
The Park Board sets all fees applicable to use for Department athletic fields and are attached as Attachment B. Fees will be administered through the Department's Reservations Office.

All outstanding fees must be paid prior to consideration of any new applications. Permits that are approved by the Department only authorize the use of available fields, and do not guarantee field availability due to unforeseen circumstances. The Department reserves the right to close permitted fields at any time and for any reason.

5. Athletic Field Preparation

As appropriate to individual sports, organizations and/or individuals receiving athletic field use permits are responsible for all field preparations and must coordinate such with the Department. This includes all configurations, e.g., base placement, field lining, goals, goal placement, nets, flags and any other equipment or services required to conduct the activities associated with said permit. General turf management and maintenance will be provided by the Department based on the Department's field maintenance schedule. It is the responsibility of the permit holder to ensure appropriate safety measures are taken to inspect and secure all

Park and Recreation Board Policy



Title: Athletic Field Use Policy - Youth

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athletic fields and any equipment placed on Department fields. The Department is not responsible for any loss or damage to equipment placed on Department fields.

6. Evaluation

It is the responsibility of the Director of Park and Recreation to monitor and evaluate the intended outcomes of this policy annually. Based on results of such analysis, the Director of Park and Recreation shall propose to the Park Board modifications of priority of use and/or recommended modification of fees associated with this policy being made, recommendations will be provided to the Park Board as appropriate for approval as needed.

7. Applicable Documents

Attachment A	Field Reservation Directive, RES-002
Attachment B	Athletic Field Reservation Fee Structure
Attachment C	Listing of reservable athletic fields

Park and Recreation Directive

City of Dallas Park and Recreation Department



SUBJECT: ATHLETIC FIELD RESERVATION

RES-002

1. DIRECTIVE

The purpose of this administrative directive is to provide the framework for the approval and issuance of permits for athletic field rentals on property owned and managed by the Dallas Park and Recreation Department.

2. PURPOSE

This directive establishes procedures to be followed in the scheduling and conducting athletic play on park property.

3. SCOPE

This Directive applies to all events scheduled through the Park and Recreation Department Reservations Office.

4. DEFINITIONS

4.1 IN GOOD STANDING:

All facility fees have been paid in full and the athletic field reservation contract and addendum has been signed and Park Department requirements are met.

4.2 SUBLEASING:

A lease granted by one who is already a lessee of a property.

4.3 ORGANIZED ATHLETIC LEAGUE:

An athletic organization that has established league status with the Athletic and Reservation Office.

4.4 ATHLETIC RESERVATION REQUEST FORM: (attached)

Park and Recreation Directive

City of Dallas Park and Recreation Department



5. PERMIT PROCEDURE

- 5.1 The Park Maintenance District Manager shall determine the athletic field facilities in various parks available for rent.
- 5.2 Reservations will be accepted per season.

6. PROCESS:

- 6.1 Athletic Leagues or individuals will complete an Athletic Field Reservation form up to three months in advance and no later than two weeks in advance of the reservation made through the Athletic and Reservation Office.
- 6.2 The Athletic and Reservation Office will evaluate the request and will make field assignments for organized leagues as follows:
 - 6.2.1 An organized athletic league in "good standing" will have first right of refusal for the use of the same fields that it had the previous season.
 - 6.2.2 Organized leagues in "good standing" who requests additional fields may receive new assignments based on availability.
- 6.3 Recreation Centers will have first right of usage of new facilities developed on parks on which a recreation center is located or recreation center purposes only. Recreation centers must submit an Athletic Reservation Request Form for field use for recreation center sponsored programs only. Recreation Centers will be subject to all associated cleanup regulations.
- 6.4 Athletic field reservations will not be accepted without all required deposits.
- 6.5 Practice teams will be allowed to make reservation 48 hours in advance.

Park and Recreation Directive

City of Dallas Park and Recreation Department



7. GENERAL CONSIDERATIONS FOR APPROVING ATHLETIC FIELD USE

- 7.1 Payment of reservation is due 30 days prior to usage. Full payment for season scheduling will be paid in full within 120 days of the reservation.
- 7.2 Payment for practice leagues or teams will be paid at the time of reservation.
- 7.3 The Reservation Office will not accept reservations when fields are closed for repair or recovery. Athletic field turf recovery is determined by the Dallas Park and Recreation Department maintenance staff.
- 7.4 Athletic field reservations will not be accepted by leagues that have alcohol consumption violations and have been cited for using reservation only fields without proper authorization.
- 7.5 All leagues and associations must sign that they acknowledge and will adhere to the following Dallas Park and Recreation Athletic Field Use Rules before final grant of the use of fields:
 - 7.5.1 Alcohol consumption is prohibited. The Dallas Park and Recreation Department prohibits alcohol consumption on all park property. If alcohol consumption is discovered or reported by park staff, the athletic league will be required to have a police officer arranged through the Reservation Office for a minimum of two consecutive weeks after the occurrence of the offense. Any subsequent infractions may result in mandatory use of police officers for the remainder of the season (see addendum attached)
 - 7.5.2 Play is prohibited on athletic fields that are closed for renovations or declared unsafe for play. The penalty for violation of this rule is:
 - First offense - 60 days suspension
 - Second offense – 6 months suspension
 - Third offense - 1 year suspension
 - Fourth offense - Permanent loss of the field
 - 7.5.3 Subleasing of fields is prohibited
 - 7.5.4 No play is allowed when fields are wet

Park and Recreation Directive

City of Dallas Park and Recreation Department



- 7.5.5 Parking is permitted in designated parking areas only
 - 7.5.6 Merchandise, concession sales and charging admission to athletic events are not allowed unless approved by Dallas Park and Recreation Department
 - 7.5.7 Users must vacate athletic fields when the reservation time ends
 - 7.5.8 Refunds of credit will be issued for reservations cancelled less than two weeks prior to the reservation date held.
- 7.6 Adherence to the City's Noise Ordinance (Dallas City Code, Chapter 30, Sec. 32-11.4): Amplification systems must not exceed the noise ordinance beyond the boundaries of the park.

8. OTHER PERMITS

- 8.1 This policy shall not be construed as repealing other city ordinances or policies requiring separate applications for permits for specific portions of the proposed event; i.e., Office of Special Event permits (Dallas City Code, Chapter 42A, Sec.28.186), health permits, food sales permits, etc.
- 8.2 All appropriate permits must be applied for separately under the laws or ordinances specifically governing those activities.

9. RESERVATION FOR OTHER FACILITIES

- 9.1 Groups wishing to use athletic facilities during a picnic reservation must be made at the time of reservation.
- 9.2 These reservations will be granted subject to availability.
- 9.3 Additional fees for these facilities may be charged if applicable.

Approved *Winn Linton* Date 1 AUG 2014
Director, Park and Recreation Department

**DALLAS PARK AND RECREATION BOARD
AGENDA INFORMATION SHEET
COMMITTEE ONLY**

AGENDA DATE: April 7, 2022
COUNCIL DISTRICT(S) All
STAFF: Ryan O'Connor (214) 670-4124

SUBJECT

Authorize a Policy that establishes approval authority and award requirements for the partnership match policy – Financing – No cost to the City (**committee only item**)

BACKGROUND

The Park and Recreation Department provides parks and facilities that are attractive, and user-friendly. A match funding program has been created through approved bond monies to create funding opportunities for local interest groups desiring to make improvements.

The 2017 Bond Program included \$2.3M in partnership match funding for projects throughout the City primarily focusing on park and facility improvements. There are several community groups that are currently seeking access to the remaining funds (\$613K). In order to ensure fair and consistent practices, this policy identifies the requirements and approval authority for the matching funds policy.

This policy is intended by the Dallas Park and Recreation Board to be a catalyst for Dallas Park System and would grant staff authority to solicit partnership opportunities. This matching fund program seeks to prioritize high impact projects where all private funds have been raised. In addition, funding requests must be a minimum of \$5,000 and provide a 50% match requirement.

Recognizing that certain developments may never occur without some level of Public Private Partnership, a match funding program has been created to meet the “But For” gap in development possibilities. Additionally, the desire to complete smaller projects in an expeditious manner led the Board to create a tiered (less than \$50,000 /greater than \$50,000) approval process.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior actions.

FISCAL INFORMATION

No cost consideration

COMMITTEE ACTION

The Administration and Finance Committee will consider this item on April 7, 2022 and will present its recommendation to Park and Recreation Board on April 21, 2022.

This does not require City Council Approval.

STAFF RECOMMEDATION

Staff recommends approval

ATTACHMENT

Draft Policy

Park and Recreation Board Policy



City of Dallas

Title: Partnership Match Policy DRAFT
No. 27: XX-XX-2022

A. Preamble

The Park and Recreation Board (Board) approves and sets policies regarding the City of Dallas Parks, Recreation Centers, and components of the Dallas Park system, operations, maintenance, rules, and guidelines.

B. Policy Overview

To leverage resources through strategic partnerships with interested parties by offering a match funding program funded by capital improvement programs. This program seeks to encourage investment in parks by community and neighborhood groups to improve the park system for all citizens. This policy would grant authority to staff to approve projects under an investment threshold on a first come first serve basis. Recognizing that certain park improvements may never occur without some level of public private partnership, a match funding program has been created. Additionally, the desire to complete smaller projects in an expeditious manner led the Board to create a tiered (less than \$50,000 /greater than \$50,000) approval process.

C. General Partnership Match Procedures

- The Dallas Park & Recreation Board authorizes staff to approve match funding applications up to \$50,000 in public funding. Allocations will be based on a “first come first serve” distribution methodology.
 - o Applicants shall have six months after application approval to raise the private funds required to access the public funds
- All match funding applications seeking greater than \$50,000 in public funding shall be presented to the Dallas Park & Recreation Board for individual consideration on a case-by-case basis
 - o Applicants shall have six months after Board approval to raise the private funds required to access the public funds
- Minimum match fund award is \$5,000 in public funding
- Minimum 50% private funding match requirement
- Public notification about the existence of the program will be posted to dallasparcs.org along with a link to the application and the amount of available funding remaining